

decatur

library

public

457 NORTH MAIN STREET DECATUR, ILLINOIS 62523

BOARD OF DIRECTORS MEETING

AGENDA

AUGUST 12, 1966

- I CALL TO ORDER
W. A. SAPPINGTON, PRESIDENT
- II ACTION ON MINUTES OF BOARD MEETING JULY 22, 1966
- III COMMITTEE REPORTS
 - A. FINANCE
 - B. PERSONNEL
 - C. POLICY
 - D. PROPERTIES
- IV REPORT OF THE CITY LIBRARIAN
EDNA F. JONES, ACTING CITY LIBRARIAN
- V UNFINISHED BUSINESS
- VI NEW BUSINESS
 - A. SET DATE FOR SEPTEMBER MEETING
- VII ADJOURNMENT

MEMBERS EXPECTED TO BE PRESENT:

MR. GROHNE
MR. MILLER
MR. OLSEN
MR. SAPPINGTON
MR. SCHUERMAN
MR. TEBUSSEK

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

MINUTES OF BOARD OF DIRECTORS' MEETING - AUGUST 12, 1966

THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE DECATUR PUBLIC LIBRARY WAS HELD ON AUGUST 12, 1966 IN THE BOARD ROOM OF THE MAIN LIBRARY.

MEMBERS PRESENT:

MR. GROHNE
MR. MILLER (LEFT, 5 P.M.)
MR. OLSEN
MR. SAPPINGTON (ARRIVED, 5 P.M.)
MR. SCHUERMAN
MR. TEBUSSEK

MEMBERS ABSENT:

MRS. POGUE
MRS. RUSSELL
MR. WEST

OTHERS PRESENT:

MR. JOSEPH WEBB
(DECATUR HERALD)
MR. JIM GRAY
(WSOY)
MISS EDNA F. JONES

IN THE ABSENCE OF MR. SAPPINGTON, THE MEETING WAS CALLED TO ORDER AT 4:05 P.M. BY MR. GROHNE.

THE MINUTES OF THE BOARD MEETING OF JULY 22, 1966 WERE APPROVED.

MR. OLSEN, CHAIRMAN OF THE FINANCE COMMITTEE GAVE AN INFORMATIONAL REPORT ON THE SUMMARY OF INCOME AND EXPENDITURES THROUGH THE MONTH ENDING JULY 31, 1966 FOR THE LIBRARY.

UPON THE RECOMMENDATION OF THE FINANCE COMMITTEE, THE BOARD ACCEPTED THE AUDITOR'S REPORT FOR THE FISCAL YEAR ENDING APRIL 30, 1966 AS PREPARED BY SLEEPER, NALEFSKI, AND CATLIN.

MR. OLSEN AS CHAIRMAN OF THE PERSONNEL COMMITTEE INDICATED THAT MR. KIRK, SECRETARY OF THE CIVIL SERVICE COMMISSION, EXPECTS TO FILL THE CLERK-STENOGRAPHER POSITION IN TWO OR THREE WEEKS. THERE HAVE BEEN NO INQUIRIES TO THE CIVIL SERVICE COMMISSION CONCERNING THE FOUR PROFESSIONAL VACANCIES. IT WAS SUGGESTED THAT THE POSSIBILITIES OF USING PART-TIME PEOPLE, SUCH AS COLLEGE STUDENTS, TO FILL THE FULL-TIME PAGE VACANCY BE INVESTIGATED. MR. GROHNE SUGGESTED EMPLOYING HIGH SCHOOL STUDENTS WHO ARE IN A WORK-STUDY PROGRAM TO FILL THE FULL-TIME PAGE VACANCY.

THE PERSONNEL COMMITTEE REQUESTED MISS JONES TO PREPARE A LETTER TO DAVID KIRK INDICATING THE BOARD'S DESIRE TO PROCEED WITH THE JOB CLASSIFICATION STUDY AS PROPOSED IN THE JANUARY 1966 REGULAR BOARD MEETING.

IN THE REPORT OF THE CITY LIBRARIAN, MISS JONES INDICATED THAT THE LIBRARY HAD RECEIVED ITS FIRST ORDER OF BOOKS SINCE THE START OF THE FISCAL YEAR -- 947 VOLUMES. IN ADDITION, DPL RECEIVED AND CHECKED IN 289 BOOKS FOR ROLLING PRAIRIE LIBRARIES SYSTEM AND 18 FOR THE MEMBER LIBRARIES IN ARGENTA AND BETHANY.

DURING JULY, 402 BOOKS WERE CATALOGED AND PROCESSED READY FOR CIRCULATION AT DPL. 645 WERE CLASSIFIED AND PROCESSED FOR THE ROLLING PRAIRIE LIBRARIES SYSTEM.

MISS CATHERINE YAMAMOTO, CHIEF OF CHILDREN'S SERVICES, ATTENDED THE 85TH ANNUAL CONFERENCE OF THE AMERICAN LIBRARY ASSOCIATION IN NEW YORK CITY ON JULY 10-16. THE MEETING AND EXHIBITS WERE HELD IN THE NEW YORK HILTON HOTEL AND THE AMERICANA HOTEL. MISS YAMAMOTO IS AN ELECTED MEMBERS-AT-LARGE REPRESENTATIVE FROM THE CHILDREN'S SERVICES DIVISION OF THE AMERICAN LIBRARY ASSOCIATION TO THE NEWBERY-CALDECOTT AWARDS COMMITTEE FOR 1966-67. SHE WAS ALSO ASKED TO SERVE AS TABLE HOSTESS AT THE NEWBERY-CALDECOTT AWARDS DINNER IN WHICH 2,065 PEOPLE ATTENDED. MISS YAMAMOTO REPORTS THAT THE ATTENDANCE FOR THIS CONFERENCE WAS OVER 9,000 DESPITE THE AIRLINES STRIKE.

ANOTHER CONFERENCE SHE ATTENDED AUGUST 1-3, 1966 WAS SPONSORED BY THE UNIVERSITY OF CHICAGO GRADUATE LIBRARY SCHOOL AT THE CENTER FOR CONTINUING EDUCATION ON THE SUBJECT OF "A CRITICAL APPROACH TO CHILDREN'S LITERATURE." THE PAPERS READ AT THIS CONFERENCE WILL BE PUBLISHED IN THE JANUARY 1967 ISSUE OF THE "LIBRARY QUARTERLY."

THE BOARD APPROVED MISS JONES' RECOMMENDATION THAT THE LIBRARY, ITS BRANCHES, AND BOOKMOBILES RESUME THEIR REGULAR SCHEDULES OF OPERATION EFFECTIVE TUESDAY, SEPTEMBER 6, 1966.

MR. GROHNE RECOMMENDED THAT IF THE MAIN LIBRARY WERE NOT ABLE TO OPERATE SUCCESSFULLY ON THE LONGER HOURS WITH THE AVAILABLE STAFF, THAT THERE BE GIVEN CONSIDERATION TO CLOSING EVANS BRANCH LIBRARY AND TRANSFERRING ITS STAFF TO THE MAIN LIBRARY.

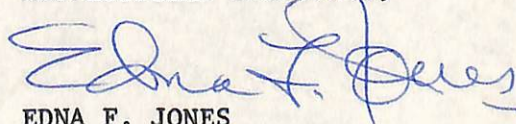
SEPTEMBER 9 WAS APPROVED AS THE DATE OF THE NEXT REGULAR BOARD MEETING.

MR. SAPPINGTON PRESENTED A LETTER RECEIVED FROM JAMES HALL, DATA PROCESSING CONSULTANT FOR THE ILLINOIS STATE LIBRARY ADVISING HIM OF CERTAIN ACTIVITIES OF THE ILLINOIS STATE LIBRARY, SPECIFICALLY IN THE AREA OF LIBRARY AUTOMATION. THE ILLINOIS STATE LIBRARY IS IN THE PROCESS OF PREPARING A PROPOSAL FOR A GRANT FROM THE LIBRARY SERVICES AND CONSTRUCTION ACT -- THIS GRANT TO PERFORM THE NECESSARY STUDY AND RESEARCH TO IMPLEMENT AND INSTALL AN INTEGRATED LIBRARY AUTOMATION AND COMMUNICATION NETWORK ON A PILOT BASIS. THIS WOULD BE A START TOWARDS A CENTRALIZED DATA PROCESSING CENTER OR CENTERS WITH DECENTRALIZED CONTROL IN A STATEWIDE NETWORK. IN ANSWER TO MR. HALL'S QUERY AS TO WHETHER DPL COULD BE MADE THE INITIAL PARTICIPANT FOR THIS PROJECT, THE FOLLOWING MOTION WAS APPROVED:

THE DECATUR PUBLIC LIBRARY IS RECEPTIVE TO A PROPOSAL FROM THE ILLINOIS STATE LIBRARY WHICH WOULD MAKE DECATUR PUBLIC LIBRARY THE INITIAL PARTICIPANT IN AN INTEGRATED LIBRARY AUTOMATION AND COMMUNICATION NETWORK, ON A PILOT BASIS.

THE MEETING WAS ADJOURNED AT 5:30 P.M.

RESPECTFULLY SUBMITTED,



EDNA F. JONES
ACTING CITY LIBRARIAN

SUMMARY OF INCOME AND EXPENDITURES
THIRDMONTH ENDING JULY 31, 1966

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ACTIVITY: 940 DECATUR PUBLIC LIBRARY

<u>REVENUE</u>	<u>ESTIMATED REVENUE</u>	<u>RECEIVED TO-DATE</u>	<u>% OF EST.</u>
Surplus May 1st 1966	17,556.00	21,636.31	123.24
Tax Levy Receipts-Current	303,800.00	195,739.50	64.43
Tax Levy Receipts-Prior	4,600.00	0.00	0.00
Fines & Fees	13,000.00	3,531.91	27.17
Non-Resident Fees	676.00	98.00	14.50
Interest on Investments	600.00	102.08	17.01
Illinois State Library Reimbursement	400.00	0.00	0.00
Lost & Damaged Books	694.00	100.08	14.42
Reserves	108.00	4.05	3.75
Memorial Books	35.00	0.00	0.00
Prints Made on Copy Machine	317.00	58.40	18.42
Plastic Bags	90.00	1.09	1.21
Postage	366.00	54.61	14.92
Rolling Prairie Libraries	3,000.00	0.00	0.00
Miscellaneous	2,028.00	45.69	2.25
 TOTAL REVENUE	 347,270.00	 221,371.72	 63.75

1966 - 1967 BUDGET
ACTIVITY: 940 DECATUR PUBLIC
LIBRARY

<u>OBJECT CODE NO.</u>	<u>OBJECT OF EXPENDITURES</u>	<u>APPROPRIATION</u>	<u>EXPENDITURES TO-DATE</u>	<u>UNENCUMBERED BALANCES</u>
940.101	Regular Salaries	200,276.94	36,403.89	163,873.05
940.109	Temporary Salaries	25,415.00	3,885.28	21,529.72
<u>CONTRACTUAL SERVICES</u>				
940.201	Advertising	100.00	89.06	10.94
940.202	Printing & Binding	2,500.00	0.00	2,500.00
940.211	Service to Maintain Buildings	10,750.00	2,062.01	8,687.99
940.212	Service to Maintain Improvements Other Than Buildings	150.00	16.50	103.50
940.214	Service to Maintain Office Equipment	924.00	78.50	845.50
940.215	Service to Maintain Automotive Equipment	600.00	36.07	563.93
940.221	Auditing Services	600.00	0.00	600.00
940.229	Other Professional Services	2,000.00	0.00	2,000.00
940.231	Electricity	3,000.00	590.47	2,409.53
940.233	Telephone & Telegraph	2,446.36	606.83	1,839.53
940.241	Travel Expense	610.00	0.00	610.00
940.244	Freight & Cartage	200.00	0.00	200.00
940.245	Postage	1,400.00	457.61	942.39

1966 - 1967 BUDGET
ACTIVITY: 940 DECATUR PUBLIC
LIBRARY

47

OBJECT CODE NO.	OBJECT OF EXPENDITURES	APPROPRIATION	EXPENDITURES TO-DATE	UNENCUMBERED BALANCES
940.284	Professional & Technical Service Fees & Costs	342.50	0.00	342.50
940.288	Rentals	11,400.00	552.17	10,847.83
940.299	Contractual Services Not Otherwise Classified	150.00	74.92	75.08
<u>COMMODITIES</u>				
940.302	Books, Publications, and Maps	41,040.00	2,745.27	33,909.92
940.310	Gas, Oil, & Anti-Freezer	303.00	58.18	244.82
940.312	Janitorial Supplies	25.00	5.37	18.63
940.320	Materials to Maintain Buildings and Other Improvements	1,300.00	946.56	353.44
940.324	Materials to Maintain Automotive Equipment	600.00	6.85	593.15
940.330	Medical & Laboratory Supplies	15.00	0.00	15.00
940.345	Office Supplies	5,600.00	849.57	4,750.43
<u>OTHER CHARGES</u>				
940.402	Contingencies	3,000.00	0.00	3,000.00
940.423	Other Insurance	4,500.00	0.00	4,500.00
TOTAL - OPERATING EXPENDITURES		<u>319,247.80</u>	<u>49,465.11</u>	<u>265,367.90</u>
<u>CAPITAL OUTLAY</u>				
940.515	Office Machinery and Equipment	<u>2,516.50</u>	<u>0.00</u>	<u>2,516.50</u>
TOTAL - CAPITAL OUTLAY		<u>2,516.50</u>	<u>0.00</u>	<u>2,516.50</u>
GRAND TOTAL		<u>321,764.30</u>	<u>49,465.11</u>	<u>267,884.38</u>

SUMMARY OF INCOME AND EXPENDITURES

THIRDMONTH ENDING JULY 31, 1966

ACTIVITY: 955 MUNICIPAL BAND FUND

REVENUE	ESTIMATED REVENUE	RECEIVED TO-DATE	% OF EST.
Surplus May 1st 1966	418.00	418.37	100.09
Tax Levy Receipts-Current	18,200.00	11,782.90	64.74
Tax Levy Receipts-Prior	300.00	0.00	0.00
TOTAL REVENUE	<u>18,918.00</u>	<u>12,201.27</u>	<u>64.50</u>

CITY OF DECATUR, ILLINOIS

DECATUR PUBLIC LIBRARY

Bills to be approved for the period ending July 25, 1966:

<u>VOU NO:</u>	<u>PAYMENTS MADE TO:</u>	<u>FOR:</u>	<u>AMOUNT:</u>
04547	Treasurer-City of Decatur	Payroll	352.47
04567	Marathon Oil Co	Gasoline	27.86
04672	Illinois Power Co	Electric & Gas Service	168.79
04580	Treasurer-City of Decatur	Payroll	348.07
04582	Treasurer-City of Decatur	Payroll	5,998.04
04589	Michael Daly	Lawn Care at Dill Branch	3.00
04609	Treasurer-City of Decatur %Decatur Public Library Fund	Transfer Funds	20,293.71
04625	Treasurer-City of Decatur	Payroll	334.85
04638	Postmaster Decatur	Postage	90.00
04685	Treasurer-City of Decatur	Payroll	310.50
04687	Treasurer-City of Decatur	Payroll	5,649.50
04689	Decatur Refrigeration Co	Service Air Conditioner- Evans Branch	45.48
04690	3M Business Products Sales	Office Machine Maintenance Agreement	65.00
04691	Moore & Walker Garage	Service Bookmobile	15.35
04692	Illinois Bell Telephone	Phone Service	204.53
04693	Gadberry Disposal Service	Service Evans Branch	5.00
04694	Dash Disposal Service	Service Main Library	4.00
04695	Industrial Towel Service	June Service-Main Library	17.90
04696	Swartz Homes Inc	July Rent-Dill Branch	176.64
04697	American Library Association	Books	9.00
04698	Bureau of National Affairs	Books	50.00
04699	Custom House Guide	Books	36.75
04700	Doubleday & Company	Books	169.26
04701	Hanson Bennett Agency	Books	54.00

DECATUR PUBLIC LIBRARY

Bills to be approved for the period ending July 25, 1966(cont'd):

04702	Huston-Patterson	(9) City Directories	270.00
04703	A.C.McClurg Co	Books	11.40
04704	Municipal Year Books	Books	10.00
04705	National Education Assoc.	Books	260.00
04706	Outdoor Illinois	Books	20.00
04707	Scarecrow Press Co	Books	12.32
04708	Silver Burdette Co	Books	4.17
04709	University Microfilm Inc	Microfilm Service	8.50
04710	West Publishing Co	Books	50.00
04711	World Book Year Book	Books	5.95
04712	Transcon Lines	Freight Expense	9.18
04713	IBM Corporation	IBM Cards	96.72
04714	Industrial Printing Inc	(10,400) Periodical Call Slips	24.90
TOTAL			<u>\$35,212.84</u>

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

MINUTES OF SPECIAL BOARD OF DIRECTORS' MEETING - AUGUST 25, 1966

A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE DECATUR PUBLIC LIBRARY WAS HELD ON AUGUST 25, 1966 IN THE BOARD ROOM OF THE MAIN LIBRARY.

MEMBERS PRESENT:

MR. GROHNE
MR. OLSEN
MR. SAPPINGTON
MR. SCHUERMAN
MR. TEBUSSEK
MR. WEST

MEMBERS ABSENT:

MRS. POGUE
MRS. RUSSELL
MR. MILLER

OTHERS PRESENT:

MR. DALE BROWN
MISS EDNA F. JONES

THE MEETING WAS CALLED TO ORDER AT 4:00 P.M. BY MR. SAPPINGTON.

AT THE REGULAR MEETING OF THE BOARD OF DIRECTORS HELD ON AUGUST 12, 1966, A MOTION WAS PASSED AS FOLLOWS:

"THE DECATUR PUBLIC LIBRARY IS RECEPTIVE TO A PROPOSAL FROM THE ILLINOIS STATE LIBRARY WHICH WOULD MAKE DECATUR PUBLIC LIBRARY THE INITIAL PARTICIPANT IN AN INTEGRATED LIBRARY AUTOMATION AND COMMUNICATION NETWORK, ON A PILOT BASIS."

MR. SAPPINGTON EXPLAINED THAT THIS SPECIAL BOARD MEETING HAD BEEN CALLED TO CONSIDER THE MODIFICATION OF THE ABOVE MOTION SO AS TO CHANGE DECATUR'S POSITION FROM BEING A PASSIVE ONE TO THAT OF AN ACTIVE PRO-
PONENT OF THE PROPOSAL. IN ORDER TO DO THIS, MR. SAPPINGTON SUGGESTED THAT THE MOTION BE CHANGED AS FOLLOWS:

"THE DECATUR PUBLIC LIBRARY IS RECEPTIVE TO AND HEREWITH SUBMITS A PROPOSAL TO THE ADVISORY COUNCIL OF THE ILLINOIS STATE LIBRARY TO MAKE THE DECATUR PUBLIC LIBRARY AN INITIAL PARTICIPANT IN AN INTEGRATED LIBRARY AUTOMATION COMMUNICATION NETWORK, ON A PILOT BASIS."

ROLLING PRAIRIE LIBRARIES SYSTEM HAS GIVEN NOTICE THAT AFTER SEPTEMBER 1, 1966, IT WILL NOT USE OUR DATA PROCESSING MACHINES, WHICH WERE ORDERED TO DO THEIR ACCOUNTING, INVENTORY CONTROL, AND BOOK ORDERING, ETC. ROLLING PRAIRIE LIBRARIES SYSTEM PRIOR TO SEPTEMBER 1, 1966 HAD BEEN BILLED DIRECTLY BY IBM FOR ONE-HALF THE MACHINE RENTAL ON THE DECATUR PUBLIC LIBRARY DATA PROCESSING EQUIPMENT. SINCE THE AMOUNT BUDGETED AND APPROPRIATED FOR DATA PROCESSING MACHINE RENTAL BY DECATUR PUBLIC LIBRARY FOR FISCAL YEAR 1966/1967 IS APPROXIMATELY ONE-HALF OF THE TOTAL RENTAL, STEPS HAVE TO BE TAKEN TO REDUCE THE DATA PROCESSING COSTS BY THAT AMOUNT.

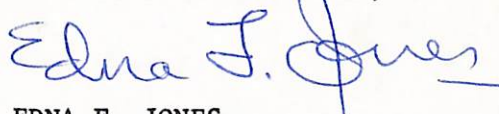
IF THIS PROPOSAL WERE APPROVED, THE RENTAL ON THE DATA PROCESSING EQUIPMENT WOULD BE PAID DIRECTLY TO IBM BY THE ILLINOIS STATE LIBRARY, AND THE STATE LIBRARY WOULD FURNISH SUPPLIES. MR. SAPPINGTON DESCRIBED THE PROPOSED PILOT PROJECT AS ONE IN WHICH DECATUR PUBLIC LIBRARY WOULD BE COOPERATING WITH THE STATE LIBRARY, THE PURPOSE OF THE STUDY BEING TO EVALUATE THE USE OF DATA PROCESSING EQUIPMENT IN LIBRARIES. HE STATED THAT IF THIS PROPOSAL WERE APPROVED, EVEN THOUGH THE DATA PROCESSING STAFF SALARIES WERE PAID BY DECATUR PUBLIC LIBRARY, STILL THE COST WOULD BE LESS THAN THE COST OF CONVERSION TO A MANUAL SYSTEM. MR. DALE BROWN AGREED THAT THE ACTUAL CONVERSION COSTS TO A MANUAL SYSTEM WOULD BE SIGNIFICANTLY MORE THAN JUST THE PERSONNEL COSTS OF THE DATA PROCESSING UNIT ALONE.

MR. SAPPINGTON EXPLAINED THAT SUBMITTING THIS PROPOSAL WOULD NOT OBLIGATE DECATUR PUBLIC LIBRARY TO A CONTRACT UNTIL THE CONTRACT WERE DRAFTED TO THE BOARD'S SATISFACTION. THE PROPOSAL, IF APPROVED, WOULD BE FORWARDED TO THE ADVISORY COUNCIL OF THE ILLINOIS STATE LIBRARY TO BE ACTED UPON BY THEM AT THEIR SEPTEMBER 8 MEETING. IF THE PROPOSAL WERE ACCEPTED BY THE ADVISORY COUNCIL, IT WOULD BE RETROACTIVE TO SEPTEMBER 1, 1966.

MR. SAPPINGTON POINTED OUT THAT THE LIBRARY, IF IT WERE TO PARTICIPATE IN THE PILOT PROJECT, WOULD RECEIVE THE BENEFIT OF THE USE OF THE EQUIPMENT; AND AT THE SAME TIME DALE BROWN WOULD HAVE ADDITIONAL TIME IN WHICH TO CARRY OUT HIS STUDY OF THE DECATUR PUBLIC LIBRARY DATA PROCESSING DEPARTMENT.

THE MOTION, AS MODIFIED, WAS VOTED UPON AND WAS APPROVED, MR. GROHNE VOTING NO.

RESPECTFULLY SUBMITTED,



EDNA F. JONES
ACTING CITY LIBRARIAN

PAUL POWELL
SECRETARY OF STATE
AND
STATE LIBRARIAN



ILLINOIS STATE LIBRARY
OFFICE OF THE SECRETARY OF STATE
SPRINGFIELD, ILLINOIS 62706

August 10, 1966

Mr. W. A. Sappington
President
Decatur Library Board
Decatur, Illinois

Dear Mr. Sappington:

In view of recent events, I would like to take this opportunity to advise you of certain activities of the Illinois State Library, specifically in the area of library automation.

The Illinois State Library is in the process of preparing a proposal for a grant from the Library Services and Construction Act. The purpose of this grant is to perform the necessary study and research to implement and install an integrated library automation and communication network on a pilot basis.

Due to the progress of the Decatur Public Library in automation, the experienced personnel in this area, and the proximity, we would like to make the Decatur Public Library the initial participant for this project.

The objective of this project is to ascertain the long range feasibility of a statewide integrated data processing library system, and to establish guide lines and standards to be followed for compatibility in implementing a statewide communication network.

The project will have the necessary funds to perform the research, hire consultants, rent office and machine space if necessary, pay needed travel expenses, pay for needed extra help and supplies, will also include the lease of appropriate machine configuration, and will include some type of a communication network with the Illinois State Library.

This is to be a long range study and once the Decatur system is in operation, the following year the integration of the Library Systems will be undertaken.

It is further possible that the Rolling Prairie portion of the present machine configuration rental will be absorbed by this project until a

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Page 2
Mr. W. A. Sappington
August 10, 1966

more advanced configuration is installed and operational. At that time the entire project will be underwritten by the pilot project for as long as this project is in a pilot stage (1 to 5 years). At which time the cost would be divided among the libraries and systems participating.

As you can readily see this is the start towards a centralized data processing center or centers, with de-centralized control in a statewide network.

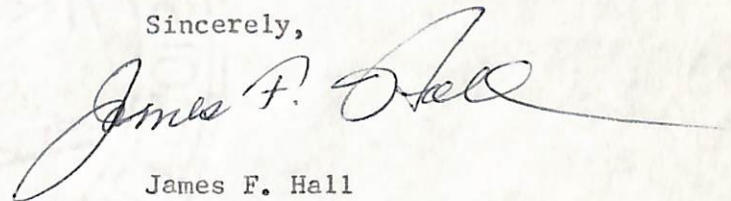
It might be of interest to you to know that the Project title is to be:

ALLIANCE

Automated Library Loan Integration and Network Communications Exchange

I sincerely believe that with the cooperation of those involved in this project, library services and library automation will be greatly advanced in the State of Illinois.

Sincerely,

A handwritten signature in dark ink, appearing to read "James F. Hall", with a long, sweeping horizontal line extending to the right.

James F. Hall
Data Processing Consultant
Illinois State Library

JFH:et

J. WILLIAM RECORD
W. ARTHUR SAPPINGTON

RECORD & SAPPINGTON
ATTORNEYS AT LAW
506 CITIZENS BUILDING
DECATUR, ILLINOIS
TELEPHONE 428-6629

August 15, 1966

Mr. de Lafayette Reid
Deputy State Librarian
201 Centennial Building
Springfield, Illinois

Dear Mr. Reid:

It is my privilege to tell you that the Board of Directors of the Decatur Public Library approved the following motion at its regular meeting, Friday, August 12, 1966:

The Decatur Public Library is receptive to a proposal from the Illinois State Library which would make Decatur Public Library the initial participant in an integrated library automation and communication network, on a pilot basis.

Very truly yours,

W. A. Sappington, President
Board of Directors
Decatur Public Library

WAS:ka

cc: Mr. Donald Wright
Associate State Librarian
201 Centennial Building
Springfield, Illinois

Mr. James F. Hall
Data Processing Consultant
201 Centennial Building
Springfield, Illinois

Miss Edna Jones, City Librarian
Decatur Public Library
457 North Main
Decatur, Illinois

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August 19, 1966

Mr. W. A. Sappington
President, Board of Directors
Decatur Public Library
506 Citizens Building
Decatur, Illinois 62523

Dear Mr. Sappington:

Apparently there has been some misunderstanding of the proposal which is being prepared with the assistance of Mr. James F. Hall, the State Library's Data Processing Consultant, and certain members of the IBM sales force.

This is not a proposal of the Illinois State Library, but should be considered a proposal of the Decatur Public Library which is being submitted to the Advisory Council of the Illinois State Library, seeking funds to conduct a project described in the proposal.

Of course, the proposal does entail cooperation between the Decatur Public Library and the Illinois State Library, because certain of the data processing equipment to be used in the experiment will be physically housed in the Springfield offices of the Illinois State Library. As I have reiterated all along, this proposal must be passed upon by the Advisory Council. There is always a possibility that the proposal will not be accepted and, therefore, the project cannot be carried out.

Unfortunately, Mr. Hall is in the hospital and cannot, at this time, straighten out the confusion concerning this proposal. I have asked Ned Bosler, of the IBM staff, to convey to you the gist of our conversation in my office on Thursday, August 18th.

I am afraid I am a little sensitive about this matter, because of some unfavorable publicity I received when another similar project was rejected by the Advisory Council. I hope that if this project is refused it will be made plain to the newspapers that it was in a proposal stage awaiting approval at the time the resolution was passed by your Board.

In fact, I would appreciate if your resolution could be re-worded in such a manner as to reflect the fact that the proposal is one to be submitted to the Advisory Council of the Illinois State Library and has not yet received approval, and if this information would be passed on to the newspapers.

Yours sincerely,

de Lafayette Reid
Deputy State Librarian

deLR:ej

cc: Donald Wright
Associate State Librarian

James F. Hall
Data Processing Consultant
Illinois State Library

✓ Miss Edna Jones, Librarian
Decatur Public Library
457 North Main
Decatur, Illinois

J. WILLIAM RECORD
W. ARTHUR SAPPINGTON

RECORD & SAPPINGTON
ATTORNEYS AT LAW
506 CITIZENS BUILDING
DECATUR, ILLINOIS
TELEPHONE 428-6629

August 24, 1966

Mr. de Lafayette Reid
Deputy State Librarian
201 Centennial Building
Springfield, Illinois

Dear Mr. Reid:

It is my privilege to tell you that the Board of Directors of the Decatur Public Library approved the following motion at a special board meeting, Thursday, August 24, 1966:

The Decatur Public Library is receptive to, and herewith submits, a proposal to the Advisory Council of the Illinois State Library, which would make Decatur Public Library the initial participant in an integrated library automation and communication network, on a pilot basis.

Very truly yours,

W. A. Sappington
W. A. Sappington, President
Board of Directors
Decatur Public Library

WAS:ka

cc: Mr. Donald Wright
Associate State Librarian
201 Centennial Building
Springfield, Illinois

Mr. James F. Hall
Data Processing Consultant
201 Centennial Building
Springfield, Illinois

Miss Edna Jones, City Librarian
Decatur Public Library
457 North Main
Decatur, Illinois

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PAUL POWELL
SECRETARY OF STATE
AND
STATE LIBRARIAN



ILLINOIS STATE LIBRARY
OFFICE OF THE SECRETARY OF STATE
SPRINGFIELD, ILLINOIS 62706
September 12, 1966

Mr. W. A. Sappington, President
Decatur Library Board
Record & Sappington
506 Citizens Bldg.
Decatur, Illinois 62523

Dear Mr. Sappington:

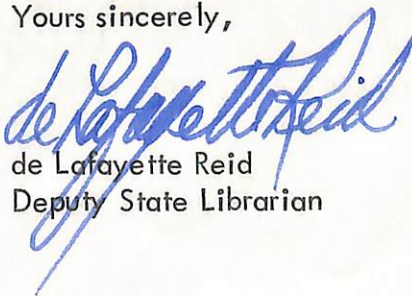
I am writing to you concerning ALLIANCE, the proposal for a study and implementation of data processing in the Decatur Public Library. The Advisory Council to the Illinois State Library met in Chicago on September 8, 1966 and considered this proposal. Although the members of the council were sympathetic to the problem which you have, they did not believe that the allocation of federal funds to the project would be of benefit to the state program at this time. They based their decision on their earlier action requesting a state-wide feasibility study on the potential of electronic data processing equipment.

The formal action of the council reads as follows:

"Mr. McCoy made the following motion: In view of the feasibility study of automation being developed by the library research center, the Advisory Council is not prepared to consider any specific automation proposals at this time and, therefore, recommends to the State Library that this proposal not be funded. Seconded by Mr. Trezza. Passed unanimously."

I realize that there will be disappointments in this action but I am confident that the Advisory Council gave the proposal an objective consideration in the light of the total library picture.

Yours sincerely,


de Lafayette Reid
Deputy State Librarian

deLR:DEW:ak
cc:

Mr. Donald E. Wright,
Associate State Librarian

