

Regular Meeting of the Library Board

April 29, 1932

Present: Messrs. Shade, Allen, Lorenz, Bachman,
Mrs. Gastman, Mrs. Vincent, and Mrs. Evans.

In the absence of the president Mr. Shade presided.
Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved,
and ordered placed on file.

Unfinished business: The Finance committee met
April 15, when a plan of distributing the insurance was
presented by Mr. Shade, and a further reduction of the bud-
get agreed upon.

These were recommended to the Board. The insurance
was to be rearranged so that one-third of the total of
\$51,000.00 expired each year would provide for \$17,000.00
expiring each year. This year the policies would be for
one, two, and three years. After 1932 all insurance was
to be renewed for a term of three years, which would bring
the annual cost down to \$189.10 on the Main library and
contents.

On motion, Mr. Shade's report was accepted. He
was to make a further report on tornado insurance.

The budget recommended by the Finance committee
asked the Council for \$36,000.00, and that we budget the
expenditure of \$31,000.00. On motion, this was accepted.

There was no list of new books presented.

It was reported that the librarian and assistant-
librarian were injured in an automobile accident on April
25. Miss Dill was bruised and Miss Wayne had a bone
broken in her right knee.

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It was also reported that the library was entered by burglars on the night of the 22nd when the safe was thrown over and the door damaged but not opened; and again on the night of the 25th when desks and shelves in the offices were found in confusion. Nothing was taken either time, as far as could be known.

Bills to the amount of \$3,155.08 were passed by the Finance committee and ordered paid.

On motion, adjourned.

Minnie A. Pile

Secretary.

Librarian's Report for March, 1932

Book Account

	Adult	Juvenile	Total
Total vols. 29 Feb. '32	51,719	15,227	66,946
New books added by purchase	112	46	158
New books added by gift	9	0	9
Magazines	2	0	2
Books replaced	3	12	15
Total additions	126	58	184
Books withdrawn	148	46	194
Total vols. 31 Mr. '32	51,697	15,239	66,936

Registration

	Main Lib.		Evans Br.		E. End Br.		Total
	Adult	Child	Adult	Child	Adult	Child	
Cards in force 29 Feb. '32	11983	4036	935	1322	730	1012	20018
Borrowers registered	319	96	25	24	13	19	496
Borrowers cards cancelled	244	86	23	28	13	30	424
Cards in force 31 Mr. '32	12058	4046	937	1318	730	1001	20090

Circulation

	Main Lib.		Evans Br.		E. End Br.		Hosp.	School	Station	Total
	Adult	Child	Adult	Child	Adult	Child				
Books issued	19386	6663	3244	2892	2484	2154	86	5171	5332	43681
Largest daily circ. at Main Lib.	-	1828	-	-	-	-	369	At E. End Br.	5332	248
Smallest " " " "	"	"	"	669	"	"	132	"	5332	91
Average " " " "	"	"	"	965	"	"	227	"	5332	171
Delinquent postals sent	-	-	-	-	-	-	-	-	-	531
Reserve postals sent	-	-	-	-	-	-	-	-	-	324
Pictures loaned	-	-	-	-	-	-	-	-	-	861

Binding and Repair

Books sent to bindery	-	-	-	-	-	-	-	-	-	175
Books repaired in library	-	-	-	-	-	-	-	-	-	1988

Classified Report

Book Report

	Main Lib.		Evans	E. End	Hosp.	Schools	Total
	Adult	Child	branch	branch			
Total vols. 29 Feb. '32	47118	8197	5495	2950	270	2916	66946
New books added:							
General works	5	0	0	0	0	0	5
Philosophy	2	0	0	0	0	0	2
Religion	3	0	0	0	0	0	3
Sociology	24	6	8	0	0	0	38
Science	5	2	0	0	0	0	7
Useful arts	12	3	3	0	0	0	18
Fine arts	6	1	0	0	0	0	7
Literature	10	2	1	0	0	0	13
History	2	5	2	0	0	0	9
Travel	6	1	1	0	0	0	8
Biography	8	2	0	0	0	0	10
Fiction	34	22	8	0	0	0	64
Total added	117	44	23	0	0	0	184
Rental coll.- 14							
Books withdrawn	144	22	25	3	0	0	194
Total vols. 31 Mar. '32	47091	8219	5493	2947	270	2916	66936

Classified Report
Circulation

	Main Lib. Adult	Child	Evans branch	E.End branch	Hosp.	School.	Stations	Total
General works	49	1	10	4	0	0	0	64
Philosophy	288	5	3	7	0	0	1	304
Religion	261	66	21	25	0	77	0	450
Sociology	492	531	240	145	0	571	1	1980
Philology	27	0	3	2	0	0	0	32
Science	376	185	108	78	0	255	0	1002
Useful arts	430	108	96	56	0	97	0	787
Fine arts	528	118	78	59	0	18	3	804
Literature	872	355	167	121	2	273	10	1800
History	630	195	139	88	0	484	0	1536
Travel	612	307	117	97	1	425	15	1574
Biography	576	169	88	63	0	161	15	1072
Fiction	13434	4560	4836	3606	80	2810	1556	30882
Magazines	316	63	226	287	3	0	0	895
Foreign books	57	0	4	0	0	0	0	61
Rental coll.	438	0	0	0	0	0	0	438
Total	19386	6663	6136	4638	86	5171	1601	43681

Finance

Receipts:

Balance on hand 29 Feb. '32-	\$584.15
Fees from non-residents ---	14.00
Fines, damaged, lost bks.--	108.52
Rental coll. -----	21.90
Reserve postals -----	5.58
Interest -----	2.71
Amount placed to account --	3000.00

Total receipts ----- \$3736.86

Balance due from appropriation, 31 Mar. 1932 - - - - - \$9,000.00

Expenditures:

Salaries -----	\$1821.80
Janitor service -----	235.00
Books -----	20.47
Binding -----	8.00
Supplies -----	8.45
Repairs & improvements -----	6.00
Light -----	38.01
Heat -----	113.00
Furniture & fixtures -----	7.88
Telephone -----	5.00
Postage, freight, express ---	3.07
Miscellaneous -----	11.25
Total expenditures -----	\$2277.93
Balance on hand 31 Mar. '32 --	\$1459.93

Respectfully submitted,

Minnie A. Dill

Librarian.