

Regular Meeting of the Library Board

July 26, 1935

Present: Messrs. Allen and Knuth, Mrs. Evans and Mrs. Miller.

As there was not a quorum, the minutes of the last meeting and the librarian's report, were not read nor approved.

The question of painting the main floor, with the exception of the little rooms recently done, also painting the stairway leading to the second floor and the hall on the second floor, was discussed. Two bids were ready to present but were not opened because the members present felt that specifications should be drawn up. Mr. Allen is to prepare specifications and advertise for bids; there is to be a called meeting to consider them, in order that the painting may be completed before the busy season in the fall.

It was stated that the work done by T. A. Brinkoetter on the heating system had been completed and a letter from Mr. E. P. McCune, superintendent of the I.P.L. steam heating department, approving the work, was read. Mr. Ramsey had completed the re-covering of the roof and repairs on the gutter. Plaster repair work on all floors had also been done.

The bills were read and approved by those members present and ordered paid after they had been approved and signed by Mr. Shilling, chairman of the Finance committee.

Adjourned.

Mabel A. Wayne

Secretary pro tem.

Librarian's Report for June, 1935

Book Account

	<u>Adult</u>	<u>Juvenile</u>	<u>Total</u>
Total vols. 31 May 1935	51363	14930	66293
New books added by purchase	117	14	131
New books added by gift	54	1	55
Magazines bound	2	0	2
Books replaced	9	1	10
Total additions	182	16	198
Books withdrawn	227	277	504
Total vols. 30 June 1935	51318	14669	65987

Registration

	<u>Main Lib.</u>		<u>Evans br.</u>		<u>Total</u>
	<u>Adult</u>	<u>Child</u>	<u>Adult</u>	<u>Child</u>	
Cards in force 31 May '35	13401	4509	1046	1218	20174
Borrowers registered	197	85	12	15	309
Borrowers cards cancelled	173	82	10	15	280
Cards in force 30 June '35	13425	4512	1048	1218	20203

Circulation

	<u>Main library</u>		<u>Evans branch</u>		<u>Total</u>
	<u>Adult</u>	<u>Child</u>	<u>Adult</u>	<u>Child</u>	
Books issued	13280	4118	1822	1386	20606
Largest daily circulation at Main Lib.-	1015		At Evans branch-		205
Overdue notices sent	-----				356
Reserve postals sent	-----				122
Pictures loaned	-----				464

Binding and Repair

Books sent to bindery	-----	359
Books repaired in library	-----	1817

Classified Report

Book Account

	<u>Main Lib.</u>		<u>Evans branch</u>	<u>E.End branch</u>	<u>Schools</u>	<u>Total</u>
	<u>Adult</u>	<u>Child</u>				
Total vols. 31 May '35	47076	8020	5728	2625	2844	66293
New books added:						
General works	3	0	0	0	0	3
Philosophy	5	0	0	0	0	5
Religion	6	0	0	0	0	6
Sociology	29	1	0	0	0	30
Language	1	1	0	0	0	2
Science	8	0	0	0	0	8
Useful arts	18	0	1	0	0	19
Fine arts	14	1	0	0	0	15
Literature	12	3	0	0	0	15
History	9	0	0	0	0	9
Travel	9	0	0	0	0	9
Biography	16	0	0	0	0	16
Fiction	48	10	2	0	0	60
Foreign books	1	0	0	0	0	1
Total added	179	16	3	0	0	198
Rent coll. 1						
Books withdrawn	209	85	23	6	181	504
Total vols. 30 June '35	47046	7951	5708	2619	2663	65987

	<u>Classified Report</u>			Total
	<u>Circulation</u>			
	Main Lib.		Evans branch	
	Adult	Child		
General works	44	4	21	69
Philosophy	187	3	8	198
Religion	166	24	11	201
Sociology	253	43	28	324
Fairy tales	0	274	67	341
Language Science	200 ⁽¹⁾	106 ⁽¹⁾	42 ⁽¹⁾	348 ⁽¹⁾
Useful arts	415	99	41	555
Fine arts	394	91	33	518
Literature	502	120	73	695
History	211	41	13	265
Travel	267	87	26	380
Biography	302	36	15	353
Fiction	9845	3071	2564	15480
Magazines	243	118	265	626
Foreign books	48	0	0	48
Rent coll.	196	0	0	196
Total	13280	4118	3208	20606

Finance

RECEIPTS:

Balance on hand 31 May '35 ---	\$437.66
Fines, damaged & lost bks. ---	108.88
Fees from non-residents ----	9.00
Rent collection -----	9.80
Reserve postals -----	2.32
Bal. from 1934-35 tax levy --	2000.00

Total receipts ----- \$2567.66

EXPENDITURES:

Salaries -----	\$1611.00
Janitor service -----	160.00
Books -----	216.93
Periodicals -----	5.00
Binding -----	10.03
Supplies -----	73.03
Repairs & improvements --	8.84
Light -----	1.50
Heat -----	38.00
Furniture & fixtures ----	3.75
Telephone -----	5.00
Postage, drayage, etc ---	2.35
Insurance -----	184.23
Miscellaneous -----	19.15
Total expenditure -----	\$2338.81
Bal. on hand June 28, '35-	\$228.85

Respectfully submitted,

Minnie A. Dill

Librarian.