

Regular Meeting of the Library Board

May 27, 1920.

Present: Messrs. Hardy, Shade, Lorenz, Mrs. Muleady, Miss Crea, and Mrs. Gastman by proxy.

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved and ordered placed on file.

This being a combination of the forty-fifth annual meeting and the regular monthly meeting for May, the reading of the Annual report was next in order. A letter was then read from the President of the Board to the Mayor and City Commissioners, calling attention to the very prosperous year the Library had just concluded.

On motion the insurance, which comes due June 11th, was referred to the Building & Grounds committee with power to act.

The Board, after finishing the business, spoke of the fact that the Librarian was soon leaving to attend the Annual Conference of the American Library association for the twenty-fifth time, and expressed the wish that she have an enjoyable trip and return refreshed.

On motion adjourned.

*Alice G. Evans.*

Secretary.

(Difference in dept. totals as given in this report & March report is due to transfers from one class to another.)

May 28, 1920.

Librarian's Report for April 1920

	<u>Book Account</u>				Total.
	Adult.	Child.	Branch.	School.	
Total vols. Mr. 31, 1920	34,920	5,720	1,570	1,803	44,013
New books added by purchase	7	1			8
Books replaced	23	51	14		88
Books found (previously missing)	6	1			7
Total additions	36	53	14		103
Books withdrawn	42	105	2	1	150
Books missing in inventory	105	36	24		165
Total withdrawals	147	141	26	1	315
Total vols. Apr. 30, 1920	34,809	5,632	1,558	1,802	43,801

	<u>Registration</u>				Total.
	<u>Main Lib.</u>		<u>Branch</u>		
	Adult.	Child.	Adult.	Child.	
Cards in force Mr. 31, 1920	6,551	3,133	167	795	10,646
Borrowers registered	149	86	6	20	261
Borrower's cards cancelled	125	53		128	306
Cards in force Apr. 30, 1920	6,575	3,166	173	687	10,601

	<u>Circulation</u>						Total.	
	<u>Main Lib.</u>		<u>Branch</u>		School.	Depos.		
	Adult.	Child.	Adult.	Child.				
Books issued	9,290	4,246	496	1,027	2,694	423	324	18,500
Largest daily circulation at Main library-					851.	At Branch		166
Smallest "					387.	"		75
Average "					520.	"		117
Books used in reading and reference rooms	-----						1,382	
Delinquent postals sent	-----						396	
Reserve postals sent	-----						81	

18,500  
16,736  
1,764

<u>Binding and Repair</u>		
Books sent to bindery	-----	75
Books repaired in library	-----	216

Sunday Opening  
Visitors: Men -- 113. Women -- 77. Children -- 11. Total -- 200

	<u>Classified Report</u>				Total.
	<u>Book Account</u>			School.	
	Adult.	Child.	Branch.		
General works	2	1			3
Religion	2	1			3
Sociology	1	8	2		11
Science	2	2			4
Useful arts		2			2
Literature	3	2			5
Travel	5				5
Biography	1		1		2
History	1	2	3		6
Fiction	19	35	8		62
Total	36	53	14		103
Rental coll.	9				9

Librarian's Report for April 1920 ---- 2

Classified Report  
Circulation

	Adult.	Child.	Branch.	School.	Stations.	Total.
General works	15	4				19
Philosophy	101		3		8	112
Religion	100	22	13	41	6	182
Sociology	251	401	123	367	50	1192
Philology	3	1				4
Science	136	142	58	146	11	493
Useful arts	255	69	27	72	26	449
Fine arts	240	57	22	61	18	398
Literature	587	155	74	176	43	1035
Travel	75	69	52	206	37	439
Biography	179	67	29	100	16	391
History	186	95	61	198	41	581
Fiction	6805	3162	1037	1327	491	12822
Foreign bks.	16					16
Magazines	128	2	24			154
Rental coll.	213					213
Total	9290	4246	1523	2694	747	18500

Finance

Receipts:

Balance due from appropriation Mr. 31, 1920 -----	\$7,890.06
Fees for non-residents -----	11.00
Fines, damages & lost books -----	218.17
Rental coll. -----	22.40
Interest -----	114.64
Other sources -----	18.43
 Total receipts -----	 \$8,374.70

Expenditures:

Salaries -----	\$885.55
Books -----	154.64
Periodicals -----	12.00
Binding -----	297.89
Supplies -----	55.45
Repairs & improvements -	47.05
Light & heat -----	103.58
Postage, freight & exp.-	9.16
Interest -----	260.79
Miscellaneous -----	30.16
Total expenditures-	\$1,856.27
Balance due from appropriation Apr. 30, 1920-	\$6,418.43

Respectfully submitted,

*Alice G. Evans*

Librarian.