

Meeting of the Special Building Committee

September 12, 1941

Present: Messrs. Knuth, Nash, and Mrs. Evans; also
Mr. Clausen, architect.

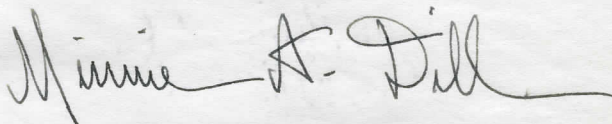
Bids were opened from painters for the decoration of
walls and woodwork in the children's room.

The following bids were submitted:

W. G. Spaeth	\$244.00
Myer & Son	220.70
F. A. Songer	192.00
Charles Graybill	133.00

On motion of Mr. Nash, seconded by Mrs. Evans, and
made unanimous by Mr. Knuth the contract was let to Mr. Graybill.

Adjourned.



Secretary.

Painters began work the following Monday, September 15,
and the work was finished September 19, except for a little in the
ceiling that must wait until electrical fixtures are placed.
Word has been received that these will be sent October 3.

Regular Meeting of the Library Board

September 26, 1941

Present: Messrs. Knuth and Imboden, Mrs. Buckner, and Mrs. Garman. Mrs. Evans had given her consent to the passing of the regular bills.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

The president appointed his committees for the year ending April 30, 1942.

Report was made of the meeting, September 12, of the special building committee, when the painting contract was let to Charles Graybill for \$133.00

On motion of Mrs. Garman, seconded by Mrs. Buckner, the list of new books presented by the librarian was passed.

Repairs in the children's room and on the roof were discussed. The work was held up awaiting electric fixtures from St. Louis. Word had been received that shipment would be made October 3. An invitation was given to members to attend the annual conference of the Illinois Library Association to be held in Springfield, October 9-11. The trustees meetings and luncheon to be Friday, Oct. 10.

On motion of Mrs. Garman, seconded by Mr. Imboden, bills to the amount of \$2388.83 were ordered paid.

On motion, adjourned,

Minnie A. Dill

Secretary.

Librarian's Report for August, 1941

Book Account

	Adult	Juvenile	Total
Total vols. 31 Jl.'41	59556	16801	76357
New books added by purchase	174	125	299
Magazines	2		2
Books replaced	1	92	93
Total additions	177	217	394
Total vols. 31 Ag.'41	59733	17018	76751

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 Jl.'41	12951	3886	808	913	18558
Borrowers registered	200	33	5	4	242
Borrowers cards cancelled	148	59	11	7	225
Cards in force 31 Ag.'41	13003	3860	802	910	18575

Circulation

	Main lib.		Evans br.		Stations	Total
	Adult	Child	Adult	Child		
Books issued	10128	2672	983	545	80	14408
Largest daily circ. at Main library-	727		At Evans branch-			96
Overdue notices sent	-----					244
Reserve postals sent	-----					133
Pictures loaned	-----					101
Telephone calls	-----					365

Binding and Repair

Books sent to bindery	-----	48
Books repaired in library	-----	2159

Classified Report

Book Account

	Main lib.		Evans branch	E. End branch	Schools	Total
	Adult	Child				
Total vols. 31 Jl.'41	54878	9000	7042	2354	3083	76357
New books added:						
General works	3	0	0	0	0	3
Religion	0	0	0	0	1	1
Sociology	13	0	0	0	14	27
Science	5	0	0	0	4	9
Useful arts	27	0	0	0	1	28
Fine arts	6	0	0	0	0	6
Literature	11	0	5	0	17	33
History	16	0	0	0	6	22
Travel	15	2	3	0	11	31
Biography	16	0	3	0	2	21
Fiction	41	0	30	0	142	213
Total added	153	2	41	0	198	394
Rent coll.- 8						
Total vols. 31 Ag.'41	55031	9002	7083	2354	3281	76751

Librarian's Report for August, 1941 --- 2

	Classified Report Circulation				Total
	Main Adult	Child	Evans branch	Stations	
General works	15	2	1	0	18
Philosophy	169	1	2	0	172
Religion	162	11	0	0	173
Sociology	307	39	22	0	368
Fairy tales		137	15	12	164
Language	8	0	0	0	8
Science	145	80	16	7	248
Useful arts	517	132	32	0	681
Fine arts	448	58	12	0	518
Literature	301	78	31	3	413
History	256	25	3	0	284
Travel	327	19	9	0	355
Biography	308	32	11	0	351
Fiction	6503	2031	1185	58	9777
Magazines	277	27	189	0	493
Foreign books	12	0	0	0	12
Rent coll.	373	0	0	0	373
Total	10128	2672	1528	80	14408

Volumes used for reference in the Main adult dept. ----- 489

Finance

RECEIPTS:

Bal. on hand 1 Ag.'41 ----- \$ 227.99
 Fines, damaged & lost bks.--- 101.10
 Non-resident fees ----- 15.00
 Rent collection ----- 18.65
 Reserve postals ----- 3.92
 Amount placed to account --- 3500.00

Total receipts ----- \$3866.66

DISBURSEMENTS:

Salaries: staff ----- \$1820.50
 Salaries; janitors ----- 225.00
 Books ----- 696.13
 Binding ----- 525.92
 Supplies ----- 9.47
 Repairs & improvements ----- 20.53
 Light ----- 2.85
 Furniture & fixtures ----- 6.12
 Telephone ----- 14.00
 Postage, drayage, express -- 1.25
 Insurance ----- 15.00
 Miscellaneous ----- 178.15
 Total disbursements ----- \$3514.92
 Bal. on hand 2 S.'41 ----- \$ 351.74

Respectfully submitted,

Minnie A. Dill

Librarian.