

Regular Meeting of the Library Board

June 28, 1946

Present; Mr. Knuth, Mrs. Evans, Mrs. Garman and Mrs. Loewen.

The minutes of the last regular meeting and two called meetings were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

Miss Wayne's resignation was read. On motion of Mrs. Evans, it was accepted "with regrets".

A letter from Miss Perry was read, in which she accepted the position of librarian of the Decatur Public Library at the salary offered, \$3,100, with the understanding that this salary would be increased to \$3,400 at the end of April, 1947. She also suggested that her present assistant librarian, Miss Elsa Anderson, might be secured as assistant librarian for this library. ^{After some discussion,} On motion of Mrs. Evans, seconded by Mrs. Loewen, the secretary was instructed to notify Miss Perry she had been appointed librarian at the salary of \$3,120 (\$260 per month) with an increase to \$3,400 at the end of our fiscal year, if circumstances permitted. Concerning an assistant librarian, it was decided that a member of our present staff should be advanced to that position; the secretary was to inform Miss Perry.

The new books recommended by the Book committee were ordered purchased.

Bills to the amount of \$4,409.39 were approved by the Finance committee and ordered paid. Mrs. Loewen acted on the committee for this meeting.

On motion, adjourned.

Mabel A. Wayne Secretary.

Librarian's Report for May, 1946

Book Account

	Adult	Juvenile	Total
Total vols. 30 Ap'46	66448	18002	84450
New books added by purchase	164	57	221
New books added by gift	91	0	91
Magazines bound	1	0	1
Books replaced	4	33	37
Total additions	260	90	350
Total vols. 31 My'46	66708	18092	84800

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 30 Ap'46	10358	3381	502	885	15126
Borrowers registered	242	45	12	18	317
Borrowers cards cancelled	207	41	9	14	271
Cards in force 31 My'46	10393	3385	505	889	15172

Circulation

	Main lib.		Evans br.		Schools	Total
	Adult	Child	Adult	Child		
Books issued	9132	2664	689	1285	2592	16362
Largest daily circ. at Main library-			729		At Evans br.-	137
Overdue notices sent	- - -	- - -	- - -	- - -	- - -	652
Reserve postals sent	- - -	- - -	- - -	- - -	- - -	123
Pictures loaned	- - -	- - -	- - -	- - -	- - -	562
Telephone calls	- - -	- - -	- - -	- - -	- - -	530

Binding and Repair

Books repaired in library	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -	737
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Classified Report

Book Account

	Main lib		Evans	E.End	Schools	Total
	Adult	Child	branch	branch		
Total vols. 30 Ap'46	61555	9529	7538	2329	3499	84450
New books added:						
General works	3	0	0	0	0	3
Philosophy	4	0	0	0	0	4
Religion	5	1	1	0	0	7
Sociology	16	3	1	0	0	20
Science	2	2	1	0	0	5
Useful arts	11	1	0	0	0	12
Fine arts	10	0	1	0	0	11
Literature	14	2	4	0	0	20
History	19	2	1	0	0	22
Travel	5	2	1	0	0	8
Biography	13	2	5	0	0	20
Fiction	137	26	54	0	0	217
Foreign books	1	0	0	0	0	1
Total added	240	41	69	0	0	350
Rental coll.- 16						
Total vols. 31 My'46	61795	9570	7607	2329	3499	84800

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Classified Report
Circulation

	Adult	Child	branch	Schools	Total
General works	22	1	0	0	23
Philosophy	177	0	0	0	177
Religion	123	13	11	53	200
Sociology	398	49	6	51	504
Fairy tales	0	147	50	140	337
Language	27	0	0	0	27
Science	164	60	25	96	345
Useful arts	490	117	50	79	736
Fine arts	478	51	32	22	583
Literature	608	81	41	88	818
History	264	35	42	149	490
Travel	277	68	35	110	490
Biography	341	54	60	143	598
Fiction	5330	1957	1502	1661	10450
Magazines	154	31	120	0	305
Foreign books	15	0	0	0	15
Rental coll.	264	0	0	0	264
Total	9132	2664	1974	2592	16362

Volumes used for reference in Main adult dept.----- 530

Finance

RECEIPTS:

Bal. on hand 1 May'46 -----	\$10256.37
Fines, lost & dam. bks. -----	203.26
Non-resident fees -----	25.50
Rental collection -----	13.20
Reserve postals -----	2.44
Memorial book -----	6.75

Total receipts ----- \$10507.52

DISBURSEMENTS:

Staff salaries -----	\$2102.00
Janitor salaries -----	305.00
Books -----	320.17
Periodicals -----	2.00
Microfilms -----	251.38
Supplies -----	38.62
Light -----	5.24
Heat -----	73.71
Telephone -----	14.50
Postage, drayage, etc ---	2.10
Insurance -----	77.93
Miscellaneous -----	16.32
Total disbursements ----	\$3208.97
Bal. on hand 1 Je'46 ----	\$7298.55

Respectfully submitted,

Mabel A. Wayne

Librarian.

Called Meeting of the Library Board

June 10, 1946

Present: Mr. Knuth, Mr. Nalefski, Mrs. Evans, Mrs. Huff, Mrs. Garman and Mrs. Loewen.

Meeting was called for an interview with Miss Muriel E. Perry, in regard to the position of librarian of the Decatur Public Library.

Miss Perry was asked for information concerning her library experience and her educational qualifications. As mentioned in the April report she has her A.B. degree from Boston University and is a graduate from Simmons College Library School. Her education was secured over a long~~er~~ period of years ^{than usual} ~~and during that time~~ ^{as} she was employed in library work at the same time.

In her present position as librarian of the Carnegie-Stahl Free Public Library, Bellevue, Ohio, she has reorganized the library, standardizing it to meet A.L.A. recommendations. She has also carried on publicity and public relations work with splendid results.

As executive assistant to the Campaign Committee of the Library Development Fund, last summer, her work was of a special character, requiring her to make many talks.

Miss Perry had looked ~~over~~ the library and met the staff, during the morning. At the meeting she suggested a larger and more fully trained staff as essential to carrying on in an adequate way; the librarian must be relieved of many inside duties, if she is ^{to} make outside contacts. She recommended especially an assistant librarian and a trained children's librarian. She questioned the authority of the state to

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place a tax limit for library purposes, on the municipality. Mr. Knuth told her this was also done in the case of schools and corporations.

Regarding the salary, she requested \$3,400. She also suggested that she leave the room while the Board discussed the matter. After some discussion of ways and means to meet the increased salary, it was decided to offer her \$3100. When this offer was presented to her she asked more time to consider it and the Board agreed to grant it.

On motion, adjourned.

Mabel A Wayne

Secretary