

DECATUR PUBLIC LIBRARY
Decatur, Illinois

COMBINED BUDGET AND BILL LIST - APRIL 1962

Code	Expense Allocation	Amount for Year	For April	Year-to-Date	Balance
100	SALARIES S	17500000		16277498	1222502
			1116554		
	BL CR AND		14838		
	CITIZENS N		223520		
	DEC CITY C		7000		
	TREAS CIT		91797		
	UNITED FUN		1500		
100		17500000	1455209	17732707	232707*CR
150	SALARIES B	552000		498281	53719
			35606		
	CITIZENS N		5100		
	TREAS CIT		2845		
	UNITED FUN		100		
150		552000	43651	541932	10068*
		18052000	1498860	18274639	222639*CR
201	BINDING SU	140000		32470	107530
	GAYLORD BR		68545		
201		140000	68545	101015	38985*
202	CAT MATER I	161000		34060	126940
	GAYLORD BR		26760		
202		161000	26760	60820	100180*
203	FREIGHT EX	10000		16038	6038
	DECATUR SE		1968		
	RAILWAY EX		389		
	WALLACE PR		441		
203		10000	2798	18836	8836*CR
204	IBM SUPPL I	568000		622553	54553
	IBM		51500		
	IBM		184		
	IBM		22050		
	IBM		1060		
	LINXWEILER		1517		
	LINXWEILER		576		
	QUEST MFG		1617		
	WALLACE PR		9688		
204		568000	88192	710745	142745*CR
205	OFFICE SUP	266000		196100	69812
	SATTLEYS O		130		
	DEC PAPER		716		
	GAYLORD BR		2945		
	HAINES & E		420		

	INDUSTRIAL PFILES CAM RECORDAK C SCHUERMAN VERIFAX		2740 200 18850 104 15000 24596	220784	45216*
205		265000			
206	POSTAGE	117500		111779	5721
	POSTMASTER		64		
	POSTMASTER		1212		
	POSTMASTER		3000		
	POSTMASTER		109		
	POSTMASTER		51		
	POSTMASTER		1000		
	POSTMASTER		66		
	POSTMASTER		2000		
	POSTMASTER		72		
	POSTMASTER		4		
	POSTMASTER		18		
	POSTMASTER		4		
	POSTMASTER		1212		
	POSTMASTER		14		
	POSTMASTER		7		
	POSTMASTER		50		
	POSTMASTER		1500		
	A S H R A		72		
	AMER TECH		24		
	COMMERCE C		25		
	DUFOR EDI		39		
	EDITOR PUB		55		
	FEARON PUB		15		
	FIDELER CO		495		
	ILL MFGRS		60		
	LIFE WORLD		30		
	MCCLURG A		54		
	MCCLURG A		104		
	MCCLURG A		114		
	POSTMASTER		9000		
	QUEST MFG		38		
	SIERRA CLU		14		
	STECHECH H		13		
	STERLING P		24		
	U CHICAGO		74		
	VIRGINIA H		25		
	RESERVES		1122CR		
	FR OF LIBR		1212CR		
206		117500	18324	130103	12603*CR
207	PRINTING	100000		90645	9355
	INDUSTRIAL		8200		
207		100000	8200	98845	1155*

208	REP TO EQU	50000		118961	68961
	DECATUR RE		4994 ✓		
208		50000	4994	123955	73955 *CR
209	TEL TOLLS	10000		7274	2726
	ILLINOIS B		985 ✓		
209		10000	985	8259	1741 *
210	TEL SERVIC			17444	17444
	ILLINOIS B		100 ✓		
	PUB TEL RE		2628 CR ✓		
210			2528 CR 0	14916	14916 *CR
211	TEL ALARM	3600			3600
211		3600			3600 *
212	RENT OF MA	51600		59700	8100
212		51600		59700	8100 *CR
213	SERV CONTR	34400		25208	9192
	DICTAPHONE		5200 ✓		
	TAYLOR OFF		16200 ✓		
213		34400	21400 ✓	46608	12208 *CR
214	SERV CONTR			40256	40256
	MANPOWER I		2822 ✓		
	MANPOWER I		2400 ✓		
	MANPOWER I		2508 ✓		
	MANPOWER I		3344 ✓		
	MANPOWER I		4389 ✓		
214			15463	55719	55719 *CR
220	PROF DEVEL	110000		144964	34964
	DOWNS DR		2500 ✓		
	YAMAMOTO M		3500 ✓		
220		110000	6000	150964	40964 *CR
221	COMM SERVI	10000		22506	12506
	DECATUR CL		250 ✓		
	DECATUR CL		250 ✓		
	MCMANUS FL		500 ✓		
	DOWNS DR		2500 ✓		
	FR OF LIBR		2750 CR 0		
221		10000	750	23256	13256 *CR
222	EXHIBIT EX	6500		1515	4985
	NAT LIBRAR		1730 ✓		
222		6500	1730	3245	3255 *
223	HANDLING C	3400		5665	2265

	MCCLURG A		30 ✓		
	MCCLURG A		30 ✓		
223		3400	60	5725	2325*CR
224	ADVERTISIN	2000		540	1460
224		2000		540	1460*
225	AUDITING	50000		53615	3615
225		50000		53615	3615*CR
228	INVESTMENT	5000			5000
228		5000			5000*
229	R O E			28294	28294
	DEC PAPER		46CR ✓		
	F HUBBARD		94CR ✓		
	NEW METHOD		4405CR ✓		
	STAPPENBEC		1670CR ✓		
	NEW METHOD		7014CR		
229			13229CR	15065	15065*CR
299	MISC	5000		6769	1769
	B 1		435 ✓		
	MC MANUS FL		400 ✓		
299		5000	835	7604	2604*CR
		1704000	273875	1910319	206319*CR
301	BLDG SUPPL	160000		119323	40677
	BLACK & CO		436 ✓		
	BLACK & CO		2165 ✓		
	BLACK & CO		122 ✓		
	G E DAY SO		900 ✓		
	CHALMERS F		3000 ✓		
	LINN P SCR		245CR		
301		160000	6378	125701	34299*
302	CLEANING S	17500		3022	14478
302		17500		3022	14478*
303	CONTRACT R			6000	6000
	BRINKOETTE		840 ✓		
	LONGBONS R		29800 ✓		
	TRAUGHBER		11800 ✓		
303			42440	48440	48440*CR
304	GARBAGE &	10000		15325	5325

Account Number	Description	Amount	Subtotal	Balance	Balance
	ROHMAN FRE		600 ✓		
	MAXEDON E		400 ✓		
	MAXEDON E		500 ✓		
304		10000	1500	16825	6825*CR
305	HEAT & FUE	30000		12336	17664
305		30000		12336	17664*
306	INSURANCE	260000		215538	44462
	BENNETT SH		694 ✓		
	IRISH BEHN		2215.57 ✓		
306		260000	2222.51	437789	177789*CR
307	LIGHT & PO	260000		260794	794
	ILL POWER		33116 ✓		
307		260000	33116	2939,10	339,10*CR
308	BLDG REPAI	100000		160680	60680
	BURDICK PL		5100 ✓		
	BILYEUS		853 ✓		
	DECATUR RE		1857 ✓		
	F HUBBARD		960 ✓		
	HEISE ELEC		150 ✓		
	TRAUGHBER		40131 ✓		
308		100000	49051	209731	109731*CR
309	TRAVEL	70000		45862	24138
	CONSUMER S		177 ✓		
	CONSUMER S		493 ✓		
	CONSUMER S		423 ✓		
	CONSUMER S		325 ✓		
	CONSUMER S		520 ✓		
	CONSUMER S		560 ✓		
	CONSUMER S		347 ✓		
	CONSUMER S		700 ✓		
	CONSUMER S		323 ✓		
	CONSUMER S		580 ✓		
	CONSUMER S		205 ✓		
	CONSUMER S		415 ✓		
309		70000	5068	50930	19070*
310	HEALTH & S	12000		308	11692
310		12000		308	11692*
311	CONTRACT C	453200		382400	70800
	DEC WINDOW		34350 ✓		
	DEC WINDOW		4300 ✓		
	DEC WINDOW		11865 ✓		
	DEC WINDOW		4300 ✓		
311		453200	54815	437215	15985*

312	ARCHITECT	100000		49500	50500
	SWEETNAM J		11000 ✓		
	SWEETNAM J		10000 ✓		
312		100000	21000	70500	29500*
313	REP AUTO E	200000		245078	45078
	CONSUMER S		540 ✓		
	CONSUMER S		684 ✓		
	CONSUMER S		480 ✓		
	CONSUMER S		449 ✓		
	CONSUMER S		605 ✓		
	CONSUMER S		364 ✓		
	CONSUMER S		290 ✓		
	CONSUMER S		207 ✓		
	CONSUMER S		300 ✓		
	CONSUMER S		255 ✓		
	F HUBBARD		630 ✓		
	GLASS SPEC		1460 ✓		
	KILBORNS		250 ✓		
	KILBORNS		844 ✓		
	KILBORNS		250 ✓		
	KILBORNS		250 ✓		
	NATL CITY		2375 ✓		
	NATL CITY		1635 ✓		
	NATL CITY		1251 ✓		
	NATL CITY		870 ✓		
313		200000	13989	259067	59067*CR
314	CLEANING S	7500		11439	3939
	NORMANS		150 ✓		
314		7500	150	11589	4089*CR
315	APPRAISAL	15000			15000
	LLOYD THOM		12000 ✓		
	LLOYD THOM		3000 ✓		
315		15000	15000	15000	*CR
399	MISC	5000		225	4775
399		5000		225	4775*
		1700200	464758	1992588	292388*CR
401	BINDING	300000		214565	85435
	STAPPENBEC		145 ✓		
	STAPPENBEC		29500 ✓		
401		300000	29645	244210	55790*
402	BOOKS	4300000		3147361	1152639

ATTENDING	520 ✓
WEST PUB C	4200 CR
WEST PUB C	1600
A S H R A	937 ✓
AMER TECH	528 ✓
AMERICANA	600 ✓
BAKER & TA	42944 ✓
BAKER & TA	452 ✓
BAKER & TA	46243 ✓
BAKER & TA	13317 ✓
BAKER & TA	12847 ✓
BAKER & TA	37822 ✓
BAKER & TA	455 ✓
BAKER & TA	13064 ✓
BAKER & TA	1268 CR ✓
COLLIER P	1995 ✓
CONS UNION	450 ✓
BUR BUSINE	160 ✓
COMMERCE C	400 ✓
DOUBLEDAY	250 ✓
DOUBLEDAY	1905 ✓
DOUBLEDAY	858 ✓
DOUBLEDAY	1000 ✓
DUFOUR EDI	2025 ✓
EDITOR PUB	1000 ✓
ENCY BRITA	600 ✓
ENCY BRITA	2250 ✓
ENCY BRITA	2880 ✓
FEARON PUB	170 ✓
FIDELER CO	30803 ✓
H W WILSON	700 ✓
HAINES & E	417 ✓
ILL MFGRS	2995 ✓
ILLINOIS B	1495 ✓
IMPERIAL B	655 ✓
IMPERIAL B	1040 ✓
IMPERIAL B	9862 ✓
IMPERIAL B	3156 ✓
LIFE WORLD	295 ✓
MARSH TRAC	850 ✓
MCCLURG A	1980 ✓
MCCLURG A	5092 ✓
MCCLURG A	6758 ✓
MCCLURG A	192 ✓
MCNAUGHTON	10500 ✓
NATL RES C	1080 ✓
NEW METHOD	71084 ✓
NEW METHOD	103206 ✓
NEW METHOD	313 CR ✓
NEW METHOD	3600 ✓

26.00 credit

PALMER PUB		12500 ✓		
PRENTICE H		899 CR ✓		
PUBLISHERS		2100 ✓		
REGENTS U		300 ✓		
SCARECROW		405 ✓		
SCARECROW		900 ✓		
SIERRA CLU		575 ✓		
STECHECHERT H		225 ✓		
STERLING P		700 ✓		
THOMAS PUB		2000 ✓		
U CHICAGO		1960 ✓		
VIRGINIA H		200 ✓		
U CHICAGO		2985 ✓		
GENERAL PA		137 CR ✓		
L AND D		5447 CR ✓		
STAFF BOOK		47353 CR ✓		
402	4300000	+ 3970.15	3544376	755624 *
		26.00	+ 26.00	26.00
405 FILMS 16MM	100000	#39,96.15	#35,469.76	#7530.24
405	100000		101885	1885
			101885	1885 * CR
406 FILMS SLID	5000		5138	138
406	5000		5138	138 * CR
407 FILMS CP	10000			10000
407	10000			10000 *
408 FILMS MICR	150000		103583	46417
DEC HERLD		2205 ✓		
DEC HERLD		540 CR ✓		
DEC HERLD		1827 ✓		
UNIV MICRO		1925 ✓		
UNIV MICRO		12310 ✓		
408	150000	17727 ✓	121310	28690 *
409 FILMS RENT	5000		5235 CR	10235
UNIV OF IL		2125 ✓		
FILM RENTA		1430 CR ✓		
409	5000	695	4540 CR	9540 *
410 PAMPHLETS	25000		15082	9918
410	25000		15082	9918 *
411 PICTURES F			1250	1250
411			1250	1250 * CR
412 PICTURES	10000		766	9234
YAMAMOTO M		80 ✓		
412	10000	80	846	9154 *
414 RECORDS LP	200000		135818	64182

OK.
 WIK

	CHESTERFIE		5307✓		
	CHESTERFIE		909✓		
	CHESTERFIE		2344✓		
414		200000	8560	144378	55622*
415	RECORDS S			3629	3629
415				3629	3629*CR
416	RECORDS SR	45000		16735	28265
416		45000		16735	28265*
419	PERIODICAL	150000		63852	86148
	DEC HERLD		75✓		
	DEC HERLD		75✓		
	DEC HERLD		45✓		
	DEC HERLD		30✓		
	DEC HERLD		75✓		
	DEC HERLD		45✓		
	DEC HERLD		30✓		
	DEC HERLD		45✓		
	DEC HERLD		45✓		
	DEC HERLD		30✓		
	AMER NUCLE		1000✓		
	INTNL ART		1500✓		
	JOHN HOPKI		1000✓		
	SATURDAY R		700✓		
	AM ASSOC M		1000✓		
	HARVARD BU		1000✓		
	INTNL ART		300✓		
	JL CHEM DO		1000✓		
	NATL CONG		150✓		
	OFFICIAL G		3300✓		
	UNESCO		5500✓		
419		150000	11795	75647	74353*
420	MAPS	5000		1564	3435
	RAND MCNAL		5500✓		
420		5000	5500	7064	8064*CR
421	MEMBERSHIP	60000		60850	650
	AM LIBRARY		900✓		
421		60000	900	61750	1750*CR
422	SERVICES	200000		197692	2308
	ENG INDEX		7500✓		
	PRENTICE H		6900✓		
	PRENTICE H		11700✓		
422		200000	26100✓	223792	23792*CR

5565000

498017
+ 26.00
5006.17

45625.52
+ 26.00
45651.52

1002448
- 26.00
9998.48

OK
M.H.

502	ADD TO EQU	165000		129542	35458
	FYR FYTER		21000 ✓		
	LINXWEILER		11493 ✓		
	LINXWEILER		34470 ✓		
502		165000	66963	196505	31505*CR
		165000	66963	196505	31505*CR
603	RENTALS			67000	67000
	SWARTZ HOM		16750 ✓		
603			16750	83750	83750*CR
			16750	83750	83750*CR

27186200	2819223	27020353	165847*
	+ 26.00	+ 26.00	- 26.00
	# 28,218.23	# 270,229.53	# 1,632.47

OK
WUH

Bills presented for payment

Approved for payment

Mary T. Howe

Harold W. Koslophi

Alice R. Kerr

Edna M. MacFarland

Finance Committee

700	BAL AT END	1536431
	TREAS BILL	3500000
	CITIZENS N	998375CR
	FINES	129431
	NON RES FE	9100
	L AND D	5447
	RESERVES	1122
	STAFF BOOK	47353
	FILM RENTA	1430
	VERIFAX	1509
	PUB TEL RE	2628
	FR OF LIBR	2750
	FR OF LIBR	1212
	GENERAL PA	137
	LINN P SCR	245
	NEW METHOD	7014
	CASH CREDI	70847CR
	BILL LIST	2786107CR
700		1390480

Decatur Public Library
Decatur, Illinois
Circulation Statistics April 1962

	Adult	Youth	Juv.	Total	Y-Date
GENERAL WORKS	88	35	83	206	1914
	127	51	54	232	1795
001 PHILOSOPHY	401	25	3	429	5258
	541	39	1	581	4883
002 RELIGION	445	8	147	600	6614
	539	14	164	717	6350
003 SOCIAL SCIENCE	1121	99	707	1927	22523
	1267	129	789	2185	20148
004 LANGUAGE	57		28	85	1458
	89	4	22	115	1278
005 SCIENCE	444	104	1164	1712	20062
	544	136	1343	2023	18292
006 USEFUL ARTS	1538	179	569	2286	27714
	1688	245	857	2790	26344
007 FINE ARTS	1298	116	415	1829	22195
	1414	145	523	2082	20111
008 LITERATURE	1036	40	258	1334	13444
	1073	79	335	1487	12070
009 HISTORY	1109	145	444	1698	17437
	1104	202	442	1748	15422
010 TRAVEL	711	78	482	1271	11110
	604	34	439	1077	10578
011 BIOGRAPHY	853	180	841	1874	22024
	960	275	993	2228	20812
012 FOREIGN NON FIC	31		32	63	837
	16		38	54	580
013 PERIODICALS	955	32	131	1118	13722
	1164	73	107	1344	13526
014 PAMPHLETS	99	6		105	957
	126	9		135	1418
015 PAPERBACKS	17			17	239

10203	1047	5304	16554	187508
11256	1435	6107	18798	173607

115 FICTION	8524	2790	5545	16859	213592
	8724	3026	6048	17798	192180
116 FOREIGN FICTION	28		153	181	1750
	8		196	204	595
117 J E			9985	9985	115960
			12288	12288	115739

8552	2790	15683	27025	331302
8732	3026	18532	30290	308514

18755	3837	20987	43579	518810
19988	4461	24639	49088	482121

-5509 36689

MAIN ADULT	8759		263	9022	112143
MAIN YOUTH	4187	1931	1	6119	62223
MAGIC CARPET			6830	6830	73164
REFERENCE	7			7	116
MARY T HOWE	6			6	10
JUV COORDINATOR			24	24	398
	12959	1931	7118	22006	248054

EXT DEPT					140
B 1	962	535	3800	5297	78048
B 2	1455	621	5208	7284	82714
EVANS BRANCH	1374	350	2078	3802	47684
MILLIKIN HOME					421
HOME SERVICE	767	48	47	862	9930
ST MARYS HOSP	184	8	1	193	2357
D M C	215	63	420	698	9865
T B SAN	153	2	19	174	2541
GIRLS HOME					806
BROWN BOOKMOBIL					20639
NURSES RES	65			65	3169
DILL BRANCH	621	279	2296	3196	12442
	5796	1906	13869	21571	270756
	8755	3837	20987	43579	518810

April

218	BIBLIOGRAPHIES					50
219	BOOK TALKS					8
220	CEILING PROJECT					8
221	CLASS VISITS	1		16	17	86
222	BOOK TALKS					25
223	INSTRUCTION			5	5	143
224	STORIES			9	9	46
225	ATTENDANCE	22		442	464	2397
226	EXHIBITS	14		1	15	126
227	FILMS ATTENDANC	283		762	1045	8716
228	SHOWINGS	17		3	20	328
229	16 MM	15		4	19	176
230	C PROJECTOR					104
231	FILM STRIPS					5
232	RECORDAK	296			296	1906
235	GROUPS NOT CLAS	3		14	17	120
236	ATTENDANCE	31		228	259	1515
237	HOME SERVICE VI	86	1	2	89	1031
238	HOME SERVICE PA	86	1	2	89	1031
239	HOME SER NEW PA					30
240	INTER LIBRARY L	9			9	134
241	MAPS	7			7	36
242	MEETINGS IN BLD	50		16	66	248
243	ATTENDANCE	324		243	567	2266
244	MENDING	145	26	180	565	10219
245	OVERDUE BOOKS	778	143	582	1503	9717
246	OVERDUE NOTICES	600	108	349	1057	6017
247	PICTURES FRAMED	6			6	135
248	PICTURES MOUNTE	384		208	592	6936
249	PROFESSIONAL VI					42
250	RADIO	3			3	32
251	RECORDS LP	880	7	17	904	9662
252	RECORDS S	1			1	89
253	RECORDS SR	128	2		130	952
256	READERS ADVISOR	602	767	1223	2592	33075
257	REQUESTS	41	10	10	61	1521
258	SCHOOL VISITS					20
259	STORY HOURS		3	4	7	92
260	ATTENDANCE		82	104	186	1254
261	NUM OF STORIES		7	7	14	155
262	TELEPHONE INCOM	1459			1459	17062
263	TV	10			10	175
264	VISITS IN COMM	8			8	24
265	RECORD BAGS	117			117	1505
301	MABELS NURSING					292
302	VELWYN	80			80	579
306	WAKEFIELD NO 2	39			39	523
307	MINOR NURSING H	97			97	706
308	LAKE SHORE MANOR	32			32	219
401	18TH & E WILLIA	77	53	523	653	8682
402	LARKDALE					894
403	NORTHLAND HEIGH					17857
404	RAVINA PARK RD					1440
405	FAIRVIEW PLAZA	304	60	620	984	12550
406	HOME PARK	168	119	663	950	6056
407	GARFIELD & WATE	75	25	497	597	9706
408	SAWYER & MONROE	201	186	850	1237	15663
411	GRAND & SUMMIT	137	92	647	876	16968
501	OAKLAND & W WOO	176	41	641	858	7700
503	FOREST & LINCOL	81	91	443	615	5444
506	MT CALVARY CHUR	482	243	1944	2669	30083
507	S ILLINOIS & E					872
508	S TAYLOR & W WO	276	104	876	1256	17655

509	S FRANKLIN					1146
510	L BR RD & SOUTH	38	43	317	398	4786
511	STALEY BRIDGE	5		8	13	1405
512	22ND & E CLAY	58	2	14	74	4270
513	24TH & E WILLIA	54	24	274	352	3892
514	16TH & LINCOLN	230	61	480	771	14054
515		55	12	211	278	278
601	AP	13		168	181	5134
602	AM	2		1	3	48
603	AT	6	38	259	303	4557
604	YP	8	26	72	106	2134
605	YM					17
606	YT	4	1	3	8	28
607	JP			63	63	913
609	JT	2		1	3	52

MAIN ADULT	8759		263	9022	112143
MAIN YOUTH	4187	1931	1	6119	62223
MAGIC CARPET			6830	6830	73164
REFERENCE	7			7	116
MARY T HOWE	6			6	10
JUV COORDINATOR			24	24	398
	12959	1931	7118	22008	248054

EXT DEPT					140
B 1	962	535	3800	5297	78048
B 2	1455	621	5208	7284	82714
EVANS BRANCH	1374	350	2078	3802	47684
MILLIKIN HOME					421
HOME SERVICE	767	48	47	862	9930
ST MARYS HOSP	184	8	1	193	2357
D M C	215	63	420	698	9865
T B SAN	153	2	19	174	2541
GIRLS HOME					806
BROWN BOOKMOBIL					20639
NURSES RES	65			65	3169
DILL BRANCH	621	279	2296	3196	12442
	5796	1906	13869	21571	270756
	18755	3837	20987	43579	518810

APRIL 1962

MAIN ADULT

GENERAL WORKS

		28		28	353
001	PHILOSOPHY	212		212	3118
002	RELIGION	226	4	230	2842
003	SOCIAL SCIENCE	589	4	593	8160
004	LANGUAGE	33		33	682
005	SCIENCE	220		220	3460
006	USEFUL ARTS	871	3	874	11258
007	FINE ARTS	749	2	751	9330
008	LITERATURE	468	3	471	4639
009	HISTORY	401		401	4757
010	TRAVEL	308	3	311	2975
011	BIOGRAPHY	345	8	353	4045
012	FOREIGN NON FIC	21	4	25	214
013	PERIODICALS	278		278	3684
014	PAMPHLETS	48		48	537
015	PAPERBACKS	8		8	123
		4805	31	4836	60177

115	FICTION	3942	92	4034	49823
116	FOREIGN FICTION	12		12	221
117	J E		140	140	1922
		3954	232	4186	51966
		8759	263	9022	112143

218 BIBLIOGRAPHIES

					3
219	BOOKTALKS				1
226	EXHIBITS	14		14	108
235	GROUPS NOT CLAS	2		2	23
236	ATTENDANCE	21		21	79
241	MAPS	5		5	29
242	MEETINGS IN BLD	16		16	89
243	ATTENDANCE	187		187	935
246	OVERDUE NOTICES				1
247	PICTURES FRAMED	6		6	105
248	PICTURES MOUNTE	188		188	1762
250	RADIO				2
251	RECORDS LP	597	12	609	7126
251	RECORDS LP	18	1	19	19
252	RECORDS S				64
253	RECORDS SR	104		104	802
256	READERS ADVISOR	7		7	1847
257	REQUESTS				14
262	TELEPHONE INCOM	466		466	3333
263	TV	9		9	172
265	RECORD BAGS	85		85	1186
		1725	13	1738	17700
		1725	13	1738	17700

50048

1 PRIL 1962

	MAIN YOUTH GENERAL WORKS	30	19		49	397
001	PHILOSOPHY	155	4		159	1202
002	RELIGION	106	7		113	775
003	SOCIAL SCIENCE	414	55		469	3566
004	LANGUAGE	14			14	334
005	SCIENCE	179	64		243	2845
006	USEFUL ARTS	384	114		498	4216
007	FINE ARTS	321	78		399	4043
008	LITERATURE	302	31		333	3044
009	HISTORY	539	71		610	5097
010	TRAVEL	218	52		270	1309
011	BIOGRAPHY	267	106		373	4272
012	FOREIGN NON FIC	9			9	82
013	PERIODICALS	186	13		199	1736
014	PAMPHLETS	51	2		53	287
015	PAPERBACKS	9			9	111
		3184	616		3800	33316

115	FICTION	993	1315		2308	28659
116	FOREIGN FICTION	10			10	247
117	J E			1	1	1
		1003	1315	1	2319	28907
		4187	1931	1	6119	62223

218	BIBLIOGRAPHIES					1
221	CLASS VISITS					1
225	ATTENDANCE					26
226	EXHIBITS					2
235	GROUPS NOT CLAS					3
236	ATTENDANCE					84
241	MAPS	2			2	7
242	MEETINGS IN BLD					2
243	ATTENDANCE					21
247	PICTURES FRAMED					1
248	PICTURES MOUNTE	186			186	1175
249	PROFESSIONAL VI					1
250	RADIO	1			1	1
251	RECORDS LP	190			190	1553
252	RECORDS S	1			1	10
253	RECORDS SR	18			18	108
256	READERS ADVISOR	19	117		136	2915
262	TELEPHONE INCOM	11			11	12
263	TV					1
264	VISITS IN COMM					4
265	RECORD BAGS	32			32	319
		460	117		577	6247
		460	117		577	6247

601	AP					39
602	AM					2
603	AT					2
604	YP	8	4	68	80	1886
605	YM					17
606	YT	2		3	5	18
607	JP					9
		10	4	71	85	1973
		10	4	71	85	1973

APRIL 1962

MAGIC CARPET
GENERAL WORKS

001	PHILOSOPHY			32	32	303
002	RELIGION			71	71	524
003	SOCIAL SCIENCE			264	264	3213
004	LANGUAGE			8	8	53
005	SCIENCE			408	408	4046
006	USEFUL ARTS			171	171	2363
007	FINE ARTS			134	134	1678
008	LITERATURE			113	113	1021
009	HISTORY			145	145	1438
010	TRAVEL			176	176	1344
011	BIOGRAPHY			303	303	3069
012	FOREIGN NON FIC			16	16	202
013	PERIODICALS			67	67	379
014	PAMPHLETS					41
				1908	1908	19683

115	FICTION			1600	1600	21268
116	FOREIGN FICTION			111	111	452
117	J E			3211	3211	31761
				4922	4922	53481
				6830	6830	73164

21720

218	BIBLIOGRAPHIES					6
219	BOOK TALKS					2
221	CLASS VISITS			11	11	53
222	BOOK TALKS					25
223	INSTRUCTION			3	3	101
224	STORIES			8	8	31
225	ATTENDANCE			325	325	1585
226	EXHIBITS			1	1	2
227	FILMS ATTENDANC			685	685	944
228	SHOWINGS					5
229	16 MM			2	2	4
235	GROUPS NOT CLAS			2	2	7
236	ATTENDANCE			51	51	150
242	MEETINGS IN BLD			5	5	16
243	ATTENDANCE			157	157	288
244	MENDING			56	56	669
245	OVERDUE BOOKS			169	169	1681
246	OVERDUE NOTICES			83	83	856
247	PICTURES FRAMED					8
248	PICTURES MOUNTE			108	108	653
249	PROFESSIONAL VI					2
250	RADIO					6
256	READERS ADVISOR	2	1	286	289	3317
257	REQUESTS	1		8	9	137
259	STORY HOURS		3	1	4	27
260	ATTENDANCE		82	13	95	517
261	NUM OF STORIES		7	4	11	87
263	TV					1
		3	93	1978	2074	11180
		3	93	1978	2074	11180

601	AP	2		4	6	263
602	AM	2			2	10
603	AT			4	4	184
604	YP			2	2	59
606	YT					1

607 JP
609 JT

2
6
6

59
1
70
70

59
3
76
76

819
52
1388
1388

APRIL 1962

REFERENCE

001	PHILOSOPHY				3
002	RELIGION				5
003	SOCIAL SCIENCE	3		3	18
005	SCIENCE				3
006	USEFUL ARTS	1		1	23
007	FINE ARTS	1		1	10
008	LITERATURE				8
009	HISTORY	2		2	25
011	BIOGRAPHY				12
		7		7	107

115 FICTION

					9
					9
		7		7	116

218 BIBLIOGRAPHIES

219	BOOKTALKS				28
221	CLASS VISITS				2
223	INSTRUCTION				4
225	ATTENDANCE				30
226	EXHIBITS				140
232	RECORDAK	296		296	1
240	INTER LIBRARY L	9		9	1906
248	PICTURES MOUNTE				134
250	RADIO				17
251	RECORDS LP	5		5	1
256	READERS ADVISOR	377	464	841	10
		687	464	1151	5986
		687	464	1151	8259

601	AP			164	164	4732
602	AM			1	1	28
603	AT	6	38	255	299	4362
604	YP					17
		6	38	420	464	9139
		6	38	420	464	9139

1 PRIL 1962
2ND OFFICE

242 MEETINGS IN BLD			4
243 ATTENDANCE			21
249 PROFESSIONAL VI			4
262 TELEPHONE INCOM	287	287	7830
	287	287	7859
	287	287	7859

APRIL 1962

MARY T HOWE

006	USEFUL ARTS	6	6	6
008	LITERATURE			4
		6	6	10
		6	6	10
218	BIBLIOGRAPHIES			1
219	BOOK TALKS			3
242	MEETINGS IN BLD	6	6	69
243	ATTENDANCE	44	44	560
249	PROFESSIONAL VI			30
250	RADIO	2	2	4
256	READERS ADVISOR			3
262	TELEPHONE INCOM	44	44	214
263	TV	1	1	1
264	VISITS IN COMM	8	8	20
		105	105	905
		105	105	905

APRIL 1962
LINCOLN ROOM

227	FILMS ATTENDANC	283			283	7112
228	SHOWINGS	17			17	195
229	16 MM	15			15	156
231	FILM STRIPS					5
245	OVERDUE BOOKS	711	127	276	1114	5389
246	OVERDUE NOTICES	544	94	197	835	3666
262	TELEPHONE INCOM	435			435	4414
		2005	221	473	2699	20937
		2005	221	473	2699	20937

APRIL 1962
TECHNICAL PROCE

244 MENDING

214	2648
214	2648
214	2648

APRIL 1962

EXTENSION DEPT

GENERAL WORKS

002	RELIGION	2
003	SOCIAL SCIENCE	5
		17
006	USEFUL ARTS	9
008	LITERATURE	2
009	HISTORY	4
011	BIOGRAPHY	4
013	PERIODICALS	19
		62

115	FICTION	75
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117	J E	3
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78

140

242	MEETINGS IN BLD	5
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243	ATTENDANCE	46
-----	------------	----

244	MENDING	189
-----	---------	-----

240

240

APRIL 1962

B 1

	GENERAL WORKS		4	11	15	224
001	PHILOSOPHY	5	7	1	13	195
002	RELIGION	20		11	31	352
003	SOCIAL SCIENCE	19	14	92	125	1481
004	LANGUAGE	2		6	8	88
005	SCIENCE	7	8	206	221	2501
006	USEFUL ARTS	44	19	128	191	2924
007	FINE ARTS	54	10	92	156	1915
008	LITERATURE	40	1	29	70	903
009	HISTORY	30	10	57	97	1558
010	TRAVEL	16	10	60	86	1029
011	BIOGRAPHY	34	11	110	155	2441
012	FOREIGN NON FIC					56
013	PERIODICALS	82	2	11	95	1509
014	PAMPHLETS		2		2	18
015	PAPERBACKS					4

353 98 814 1265 17198

115	FICTION	609	437	1127	2173	32837
116	FOREIGN FICTION			9	9	372
117	J E			1850	1850	27641
		609	437	2986	4032	60850
		962	535	3800	5297	78048

33209

221	CLASS VISITS					4
223	INSTRUCTION					2
224	STORIES					6
225	ATTENDANCE					159
226	EXHIBITS					1
235	GROUPS NOT CLAS					1
236	ATTENDANCE					23
242	MEETINGS IN BLD	20			20	25
244	MENDING	68	9	54	131	1291
245	OVERDUE BOOKS	24			24	467
246	OVERDUE NOTICES	22			22	240
251	RECORDS LP					31
252	RECORDS S					4
256	READERS ADVISOR	41	48	212	301	5836
257	REQUESTS	12	6		18	268
259	STORY HOURS					8
260	ATTENDANCE					142
261	NUM OF STORIES					27

187 63 266 516 8535
187 63 266 516 8535

401	18TH & E WILLIA	77	53	523	653	8682
403	NORTHLAND HEIGH					17802
405	FAIRVIEW PLAZA	304	60	620	984	12550
406	HOME PARK	168	119	663	950	3861
407	GARFIELD & WATE	75	25	497	597	9706
408	SAWYER & MONROE	201	186	850	1237	8138
411	GRAND & SUMMIT	137	92	647	876	16968
511	STALEY BRIDGE					146
513	24TH & E WILLIA					195
601	AP					3
602	AM					4
604	YP					5
607	JP					1

962

535

3800

5297

78061

962

535

3800

5297

78061

APRIL 1962

B 2

	GENERAL WORKS	17	1	15	33	241
001	PHILOSOPHY	8	9	2	19	195
002	RELIGION	14		35	49	608
003	SOCIAL SCIENCE	33	19	177	229	2574
004	LANGUAGE	4		5	9	130
005	SCIENCE	15	19	304	338	3169
006	USEFUL ARTS	90	12	143	245	2788
007	FINE ARTS	66	12	95	173	1989
008	LITERATURE	54	1	46	101	1065
009	HISTORY	39	32	129	200	1912
010	TRAVEL	34	4	109	147	1403
011	BIOGRAPHY	42	17	231	290	3116
012	FOREIGN NON FIC	1		5	6	115
013	PERIODICALS	89	9	38	136	1651
014	PAMPHLETS					27
015	PAPERBACKS					1

506	135	1334	1975	20984
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115	FICTION	949	486	1539	2974	33002
116	FOREIGN FICTION			25	25	189
117	J E			2310	2310	28539
		949	486	3874	5309	61730
		1455	621	5208	7284	82714

218	BIBLIOGRAPHIES					2
221	CLASS VISITS					4
223	INSTRUCTION					3
225	ATTENDANCE					24
226	EXHIBITS					9
235	GROUPS NOT CLAS			12	12	82
236	ATTENDANCE			177	177	1112
244	MENDING	14	4	33	51	2287
245	OVERDUE BOOKS	15	16	97	128	1051
246	OVERDUE NOTICES	12	14	47	73	591
250	RADIO					2
251	RECORDS LP	20	6	1	27	199
256	READERS ADVISOR	97	66	454	617	6968
257	REQUESTS	11	4	2	17	595
		169	110	823	1102	12929
		169	110	823	1102	12929

501	OAKLAND & W WOO	176	41	641	858	7700
503	FOREST & LINCOL	81	91	443	615	5444
506	MT CALVARY CHUR	482	243	1944	2669	30083
508	S TAYLOR & W WO	276	104	876	1256	17655
509	S FRANKLIN					1146
510	L BR RD & SOUTH	38	43	317	398	2940
511	STALEY BRIDGE	5		8	13	520
512	22ND & E CLAY	58	2	14	74	762
513	24TH & E WILLIA	54	24	274	352	2132
514	16TH & LINCOLN	230	61	480	771	14054
515		55	12	211	278	278
601	AP					14
602	AM					2
604	YP					30
607	JP					69

1455	621	5208	7284	82829
1455	621	5208	7284	82829

73191

APRIL 1962

EVANS BRANCH

	GENERAL WORKS	11	7	14	32	246
001	PHILOSOPHY	13	2		15	230
002	RELIGION	16		13	29	408
003	SOCIAL SCIENCE	34	4	79	117	1636
004	LANGUAGE	3		4	7	97
005	SCIENCE	5	5	110	120	1556
006	USEFUL ARTS	81	14	63	158	1916
007	FINE ARTS	50	4	50	104	1563
008	LITERATURE	56	5	26	87	979
009	HISTORY	41	11	33	85	1083
010	TRAVEL	34	4	38	76	756
011	BIOGRAPHY	47	22	72	141	1638
012	FOREIGN NON FIC			7	7	124
013	PERIODICALS	153	8	14	175	2477
014	PAMPHLETS		2		2	41
		544	88	523	1155	14750

115	FICTION	830	262	581	1673	21169
116	FOREIGN FICTION					58
117	J E			974	974	11707
		830	262	1555	2647	32934
		1374	350	2078	3802	47684

218	BIBLIOGRAPHIES					5
221	CLASS VISITS			4	4	16
223	INSTRUCTION			2	2	7
224	STORIES			1	1	9
225	ATTENDANCE			92	92	357
227	FILMS ATTENDANC			77	77	455
228	SHOWINGS			3	3	13
229	16 MM			2	2	16
242	MEETINGS IN BLD	6			6	6
243	ATTENDANCE	49			49	49
244	MENDING	16	6	37	59	1038
245	OVERDUE BOOKS	28		40	68	956
246	OVERDUE NOTICES	22		22	44	561
247	PICTURES FRAMED					20
248	PICTURES MOUNTE	10		100	110	3319
249	PROFESSIONAL VI					2
250	RADIO					12
251	RECORDS LP	50	1	3	54	723
252	RECORDS S					11
253	RECORDS SR	6	2		8	42
256	READERS ADVISOR	44	49	179	272	3768
257	REQUESTS	1			1	35
259	STORY HOURS			3	3	56
260	ATTENDANCE			91	91	590
261	NUM OF STORIES			3	3	39
262	TELEPHONE INCOM	188			188	1106
		420	58	659	1137	13211
		420	58	659	1137	13211

601	AP	11			11	70
603	AT					8
604	YP		22		22	126
606	YT	2	1		3	9
607	JP					5
		13	23		36	218

APRIL 1962

MILLIKIN HOME

GENERAL WORKS

1

001 PHILOSOPHY

11

002 RELIGION

22

003 SOCIAL SCIENCE

5

005 SCIENCE

4

006 USEFUL ARTS

6

007 FINE ARTS

17

008 LITERATURE

33

009 HISTORY

17

010 TRAVEL

54

011 BIOGRAPHY

23

013 PERIODICALS

66

259

115 FICTION

162

162

421

218 BIBLIOGRAPHIES

1

237 HOME SERVICE VI

97

238 HOME SER NEW PA

97

239 HOME SER NEW PA

2

257 REQUESTS

18

215

215

HOME SERVICE							
GENERAL WORKS							20
001	PHILOSOPHY	3			3		69
002	RELIGION	34		2	36		413
003	SOCIAL SCIENCE	8	1	2	11		207
004	LANGUAGE						7
005	SCIENCE	14	5	3	22		207
006	USEFUL ARTS	27	1	1	29		306
007	FINE ARTS	9			9		174
008	LITERATURE	76			76		658
009	HISTORY	23		2	25		469
010	TRAVEL	56	6	10	72		731
011	BIOGRAPHY	55	3		58		969
012	FOREIGN NON FIC						14
013	PERIODICALS	85			85		831
014	PAMPHLETS						1
		390	16	20	426		5076
115	FICTION	377	32	2	411		4514
116	FOREIGN FICTION			1	1		21
117	J E			24	24		319
		377	32	27	436		4854
		767	48	47	862		9930
218	BIBLIOGRAPHIES						2
227	FILMS ATTENDANC						30
228	SHOWINGS						10
230	C PROJECTOR						10
237	HOME SERVICE VI	86	1	2	89		932
238	HOME SERVICE PA	86	1	2	89		932
239	HOME SER NEW PA						27
249	PROFESSIONAL VI						1
250	RADIO						3
257	REQUESTS	8			8		115
		180	2	4	186		2062
		180	2	4	186		2062
301	MABELS NURSING						292
302	VELWYN	80			80		579
306	WAKEFIELD NO 2	39			39		523
307	MINOR NURSING H	97			97		706
308	LAKESHORE MANOR	32			32		219
601	AP						1
		248			248		2320
		248			248		2320

4535

APRIL 1962
ST MARYS HOSP

001	PHILOSOPHY					9
002	RELIGION	4			4	62
003	SOCIAL SCIENCE					9
005	SCIENCE	1		1	2	9
006	USEFUL ARTS					31
007	FINE ARTS					18
008	LITERATURE	18			18	153
009	HISTORY	12	1		13	112
010	TRAVEL	7			7	102
011	BIOGRAPHY	8			8	160
013	PERIODICALS	12			12	106
		62	1	1	64	771
115	FICTION	122	7		129	1550
117	J E					36
		122	7		129	1586
		184	8	1	193	2357
237	HOME SERVICE VI					1
238	HOME SER NEW PA					1
249	PROFESSIONAL VI					2
257	REQUESTS					43
						47
						47
601	AP					1
						1
						1

APRIL 1962

D M C

GENERAL WORKS

16

001	PHILOSOPHY					41
002	RELIGION	12			12	185
003	SOCIAL SCIENCE	1		45	46	398
004	LANGUAGE					7
005	SCIENCE			45	45	648
006	USEFUL ARTS		1	20	21	454
007	FINE ARTS	25		9	34	624
008	LITERATURE	8		14	22	273
009	HISTORY	3			3	124
010	TRAVEL	19		19	38	397
011	BIOGRAPHY	10		26	36	533
013	PERIODICALS	18			18	307
		96	1	178	275	4007
115	FICTION	119	62	70	251	4255
116	FOREIGN FICTION					39
117	J E			172	172	1564
		119	62	242	423	5858
		215	63	420	698	9865

4294

218	BIBLIOGRAPHIES					1
220	CEILING PROJECT					8
227	FILMS ATTENDANC					175
228	SHOWINGS					105
230	C PROJECTOR					94
237	HOME SERVICE VI					1
238	HOME SER NEW PA					1
239	HOME SER NEW PA					1
250	RADIO					1
257	REQUESTS	8			8	56
		8			8	443
		8			8	443

APRIL 1962

T B SAN

GENERAL WORKS

001	PHILOSOPHY				2
002	RELIGION				24
003	SOCIAL SCIENCE	1	1	2	37
005	SCIENCE	1		1	49
006	USEFUL ARTS	1	1	2	61
007	FINE ARTS	5		5	88
008	LITERATURE	2		2	128
009	HISTORY	6	1	7	115
010	TRAVEL	13	16	29	326
011	BIOGRAPHY	9		9	91
012	FOREIGN NON FIC				10
013	PERIODICALS	22		22	360
		60	19	79	1293

115	FICTION	93	2	95	1213
116	FOREIGN FICTION				17
117	J E				18
		93	2	95	1248
		153	2	19	174
					2541

248	PICTURES MOUNTE				10
257	REQUESTS				25
					35
					35

(230)

APRIL 1962

GIRLS HOME

001	PHILOSOPHY	12
002	RELIGION	4
003	SOCIAL SCIENCE	39
004	LANGUAGE	2
005	SCIENCE	18
006	USEFUL ARTS	28
007	FINE ARTS	7
008	LITERATURE	23
009	HISTORY	6
010	TRAVEL	2
011	BIOGRAPHY	32
		173

115	FICTION	536
117	J E	97
		633
		806

256	READERS ADVISOR	131
257	REQUESTS	59
259	STORY HOURS	1
260	ATTENDANCE	5
261	NUM OF STORIES	2
		198
		198

APRIL 1962
BROWN BOOKMOBIL
GENERAL WORKS

001	PHILOSOPHY	32
002	RELIGION	93
003	SOCIAL SCIENCE	224
004	LANGUAGE	721
005	SCIENCE	27
006	USEFUL ARTS	1081
007	FINE ARTS	853
008	LITERATURE	463
009	HISTORY	305
010	TRAVEL	321
011	BIOGRAPHY	360
012	FOREIGN NON FIC	899
013	PERIODICALS	15
014	PAMPHLETS	467
		1
		5862

115	FICTION	7648
116	FOREIGN FICTION	23
117	J E	7106
		14777
		20639

226	EXHIBITS	3
235	GROUPS NOT CLAS	1
236	ATTENDANCE	33
244	MENDING	1190
245	OVERDUE BOOKS	173
246	OVERDUE NOTICES	102
251	RECORDS LP	1
256	READERS ADVISOR	1608
257	REQUESTS	155
		3266
		3266

402	LARKDALE	894
403	NORTHLAND HEIGH	55
404	RAVINA PARK RD	1440
406	HOME PARK	2195
408	SAWYER & MONROE	7525
507	S ILLINOIS & E	872
510	L BR RD & SOUTH	1846
511	STALEY BRIDGE	739
512	22ND & E CLAY	3508
513	24TH & E WILLIA	1565
601	AP	5
604	YP	5
607	JP	1
		20650
		20650

7671

APRIL 1962
JUV COORDINATOR

002	RELIGION			11
003	SOCIAL SCIENCE			49
005	SCIENCE			11
006	USEFUL ARTS			28
007	FINE ARTS			8
008	LITERATURE	12	12	54
011	BIOGRAPHY			62
014	PAMPHLETS			1
		12	12	224
115	FICTION	12	12	109
117	J E			65
		12	12	174
		24	24	398
235	GROUPS NOT CLAS			2
236	ATTENDANCE			24
242	MEETINGS IN BLD	11	11	30
243	ATTENDANCE	86	86	302
		97	97	358
		97	97	358

APRIL 1962

NURSES RESIDENC

001	PHILOSOPHY	3	3	22
002	RELIGION	8	8	80
003	SOCIAL SCIENCE	4	4	58
004	LANGUAGE			16
005	SCIENCE			44
006	USEFUL ARTS	12	12	109
007	FINE ARTS			16
008	LITERATURE			47
009	HISTORY	1	1	44
010	TRAVEL	2	2	118
011	BIOGRAPHY	15	15	131
012	FOREIGN NON FIC			4
		45	45	689

115	FICTION	14	14	2407
116	FOREIGN FICTION	6	6	73
		20	20	2480
		65	65	3169

247	PICTURES FRAMED			1
257	REQUESTS			1
				2
				2

2480

APRIL 1962

DILL BRANCH

	GENERAL WORKS	2	4	11	17	77
001	PHILOSOPHY	2	3		5	47
002	RELIGION	5	1	11	17	70
003	SOCIAL SCIENCE	15	6	43	64	335
004	LANGUAGE	1		5	6	15
005	SCIENCE	2	3	87	92	411
006	USEFUL ARTS	21	18	39	78	335
007	FINE ARTS	18	12	33	63	252
008	LITERATURE	12	2	15	29	105
009	HISTORY	12	20	77	109	355
010	TRAVEL	4	2	51	57	204
011	BIOGRAPHY	21	21	91	133	527
012	FOREIGN NON FIC					1
013	PERIODICALS	30		1	31	130
014	PAMPHLETS					3
		145	92	464	701	2867

115	FICTION	476	187	522	1185	4356
116	FOREIGN FICTION			7	7	38
117	J E			1303	1303	5181
		476	187	1832	2495	9575
		621	279	2296	3196	12442

221	CLASS VISITS	1		1	2	4
225	ATTENDANCE	22		25	47	106
235	GROUPS NOT CLAS	1			1	1
236	ATTENDANCE	10			10	10
242	MEETINGS IN BLD	2			2	2
243	ATTENDANCE	44			44	44
244	MENDING	47	7		54	907
256	READERS ADVISOR	15	22	92	129	696
258	SCHOOL VISITS					20
262	TELEPHONE INCOM	28			28	153
		170	29	118	317	1943
		170	29	118	317	1943

601	AP					6
602	AM					2
603	AT					1
604	YP			2	2	6
607	JP			4	4	9
				6	6	24
				6	6	24

4394

DECATUR PUBLIC LIBRARY
Decatur, Illinois

MINUTES OF THE BOARD OF DIRECTOR'S MEETING

April 27, 1962

The regular meeting of the Board of Directors of the Decatur Public Library was held April 27, 1962 in the Board Room, 457 North Main Street, Decatur, Illinois.

Members Present:

Mr. Jack Burnett, President	Mr. Harold Koslofski
Mr. Francis Hart, Vice President	Mrs. Erich Stern
Mrs. Harry Moothart	Mr. John Cheeks
Mrs. Mary T. Howe, Secretary-Librarian	

Members Absent:

Mr. David Pilcher
Mr. James Sommer
Mrs. Roger Pogue

Others Present:

Mr. Robert Kirchgraber, Assistant City Librarian
Miss Sandy Salenski, reporter from Herald-Review.

The meeting was called to order at 4:05 PM by Mr. Burnett, President. The minutes of the March 30, 1962 meeting were read by Mrs. Howe, Secretary. Mr. Burnett suggested two corrections - "as chairman he could not make a motion for approval of the Area Trustee's Meeting in the library", and "the minutes make it appear as though Mr. Irwin, City Planner, was present at the Board Meeting instead of the Properties Meeting of March 13, 1962". Mr. Burnett asked if there were any other corrections to be made, if not, the minutes would stand approved as corrected.

Mr. Harold Koslofski reported on the Finance Committee Meeting. The committee met April 26, 1962 at 4 PM and checked all bills through April 27. He made the motion that bills for April 1-27 be approved for payment. Mrs. Moothart seconded the motion. Roll call was taken, Mr. Burnett, Mrs. Moothart, Mr. Hart, Mrs. Stern and Mr. Koslofski voted aye. No abstentions or noes were recorded. Motion carried.

Mr. Burnett said we need a resolution for designating the National Bank of Decatur as our depository for the Fiscal Year 1962/63. We have followed the procedure of transferring our account every three years so the library doesn't pick out one bank and stay with it all the time. That way we are being fair to all banks. Mrs. Moothart made the motion that the National Bank of Decatur be designated for the depository of the Decatur Public Library funds for this Fiscal Year 1962/63. Mr. Koslofski seconded the motion. All present voted aye. There were no abstentions or noes recorded. Motion carried.

Minutes of the Board of Director's Meeting,
April 27, 1962.

Mr. Burnett asked for authority from the Board to hold a special meeting Monday, April 30, 1962 to approve the remainder of the bills which will come in after April 27, and authority be given to the Finance Committee to approve payment of these bills. Mr. Hart moved the motion. Mrs. Moothart seconded the motion. Roll call was taken. Mr. Burnett, Mrs. Moothart, Mr. Hart, Mrs. Stern, and Mr. Koslofski voted aye. No abstentions or noes were recorded. Motion carried.

Mr. Francis Hart made the report for the Properties Committee. Mr. Irwin, City Planner, has not sent his report. The front doors were finished. The book slide is in operation. Everything is completed except the fire alarm system. This will be done in the new year.

Mr. Burnett stressed the need for active participation and attendance at all Board Meetings. He reminded members that 3 consecutive absences call for a resignation. Illness or out-of-town absence cannot always be avoided. It was suggested that absent members be urged to attend.

The librarian discussed the success of the International Fair and reported it due to the hard work of Rabbi Turitz and Mr. Kirchgraber of the Rotary Club and the Public Library. Bills were paid by the Rotary Club.

The Annual Meeting of the Board and Staff of the Decatur Public Library will be held at noon May 11 in the Decatur Club. The election of officers will be held at that time. The Area Trustees Meeting will be held May 18 or 25. Mr. Heffington, president of ILTA should be notified. The librarian will speak on certification at the Charleston district Illinois State Library meeting.

The audit has been completed through April 1, 1962. The remainder will be checked Monday and Tuesday by Mr. Ray Pinkley of Murphy, Jenne and Jones. The statement will be ready for publication in the printed Annual Report which the library distributes to its patrons. The Financial Statement will be published May 11 or May 14 in one alphabetical listing of vendors. The city will run their publication later.

The Dill Branch was reported doing a booming business. Fine bills continue to be sent and a few complaints have been received but these clarify the accounts and correct errors.

Mr. John Cheeks made the report for the Personnel Committee. He reported Mr. Bodnar, Civil Service Secretary has completed the library classification survey which emphasizes the work performed and not the individual. These will be used for recruiting purposes. The Personnel Committee has accepted the report and asked the Board accept the Classification Plan. Mr. Hart seconded the motion. All present voted aye. Motion carried.

The next step is to have the pay grade recommendation made by Mr. Bodnar. Mr. Cheeks moved a letter be written to the Commission commending Mr. Bodnar for his fine work. Mr. Hart seconded the motion. All present voted aye. Motion carried. This letter to be composed by Mrs. Howe and sent to Mr. Burnett. *for signature.*

Minutes of the Board of Director's Meeting,
April 27, 1962.

Mrs. Howe reported a position as clerk-typist might have to be filled-the time of this person to be divided between Technical Processes and the Library Office. The Position is part-time now and is held by an office occupation student.

Mr. Burnett expressed the need to hold the salary figures to 2/3 of the budget as recommended by ALA.

Mrs. Moothart moved for adjournment. Mr. Cheeks seconded the motion. The meeting adjourned at 4:55 PM.

Respectfully submitted,

Mary T. Howe

Mary T. Howe,
Secretary.

FINANCIAL REPORT

RECEIPTS

Operating Fund:

Amount from tax levy	\$257,939.10
Fees from non-residents	1,057.25
Fines, damages, lost books	6,918.80
Rental book collection	0
Endowment interest	1,174.76
Proceeds from U.S. Treas. bills	1,174.76
Gifts	1.00
Other sources	
Total Receipts	\$267,090.91
Unexpended balance from previous year	17,218.59
Amount from special levy for building purposes	
Assessed valuation of city, village, town, township or county on which the tax was levied for fiscal year reported	\$249,670,279.20
Rate of tax levy for library which produced amount received for fiscal year reported	.1095

EXPENDITURES (Including all funds)

Operating Expense:

Salaries, librarian	\$9,500.00
(Including income tax withheld)	
Salaries, assistants	173,246.39
(Including income tax withheld)	
Janitor Service (Incl in above)	
Books	35,469.76
Periodicals	756.47
Binding	2,442.10
Rent (Bldg.)	837.50
Heat	123.36
Light, water	2,939.10
Insurance	4,377.89
Repairs and improvements	2,097.31
Furniture and fixtures	1,965.05
Supplies	4,463.45
Telephone (on franchise)	231.75
Postage, freight, express	1,489.39
Printing	988.45
Other operating expense	\$ 29,301.56
Total Operating Expense	\$270,229.53
Capital expense: buildings sites, additions, etc.	
Balance on hand at end of fiscal year (approp)	1,632.47
Cash balance 4/30/62	\$14,079.97

REPORT OF PROGRESS

Please attach separate sheet, clipping, or copy of annual narrative report, telling of new rooms or building, changes in organization, increased facilities, valuable gifts and extension work.

NAMES OF FULL TIME STAFF (Indicate position)

see attached printed report

NAMES OF LIBRARY BOARD (Indicate officers and date of term of office)

see attached printed report

Date May 11, 1962

Signed (Mr. Mrs. Miss) _____
Librarian

The Board of Directors herewith approve of above report and submit it to the Illinois State Library, Springfield, Illinois.

Secretary

President,
Now in office.

ANNUAL REPORT OF THE DECATUR PUBLIC LIBRARY AT DECATUR ILLINOIS

Serving City, Village, Town, Township, District, or County (Underline)

Population 78,004 Number of borrowers 28,690 Nonresidents 4,848

Length of registration period 3 years. Length of loan period 2 & 4 weeks.

Fee for nonresidents \$7.00 Hours open, number 300, days and hours 69 hrs per week
2,052 hrs per year

Number of hours of duty for staff members per week 40

Materials added during year	Withdrawn	Total now in library
Books <u>\$13,376</u>	<u>11,629</u>	<u>165,461</u>
Recordings <u>486</u>	<u>38</u>	<u>1,852</u>
Films (16mm) <u>4</u>	<u>0</u>	<u>31</u>
Periodicals (does not include dup.copies, gifts, services, HWWilson, etc.)		<u>421</u>
Ne papers		<u>16</u>

How many years do you keep periodicals (weekly) varies; (monthly) varies
70 periodicals on microfilms beginning with 1949/1950 to date. Unbd issues sold or
~~discarded when microfilm comes - usually this means 6-12 mos. unbd issues on hand.~~
Bound volumes or unbound issues available for prior years.

Circulation (Including interlibrary loans)	Materials borrowed through interlibrary loan Number	Source (State Library, University, Other)
Books <u>518,810</u>		<u>Peoria Public Library</u>
Recordings <u>10,703</u>		<u>Ryerson Art Institute Library</u>
Films <u>280</u>		<u>Illinois State Library</u>
Mounted Pictures <u>6,936</u>		<u>Pennsylvania State Library</u>
Framed <u>135</u>		<u>University of Illinois</u>
Pamphlets <u>957</u>		
Other <u>731</u>		
Total <u>538,552</u>		

Per cent of circulation from branches or bookmobile stops 52.1870 %

Programs Sponsored	Number	Type
Radio	<u>65</u>	<u>Weekly - 15" at WDC; occasional WSOY</u>
Television	<u>3</u>	<u>WTVP Book Week and National Library Week interv.</u>
Numerous spot announcements....	<u>248</u>	<u>WCIA All Kinds</u>
Adult Education	<u>399</u>	<u>Story Hours, Film, Group, Special</u>
Children's	<u>24</u>	<u>Community Clubs</u>
Talks	<u>42</u>	<u>Cooperative with comm. organizations</u>
Other		

DECATUR PUBLIC LIBRARY
Decatur, Illinois

MINUTES OF THE FINANCE COMMITTEE MEETING
BOARD OF DIRECTORS

April 30, 1962

The special meeting of the Finance Committee to check and approve year end bills was held April 30, 1962 at four o'clock in the Board Room.

Members Present:

Mr. Koslofski, Chairman
Mrs. Stern
Mrs. Moothart
Mrs. Mary T. Howe, Secretary

The meeting was called to order at 4 PM. All bills were checked. A motion to pay the bills for April was made by Mrs. Moothart, seconded by Mrs. Stern. Roll call was taken. All present voted aye. There were no abstentions or noes. Motion carried.

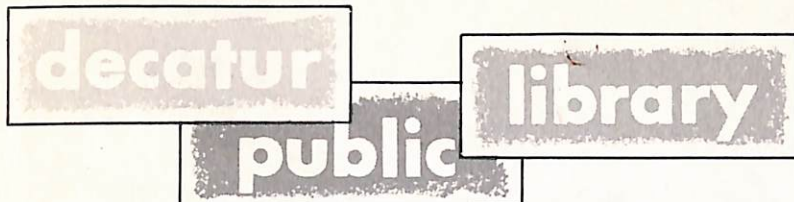
Staff Salaries	\$11,165.54	
Janitors Salaries	<u>356.06</u>	
Total Salaries		\$11,521.60
Operating Expenses		<u>16,696.63</u>
Total		\$28,218.23

Meeting adjourned at 4:45 PM.

Respectfully submitted,

Mary T. Howe

Mary T. Howe,
Librarian.



MARY T. HOWE, Librarian

457 NORTH MAIN STREET DECATUR, ILLINOIS

GIFT LIST APRIL 1962

Millikin University Library 1184 West Main Street Decatur, Illinois	4/5/62	Christmas - 9 volumes
Klausmeier, Emma 1576 West Wood Decatur, Illinois	4/5/62	The Festival Book
Mrs. Shirley Johnson Irwin, Neisler & Company Decatur, Illinois	4/9/62	10 issues - THE BULLETIN
Karl Pansch 2270 Yorkshire Drive Decatur, Illinois	4/9/62	9 issues - Kraftfahrzeug-Anzeiger
Insular advertising and Publishers Corporation P.O. Box 10325 Caparra Heights, Puerto Rico	4/11/62	Directorio de Puerto Rico
Central Christian Church C.W.F. Group 4 650 West aWilliam Decatur, Illinois	4/13/62	1 year sub. to WORLD CALL
Girl Scouts of Decatur c/o Mrs. Robert D. Owen 303 South Delmar Decatur, Illinois	4/13/62	AntebellumDecatur, 1822-1855
Mrs. Laura Gardner 21 South Drive Decatur, Illinois	4/13/62	History of Macon County
R.B.Rottman 1521 West Wood Decatur, Illinois	4/23/62	96 miscellaneous volumes

APRIL 1962 - PAYROLL

DECATUR PUBLIC LIBRARY
Decatur, Illinois

NAME	ANNUAL	CODE	MONTHLY	RET. & S.S.	INC. TAX	C.U.	B.C. & B.S.	U.F.	TOT. DED.	NET SALARY
Atchison, Russell	\$4442.	37	37017✓	2730✓	6840✓	500✓	1430✓		11500	25517✓
Ayers, Myrna	2462.	33	20517✓	1308✓	3780✓		534✓		5622	14895✓
Bogard, Russell	3410.	79	28417✓	2096✓	4260✓				6356	22061✓
Dobrinick, Marjorie	3518.	29	29317✓	1869✓	4400✓				6269	23048✓
Ensign, Eunice	2462.	31	20517✓	1380✓	1780✓		534✓		3694	16823✓
Goff, Patricia	4046.	27	25288✓	1612✓	4540✓	4000✓			10152	15136✓
Honnold, Opal	4410.	20	36750✓	2343✓	6660✓				9003	27747✓
Houck, Hattie	4310.	26	35917✓	2290✓	6550✓			100✓	8940	26977✓
Howe, Mary T.	9500.	1	79167✓	5146✓	13200✓	500✓	1430✓	500✓	20776	58391✓
Hunk, Clara E.	3254.	34	27117✓	1729✓	3970✓		534✓		6233	20884✓
Johnson, Carolyn	2330.	53	19417✓	1238✓	2560✓			100✓	3898	15519✓
Jones, Edna F.	4410.	16	36750✓	2343✓	5700✓				8043	28707✓
Kelley, Neva A.	3518.	87	29317✓	1869✓	4400✓				6269	23048✓
Kirchgraber, Robert B.	8175.	11	68125✓	5109✓	7600✓		1430✓		14139	53986✓
Larmon, Margaret	3518.	30	29317✓	1869✓	4400✓		534✓		6803	22514✓
Leonard, Mildred	7157.	7	59642✓	3877✓	11160✓				15037	44605✓
Lonnon, Wilma	2462.	50	20517✓	1305✓	780✓		534✓		2619	17898✓
McMillan, Harold	4310.	39	35917✓	2649✓	550✓				3199	32718✓
McNabb, Nellie	7157.	3	44732✓	2908✓	8460✓		534✓		11902	32830✓
Mitchell, Frances	3238.	23	27533✓	1755✓	5110✓		1430✓		8295	19238✓
O'Dell, Gladys	4019.	21	33492✓	2135✓	5470✓		1430✓		9035	24457✓
Puhek, Esther	6893.	4	57442✓	3733✓	10620✓				14353	43089✓
Read, Mary A.	4740.	15	39500✓	2518✓	7560✓		534✓		10612	28888✓
Ruedger, Ora	4905.	19	40875✓	2657✓	6740✓				9397	31478✓
Seitz, Barbara	4019.	51	33492✓	2135✓	5120✓				7255	26237✓
Shafer, Meredythe	4019.	82	33492✓	2135✓	6120✓				8255	25237✓
Stafford, Marjorie	8175.	2	68125✓	4428✓	12320✓		384✓	500✓	17632	50493✓
Turnbo, Dorthia	3320.	28	27667✓	1764✓	2110✓				3874	23793✓
Vogler, Ozella	2462.	35	20517✓	1308✓	3780✓			100✓	5188	15329✓
Ward, Emery	3905.	38	32542✓	2400✓	3980✓				6380	26162✓
Weidner, Mary K.	4574.	25	38117✓	2430✓	3980✓		1430✓		7840	30277✓
White, Carola	3634.	22	30284✓	1931✓	4540✓	1000✓	534✓	100✓	8105	22179✓
Williams, Charlotte	4740.	18	39500✓	2518✓	6550✓				9068	30432✓
Williams, Nancy	2924.	32	24367✓	1553✓	3540✓		534✓	100✓	5727	18640✓
Yamamoto, Catherine	7421.	5	61822✓	4018✓	11880✓	1000✓	534✓		17432	44390✓
Total Full Time Employees			1292525	85088	201010	7000	14304	1500	308902	983623

OK.
11/11/14

APRIL 1962 - PAYROLL

DECATUR PUBLIC LIBRARY

Arisman, Susan	58 $\frac{1}{2}$ h@2.00	65	1 1 7 0 0 ✓	3 6 6 ✓	2 2 0 0 ✓		2 5 6 6	9 1 3 4 ✓
Baker, Ronald	72h@.83	81	5 9 7 6 ✓	1 8 7 ✓	1 2 0 ✓		3 0 7	5 6 6 9 ✓
Branson, Judith	66 $\frac{1}{2}$ h@.83	89	5 5 2 0 ✓	1 7 3 ✓	1 0 4 0 ✓		1 2 1 3	4 3 0 7 ✓
Brewer, Fred	80:20h@.83	91	6 6 6 8 ✓	2 0 8 ✓	1 2 6 0 ✓		1 4 6 8	5 2 0 0 ✓
Collinsworth, Jim	81:48h@1.38	60	1 1 2 8 8 ✓	3 5 3 ✓	1 1 2 0 ✓		1 4 7 3	9 6 1 5 ✓
Cox, Ruth	78:25h@.83	92	6 5 1 3 ✓	2 0 4 ✓	1 2 6 0 ✓		1 4 6 4	5 0 4 9 ✓
McBride, Jim	80h@1.25	70	1 3 1 6 1 ✓	4 1 1 ✓	2 4 1 0 ✓		2 8 2 1	1 0 3 4 0 ✓
*Miller, Steven	69:40h@.83	93	5 7 8 2 ✓	1 8 1 ✓	1 2 0 ✓		3 0 1	5 4 8 1 ✓
Moser, Bill	80 $\frac{1}{2}$ h@.83	90	6 6 6 1 ✓	2 0 8 ✓	2 6 0 ✓		4 6 8	6 1 9 3 ✓
*Osbakken, Kristine	80 h@.83	94	6 6 4 0 ✓	2 0 8 ✓	1 2 6 0 ✓		1 4 6 8	5 1 7 2 ✓
Petersen, Dora	121h@2.00	47	2 4 2 0 0 ✓	1 5 4 3 ✓	4 5 4 0 ✓		6 0 8 3	1 8 1 1 7 ✓
Schultz, Verna	134h@1.65	75	2 2 1 1 0 ✓	6 9 1 ✓	3 0 7 0 ✓		3 7 6 1	1 8 3 4 9 ✓
Spittler, Helen	150h@1.65	49	2 4 7 5 0 ✓	1 6 0 9 ✓	3 5 4 0 ✓	5 3 4 ✓	5 6 8 3	1 9 0 6 7 ✓
Stuke, Sally	45h@1.27	64	5 7 1 5 ✓	1 7 9 ✓	1 2 0 ✓		2 9 9	5 4 1 6 ✓
Woodard, Glenda	60h@1.00	78	6 0 0 0 ✓	1 8 8 ✓	1 9 0 ✓		3 7 8	5 6 2 2 ✓
Part time employees			1 6 2 6 8 4	6 7 0 9	2 2 5 1 0	5 3 4	2 9 7 5 3	1 3 2 9 3 1
Burton, Lynn	\$4180	40	3 4 8 3 3 ✓	2 5 6 9 ✓	3 4 1 0 ✓	1 0 0 ✓	6 0 7 9	2 8 7 5 4 ✓
Hendrian, Don	59:35h @1.48	41	8 8 1 8 ✓	2 7 6 ✓	1 6 9 0 ✓		1 9 6 6	6 8 5 2 ✓
Total Janitors Salaries			4 3 6 5 1	2 8 4 5	5 1 0 0	1 0 0	8 0 4 5	3 5 6 0 6
Total Full time and part time			X 1 4 5 5 2 0 9	9 1 7 9 7	2 2 3 5 2 0	7 0 0 0	1 4 8 3 8	1 5 0 0
GRAND TOTAL			\$ 1 4 9 8 8 6 0	\$ 9 4 6 4 2	\$ 2 2 8 6 2 0	\$ 7 0 0 0	\$ 1 4 8 3 8	\$ 1 6 0 0
							\$ 3 4 6 7 0 0	\$ 1 1 5 2 1 6 0

*Miller - began work as page at Main 3-19-62 at .83 per hour.

Osbacken - began work as page at Main 3-19-62 at .83 per hour.