

Regular Meeting of the Library Board

August 31, 1923.

Present: Messrs. Shade, Scott and Mrs. Gastman.

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved and ordered placed on file.

On motion the new books recommended by the Book Committee were ordered purchased.

In the absence of the President, Mr. Shade was made chairman for this meeting.

Mr. Shade had taken up the matter of the Branch light bill with the Illinois Power and Light Co., and gave his report. The explanation of the exorbitant light bill was that the wires were grounded and the meter was registering more electricity than we were using. Mr. Krigbaum had looked after the trouble and made necessary repairs.

Next in order was the election of officers for the coming year. On motion Mr. Hardy was made president and Mrs. Evans secretary.

It was reported that the new steel shelving had been installed in the historical room.

Miss Scranton had again become a member of the staff, after having been absent a year attending Millikin University.

Bills to the amount of \$2,188.87 were approved by the Finance Committee and ordered paid.

On motion adjourned.

*Alice G. Evans,*  
Secretary.

August 31, 1923.

Librarian's Report for July 1923

	<u>Book Account</u>		Branch.	School.	Total.
	Adult.	Child.			
Total vols. 30 June 1923	37,278	6,284	2,587	1,883	48,032
New books added by purchase	51	22	10		83
New books added by gift	19		1		20
Books replaced	26		3		29
Total additions	96	22	14		132
Books withdrawn	75	51	18	3	147
Total vols. 31 July 1923	37,299	6,255	2,583	1,880	48,017

	<u>Registration</u>		<u>Branch</u>		Total
	<u>Main Lib.</u>		Adult.	Child.	
	Adult.	Child.	Adult.	Child.	
Cards in force 30 June 1923	8,172	3,630	333	782	12,917
Borrowers registered	111	61	1	7	180
Borrowers' cards cancelled	95	43	2	2	142
Cards in force 31 July 1923	8,188	3,648	332	787	12,955

	<u>Circulation</u>				Deposit.	Total.
	<u>Main Lib.</u>		<u>Branch</u>			
	Adult.	Child.	Adult.	Child.		
Books issued	7,941	3,702	840	994	270	13,747
Largest daily circulation at Main library-			793.	At Branch-		133
Smallest "	"	"	"	-	"	15
Average "	"	"	"	-	466.	72
Delinquent postals sent	-----					490
Reserve postals	-----					77

	<u>Binding and Repair</u>	Total
Books sent to bindery	-----	327
Books repaired in library	-----	447

	<u>Classified Report</u>			Total.
	<u>Book Account</u>		Branch.	
	Adult.	Child.		
General works	4	1		5
Philosophy	3			3
Religion	5	1		6
Sociology	9	5	2	16
Science	6	1		7
Useful arts	6		1	7
Fine arts	3			3
Literature	6		2	8
Travel	5			5
Biography	6	2		8
History	6			6
Fiction	37	12	9	58
Total	96	22	14	132
Rental coll.	3			3

Librarian's Report for July 1923 --- 2

	<u>Classified Report</u>				Total.
	<u>Circulation</u>			Stations.	
	Adult.	Child.	Branch.		
General works	15		17		32
Philosophy	81				81
Religion	73	12	11	6	102
Sociology	82	414	154	17	667
Philology	2				2
Science	67	50	19	3	139
Useful arts	150	40	17	6	213
Fine arts	159	55	15	6	235
Literature	355	140	50	17	562
Travel	59	37	6	3	105
Biography	88	14	11	2	115
History	51	69	27	4	151
Fiction	6387	2862	1394	205	10848
Foreign books	10				10
Magazines	76	9	113	1	199
Rental coll.	286				286
Total	7941	3702	1834	270	13747

Finance

Receipts:

Balance due from appropriation 30 June 1923	-----\$ 628.57
New appropriation	-----\$30,540.00
Fees for non-residents	----- 5.00
Fines, damages & lost books	----- 99.06
Rental coll.	----- 13.50
Other sources	----- 1.44

Total receipts -----\$31,387.57  
Tot

Expenditures:

Salaries	-----\$1,241.80
Books	----- 403.26
Periodicals	----- 86.35
Printing	----- 4.13
Binding	----- 168.16
Supplies	----- 95.97
Repairs & improvements	----- 613.10
Light	----- 37.41
Furniture & fixtures	----- 204.26
Postage, freight & exp.	----- 5.23
Telephone	----- 18.60
Miscellaneous	----- 12.07

Total expenditures -----\$2,890.34  
Balance due from appropriation 31 July 1923 -----\$28,397.23

Respectfully submitted,

*Alice G. Evans,*  
Librarian.