

Regular Meeting of the Library Board

October 29, 1943

Present: Messrs. Knuth, Imboden, Mrs. Evans and Mrs. German.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

On motion of Mrs. Evans seconded by Mrs. Garman, the list of new books recommended by the Book Committee were ordered purchased.

It was mentioned that Discussion Clinics on post-war planning were being held in eight cities in the State, the places nearest us being Peoria, Jacksonville and Urbana. Board and staff members had been notified.

On motion of Mrs. Evans seconded by Mr. Imboden, bills to the amount of \$3619.44 were approved and ordered paid. These bills included the periodical subscriptions for 1944, which was given to the Hanson-Bennett Magazine Agency of Chicago, whose bid was \$646.50.

On motion, adjourned.

Minnie A. Dill

Secretary

Librarian's Report for September, 1943

Book Report

	Adult	Juvenile	Total
Total vols. 31 Ag'43	62164	16991	79155
New books added by purchase	77	51	128
New books added by gift	8	12	20
Magazines bound	112	2	114
Books replaced	2	161	163
Total additions	199	226	425
Books withdrawn	242	85	327
Total vols. 30 Sp.'43	62121	17132	79253

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 Ag'43	12556	3496	682	812	17546
Borrowers registered	239	63	17	20	339
Borrowers cards cancelled	308	42	12	39	401
Cards in force 30 Sp'43	12487	3517	687	793	17484

Circulation

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Books issued	7945	2831	660	1085	12521
Largest daily circ. at Main library-		778	At Evans branch-		132
Overdue notices sent - - - - -					353
Reserve postals sent - - - - -					123
Pictures loaned - - - - -					928
Telephone calls - - - - -					482

Binding and Repair

Books repaired in library - - - - -	331
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Classified Report

Book Account

	Main lib.		Evans branch	E. End branch	Schools	Total
	Adult	Child				
Total vols. 31 Ag'43	57582	9256	6963	2339	3015	79155
New books added:						
General works	37	1	12	0	0	50
Philosophy	3	0	0	0	0	3
Religion	17	0	0	0	1	18
Sociology	41	3	0	0	25	69
Science	6	2	0	0	9	17
Useful arts	13	2	1	0	7	23
Fine arts	18	1	1	0	4	24
Literature	6	1	0	0	10	17
History	15	1	3	0	8	27
Travel	15	1	2	0	7	25
Biography	13	3	2	0	3	21
Fiction	10	22	12	0	87	131
Total added	194	37	33	0	161	425
Rent coll.- 5						
Books withdrawn sp'43	57239	9280	6995	2332	3171	79327
Total vols. 30 Sp'43	57537	9213	6991	2337	3175	79253

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	<u>Classified Report</u>			Total
	<u>Circulation</u>		Evans branch	
	Main lib.	Child		
	Adult	Child		
General works	17	3	0	20
Philosophy	129	2	0	131
Religion	96	17	2	115
Sociology	276	49	23	348
Fairy tales	0	142	42	184
Language	7	1	0	8
Science	160	120	60	340
Useful arts	451	128	31	610
Fine arts	301	77	9	387
Literature	376	63	38	477
History	483	142	81	706
Travel	328	165	30	523
Biography	316	76	16	408
Fiction	4467	1789	1199	7455
Magazines	212	57	214	483
Foreign books	23	0	0	23
Rent coll.	303	0	0	303
Total	7945	2831	1745	12521

Volumes used for reference in Main adult dept. -- 388

Finance

RECEIPTS:

Bal. on hand 1 Sp'43-----	\$ 535.15
Fines, lost & damaged bks.	114.77
Non-resident fees -----	18.00
Rent collection -----	15.15
Reserve postals -----	2.32
Amount placed to account -	2800.00
 Total receipts -----	 \$3485.39

DISBURSEMENTS:

Salaries: (includes ^{Aug income} tax)---	\$1853.60
Janitor service " " ---	235.00
Books -----	502.80
Binding -----	195.00
Supplies -----	48.11
Repairs & improvements ----	2.50
Light -----	2.94
Heat -----	3.57
Furniture & equipment ----	12.24
Telephone -----	15.25
Postage, drayage, etc ----	3.36
Miscellaneous -----	14.31
Total disbursements -----	\$2888.68
Bal. on hand 1 Oc'43 -----	\$ 596.71

Respectfully submitted,

Minnie A. Dill

Librarian.