

Called Meeting of the Library Board

May 13, 1932

Present: Mr. Hardy, Mrs. Gastman, Mrs. Vincent, Mrs. Evans, and Mrs. Lewis.

The meeting was called for the purpose of hearing the fifty-seventh annual report, for the year ending April 30, 1932. The librarian's report for April was accepted without being read as it was incorporated in the annual report. Portions of the annual report were read by Mr. Hardy and, on motion, it was accepted and ordered placed on file.

On motion, letters were to be sent to the lawyers of the city reminding them that the library can receive gifts and asking them to mention it to clients who may ask their advice as to bequests.

On motion, the librarian was authorized to order a list of books before the next regular meeting.

There will be no regular meeting in May, but the Finance committee will meet to approve the bills and sign the vouchers, and the president will sign the checks.

On motion, adjourned.

Clara M. Baker,

Secretary pro tem.

Librarian's Report for April, 1932

	<u>Book Account</u>		Total
	Adult	Juvenile	
Total vols. 31 Mr. 1932	51697	15239	66936
New books added	0	0	0
Books added by transfer during year	160	42	202
Books found during year	19	6	25
Total added	179	48	227
Books withdrawn during April	33	2	35
Books missing in inventory (Hosp.)	36	7	43
Books withdrawn by transfer	160	42	202
Total withdrawn	229	51	280
Total vols. 30 April 1932	51647	15236	66883

	<u>Registration</u>						Total
	<u>Main Lib.</u>		<u>Evans Br.</u>		<u>E.End Br.</u>		
	Adult	Child	Adult	Child	Adult	Child	
Cards in force 31 Mr. 1932	12058	4046	937	1318	730	1001	20090
Borrowers registered	217	93	14	16	0	0	340
Borrowers cards cancelled	208	78	9	14	0	0	309
Cards in force 30 Apr. 1932	12067	4061	942	1320	730	1001	20121
April 1, 1932 cards transferred to Main from E.End	730	1001					
Cards in force 30 April '32	12797	5062	942	1320	0	0	20121

	<u>Circulation</u>						Total
	<u>Main Lib.</u>		<u>Evans Br.</u>		<u>E.End Br.</u>		
	Adult	Child	Adult	Child	Adult	Child	
Books issued 19032	6401	2519	2335				34306
Largest circulation at Main Lib.	-	1721			At Evans Br.	-	321
Smallest "	"	"	619		"	"	99
Average "	"	"	978		"	"	183
Delinquent postals sent	-	-	-	-	-	-	521
Reserve postals sent	-	-	-	-	-	-	257
Pictures loaned	-	-	-	-	-	-	530

<u>Binding & Repair</u>		
Books sent to bindery	-	129
Books repaired in library	-	1695

	<u>Classified Report</u>						Total
	<u>Book Account</u>						
	<u>Main Lib.</u>		<u>Evans Branch</u>		<u>E.End Branch</u>		
Total vols. 31 Mr. 1932	47091	8219	5493	2947	270	2916	66936
New books added	0	0	0	0	0	0	0
Books added by transfer during year	157	37	5	3	0	0	202
Books found during year	16	0	4	4	0	1	25
Total added	173	37	9	7	0	1	227
Books withdrawn during Apr.	0	0	0	0	35	0	35
Books missing in inventory	0	0	0	0	43	0	43
Books withdrawn by trans.	4	1	0	0	192	5	202
Total withdrawn	4	1	0	0	270	5	280
Total vols. 30 Apr. 1932	47260	8255	5502	2954	0	2912	66883

Librarian's Report for April, 1932 - - - 2

Classified Report

Circulation

	Main Lib		Circulation				Stations	Total
	Adult	Child	Evans Branch	E.End Branch	Hosp.	Schools		
General works	46	13	7			0		66
Philosophy	255	0	5	Discontinued	Discontinued	0	All except Staley coll. discontinued	260
Religion	277	38	23			72		410
Sociology	373	607	177			430		1587
Philology	23	0	0			0		23
Science	316	201	78			188		783
Useful arts	409	128	78			82		697
Fine arts	445	137	82			16		680
Literature	792	317	128			208		1445
History	422	129	95			358		1004
Travel	509	325	69			350		1253
Biography	446	117	53	150	766			
Fiction	14090	4293	3720	2265	24368			
Magazines	247	96	224	0	567			
Foreign books	39	0	15	0	54			
Rental coll.	343	0	0	0	343			
Total	19032	6401	4754		4119	34306		

Financial Report

RECEIPTS:

Balance - - - - -	\$1,458.93
Fees from non-residents - -	11.00
Fines, damaged, lost books-	227.61
Rental coll.- - - - -	17.15
Reserve postals - - - - -	3.74
Refund from newspaper (dis-	
continued) -	7.50
Interest - - - - -	1.79
Amount placed to account -	0
Total receipts - - - - -	\$1,727.72

EXPENDITURES:

Salaries - - - - -	\$1,466.60
Janitor service - - - - -	195.00
Repairs & Improvements - -	12.50
Telephone - - - - -	5.65
Miscellaneous - - - - -	15.00
Total expenditures - - - -	\$1,694.75

Balance April 30, 1932 - - - - -	32.97
Balance due library fund 30 April, 1932 - - - - -	\$9,000.00

Respectfully submitted,

Minnie A. Dill
Librarian.

MINUTES
OF
LIBRARY BOARD MEETINGS
MAY, 1932 -