

Regular Meeting of the Library Board

April 27, 1946

Present: Mr. Knuth, Mr. Imboden, Mr. Hanes,
Mrs. Evans, Mrs. Huff and Mrs. Garman.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved
and ordered placed on file.

As Miss Wayne wishes to resign as librarian, the
matter of obtaining a new librarian was presented. An appli-
cation for the position, from Miss Muriel Perry now librarian
of the Carnegie-Stahl Public Library, Bellevue, Ohio, was read.
A very fine recommendation of Miss Perry's qualifications for
this position had been received from Miss Nina C. Brotherton,
director of Simmons College Library School, of which Miss Perry
is a graduate. She has her A.B. degree from Boston University.
Another recommendation came from Mr. Carl Vitz, librarian of the
Cincinnati Public Library. He spoke of her excellent work, last
summer, as executive assistant to the campaign Committee of the
Library Development Fund.

After a long discussion, Mrs. Knuth appointed Mrs.
Evans and Mrs. Garman a committee of two to investigate further
concerning Miss Perry, and if desirable, to call a special meet-
ing for an interview with her. Her expenses were to be paid.

The Budget for 1946-47 was presented and after some
discussion, on motion of Mrs. Evans, seconded by Mrs. Garman,
was adopted as presented, on roll call.

The report of the Comptroller regard^{ing} library finances
shows that the amount of taxes for 1943 and previous years, re-
ceived ^{by the library} this year, was \$738.50. On motion of Mrs. Garman,

April 27, 1946 --- 2

seconded by Mr. Hanes, it was voted that this amount, together with \$2820.38 in fines, etc, be transferred to the special building account in the savings department of the bank. Mr. Imboden was requested to purchase more war savings bonds in Series F with the total amount.

On motion of Mr. Imboden seconded by Mrs. Evans, the secretary was instructed to inform the City Council that the Library Board requested a tax levy of one and four-tenths mills for operating expenses for next year.

On motion of Mr. Hanes seconded by Mrs. Evans, it was voted to purchase a cabinet for holding micro-film reels. The reels are accumulating rapidly and have already outgrown the space at hand. This cabinet is recommended by the Recordak Corporation.

The annual meeting will be held May 13 or 14; there will be no regular meeting in May, but the bills are to be approved by the Finance committee and checks signed by the president.

Bills to the amount of \$3208.97 were approved by the Finance committee and ordered paid. Mrs. Evans acted on the committee for this meeting.

On motion, adjourned.

Mabel A Wayne

Secretary.

Librarian's Report for March, 1946

	<u>Book Account</u>		Total
	Adult	Juvenile	
Total vols. 28 Fb'46	66288	17956	84244
New books added by purchase	116	75	191
New books added by gift	7	0	7
Magazines bound	6	0	6
Books replaced	3	3	6
Total additions	132	78	210
Books withdrawn	122	91	213
Total vols. 31 Mr'46	66298	17943	84241

	<u>Registration</u>				Total
	Main lib.		Evans br.		
	Adult	Child	Adult	Child	
Cards in force 28 Fb'46	10347	3373	497	871	15088
Borrowers registered	303	57	12	25	397
Borrowers cards cancelled	318	61	13	16	408
Cards in force 31 Mr'46	10332	3369	496	880	15077

	<u>Circulation</u>					Total
	Main lib.		Evans br.		Schools	
	Adult	Child	Adult	Child		
Books issued	10046	3227	884	1391	4873	20421
Largest daily circ. at Main library				872	At Evans br.-	155
Overdue notices sent	-	-	-	-	-	439
Reserve postals sent	-	-	-	-	-	197
Pictures loaned	-	-	-	-	-	726
Telephone calls	-	-	-	-	-	470

<u>Binding and Repair</u>		Total
Books repaired in library	- - - - -	732

<u>Classified Report</u>						
	<u>Book Account</u>			E. End branch	Schools	Total
	Main lib. Adult	Child	Evans branch			
Total vols. 28 Fb'46	61418	9485	7513	2330	3498	84244
New books added:						
General works	1	0	0	0	0	1
Philosophy	3	0	0	0	0	3
Religion	6	0	0	0	0	6
Sociology	19	1	0	0	0	20
Language	0	1	0	0	0	1
Science	11	0	0	0	0	11
Useful arts	9	4	2	0	0	15
Fine arts	6	2	0	0	0	8
Literature	9	1	0	0	2	12
History	12	0	0	0	0	12
Travel	7	2	1	0	1	11
Biography	17	5	4	0	0	26
Fiction	26	41	17	0	0	84
Total added	126	57	24	0	3	210
Rental coll.-8						
Books withdrawn	111	45	52	1	4	213
Total vol. 31 Mr'46	61433	9497	7485	2329	3497	84241

Librarian's Report for March, 1946 --- 2

Classified Report					
Circulation					
	Main lib.		Evans	Schools	Total
	Adult	Child	branch		
General works	26	2	1	0	29
Philosophy	160	3	6	0	169
Religion	112	19	12	59	202
Sociology	447	51	24	86	608
Fairy tales	0	110	59	229	398
Language	13	0	0	0	13
Science	219	84	47	202	552
Useful arts	713	131	75	153	1072
Finerarts	596	70	30	141	737
Literature	400	72	57	152	681
History	470	56	34	289	849
Travel	381	110	49	218	758
Biography	341	94	57	233	725
Fiction	5742	2377	1679	3211	13009
Magazines	129	48	145	0	322
Foreign bks.	19	0	0	0	19
Rental coll.	278	0	0	0	278
Total	10046	3227	2275	4873	20421

Volumes used for reference in Main adult dept. --- 980

Finance

RECEIPTS:

Bal. on hand 1Mr'46-----	\$20021.25
Fines, lost & dam. bks. ---	169.74
Non-resident fees -----	30.00
Rental collection -----	13.90
Reserve postals sold ---	3.36
Memorial book, etc. ----	13.30

Total receipts ----- \$20251.55

DISBURSEMENTS:

Staff salaries -----	\$ 1948.00
Janitor salaries -----	295.00
Books -----	771.22
Periodicals -----	1.50
Binding -----	5.50
Supplies -----	131.05
Repairs & improvements	5.00
Light -----	7.16
Heat -----	155.50
Telephone -----	14.95
Postage, drayage, etc-	1.00
Miscellaneous -----	41.95
Total disbursements -	\$ 3377.83
Bal. on hand 1 Ap'46 --	\$16873.72

Respectfully submitted,

Mabel A. Wayne

Librarian.