

Regular Meeting of the Library Board

April 30, 1943

Present: Messrs. Knuth, Imboden, Miss Riggs, Mrs. Evans and Mrs. Buckner.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

Unfinished business- Nothing further had been done regarding a referendum vote to increase the tax levy from one and two-tenths mills to two mills on the dollar. Other Illinois cities have voted this increase- some at the spring elections. It had the support of educational and civic organizations in those cities- why not in Decatur? Mr. Knuth said the committee was not discharged and would be urged to see the new city administration and get its support.

On motion of Mrs. Evans, seconded by Mr. Imboden, \$1269.60 received this year in back taxes, was to be transferred to the Special ^{building} library account in the Savings department. Passed on roll call. With \$16.13 left in the savings department, this would make \$1285.73. On motion of Mrs. Buckner, seconded by Mrs. Evans, more War Bonds - Series F - were to be purchased from this fund. Passed by roll call. Mr. Imboden was to transact the business.

The library budget for 1943-1944 was submitted and discussed. On motion of Mrs. Evans, seconded by Mr. Imboden the budget was adopted as presented, on roll call. As there was some uncertainty as to the legality of the salary increases under present war rulings the secretary was to get the opinion of the new Corporation counsel, Byron Merris. The increases would begin with the new library year in May.

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On motion of Mr. Imboden, seconded by Mrs. Evans the secretary was to inform the City Council that the Library Board requested the maximum tax levy of one and two-tenths mills on the dollar for regular library operating expenses for next year.

Mention was made of some necessary repairs, improvements and purchases in the next year, for which amounts have been budgeted.

A brief report of the Institute for Post War Planning, held in St. Louis April 6-7, was read from notes furnished by Miss Oakes who was sent to represent our library. One of the chief speakers stated that libraries should be more militant by going out and doing things; another said that libraries must carry library service out to the people in order to reach laboring people.

It was mentioned that there would be no regular meeting in May but that the Finance committee would pass the bills, and the president sign the checks. No exact time was set for the annual meeting but it should be between May 12 and 14, as the Report must reach the Mayor by the 15th.

Bills to the amount of \$2536.95 were approved by the Finance committee and ordered paid.

On motion, adjourned

Minnie A. Dill

Secretary.

Librarian's Report for March, 1943

Book Account

	Adult	Juvenile	Total
Total vols. 28 Feb'43	61864	16801	78665
New books added by purchase	109	69	178
New books added by gift	15	4	19
Magazines bound	1	0	1
Books replaced	1	2	3
Total added	126	75	201
Total vols. 31 Mar'43	61990	16876	78866

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 28 Fb'43	12861	3565	710	797	17933
Borrowers registered	235	73	6	19	333
Borrowers cards cancelled	332	67	27	10	436
Cards in force 31 Mr'43	12764	3571	689	806	17830

Circulation

	Main lib.		Evans br.		Schools	Total
	Adult	Child	Adult	Child		
Books issued	10505	3177	1076	1441	4051	20250
Largest daily circ. at Main library-	881		At Evans branch-			136
Overdue notices sent	-----					460
Reserve postals sent	-----					197
Pictures loaned	-----					1040
Telephone calls	-----					503

Binding and Repair

Books repaired in library	-----	832
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Classified Report

Book Account

	Main lib.		Evans branch	E.End branch	Schools	Total
	Adult	Child				
Total vols. 28 Fb'43	57263	9184	6947	2345	2926	78665
New books added:						
General works	3	0	0	0	0	3
Philosophy	5	0	0	0	0	5
Religion	5	0	0	0	0	5
Sociology	21	5	1	0	0	27
Science	14	1	0	0	0	15
Useful arts	24	4	2	0	0	30
Fine arts	9	1	0	0	0	10
Literature	5	4	1	0	0	10
History	12	0	0	0	0	12
Travel	4	5	8	0	0	17
Biography	7	10	0	0	0	17
Fiction	11	25	14	0	0	50
Total added	120	55	26	0	0	201
Rent coll.- 10						
Total vols. 31 Mr'43	57383	9239	6973	2345	2926	78866

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Classified Report
Circulation

	Main lib.		Evans branch	Schools	Total
	Adult	Child			
General works	22	1	0	0	23
Philosophy	156	2	2	0	160
Religion	146	13	2	13	224
Sociology	466	61	26	143	696
Fairy tales		142	63	278	483
Language	12	0	0	0	12
Science	189	79	66	130	464
Useful arts	612	184	68	143	1007
Fine arts	455	56	33	64	608
Literature	566	102	63	239	970
History	492	102	44	177	815
Travel	369	148	81	218	816
Biography	468	83	60	108	719
Fiction	5858	2162	1771	2488	12279
Magazines	292	42	238	0	572
Foreign books	9	0	0	0	9
Rent coll.	393	0	0	0	393
Total	10505	3177	2517	4051	20250

Volumes used for reference in Main adult dept - - - - - 936

Finance

RECEIPTS:

Bal. on hand 1 Mr '43 ----	\$13566.16
Fines, lost & dam. bks. --	143.97
Non-resident fees -----	16.00
Rent collection -----	19.65
Reserve postals -----	3.70
Refund on mag. subs. ----	.90
Sale of old books, etc -	9.00

Total receipts ----- \$13759.38

DISBURSEMENTS:

Salaries: lib. staff -----	\$1732.40
Salaries: bldg staff -----	230.95
Victory tax on salaries --	164.03
(Jan.- Mar. '43)	
Books -----	387.13
Binding -----	185.95
Supplies -----	49.31
Repairs & improvements ---	8.45
Light -----	4.13
Heat -----	153.50
Furniture & fixtures -----	2.35
Telephone -----	15.25
Postage, drayage, etc ----	3.10
Insurance -----	11.86
Miscellaneous -----	11.47
Total disbursements -----	\$2959.88
Bal. on hand 1 Apr '43 ----	\$10799.50

Respectfully submitted,

Minnie A. Dill

Librarian.