

Regular Meeting of the Library Board

November 30, 1923.

Present: Messrs. Hardy, Shade, Scott, Swisher and Mrs. Gastman.

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved and ordered placed on file.

On motion the new books recommended by the Book Committee were ordered purchased.

Mrs. Evans was appointed to purchase a new flag and flag pole..

A new 60-tray catalog cabinet was to be purchased from the Library Bureau to match the ones we already have.

Mr. Swisher was appointed to see about the repairing of the roof. <sup>Estimate</sup> A bid of \$110.21 was submitted by M. A. Constant for this work.

Bills to the amount of \$2,438.86 were approved by the Finance Committee and ordered paid.

On motion adjourned.

Alice G. Evans.

Secretary.

November 30, 1923.

Librarian's Report for October 1923

	<u>Book Account</u>		Branch.	School.	Total.
	Adult.	Child.			
Total vols. 30 Sept. 1923	37,559	6,351	2,663	2,350	48,923
New books added by purchase	121	82	37	28	268
New books added by gift	8		8		16
Books replaced	7	11	4		22
Total additions	136	93	49	28	306
Books withdrawn	19	41	6		66
Total vols. 31 Oct. 1923	37,676	6,403	2,706	2,378	49,163

	<u>Registration</u>		<u>Branch</u>		Total.
	<u>Main Lib.</u>		Adult.	Child.	
	Adult.	Child.			
Cards in force 30 Sept. 1923	8,312	3,704	341	806	13,163
Borrowers registered	261	113	8	31	413
Borrowers' cards cancelled	241	112	1	10	364
Cards in force 31 Oct. 1923	8,332	3,705	348	827	13,212

	<u>Main Lib.</u>		<u>Branch</u>		Deposit.	School.	Total.
	Adult.	Child.	Adult.	Child.			
	Books issued	9,896	3,915	943			
Largest daily circulation at Main library-			933.			At Branch-	157
Smallest " " " " " "			258.			" "	48
Average " " " " " "			512.			" "	92
Delinquent postals sent	-----						367
Reserve postals sent	-----						98

<u>Binding and Repair</u>		
Books sent to bindery	-----	140
Books repaired in library	-----	725

Sunday Opening  
 Visitors: Men -- 99. Women -- 57. Children- 35. Total - 191.

	<u>Classified Report</u>				Total.
	<u>Book Account</u>				
	Adult.	Child.	Branch.	School.	
General works	3				3
Philosophy	2		1		3
Religion	3	3	1		7
Sociology	12	13	4	8	37
Philology	4				4
Science	14	9	4		27
Useful arts	38				38
Fine arts	2				2
Literature	8	5	4		17
Travel	4	16	5		25
Biography	2	1	4		7
History	3	6	2	11	22
Fiction	41	40	24	9	114
Total	136	93	49	28	306
Rental coll.	7				7

Librarian's Report for October 1923 --- 2

	Classified Report					Total.
	Circulation			Stations.	Schools.	
Adult.	Child.	Branch.				
General works	8	9	5			22
Philosophy	116	1	4			121
Religion	124	23	14	5	17	183
Sociology	221	436	211	57	183	1108
Philology	16					16
Science	144	80	46	30	58	358
Useful arts	241	52	34	49	16	392
Fine arts	242	67	28	10	5	352
Literature	600	211	116	74	57	1058
Travel	135	186	43	43	58	465
Biography	189	66	25	42	28	350
History	252	93	52	55	82	534
Fiction	7163	2676	1781	649	508	12777
Foreign books	17		1			18
Magazines	135	15	153	52		355
Rental coll.	293					293
Total	9896	3915	2513	1066	1012	18402

Finance

Receipts:

Balance due from appropriation 30 Sept. 1923	-----	\$24,398.00
Fees for non-residents	----	10.00
Fines, damages & lost bks.	----	107.32
Rental coll.	-----	12.50
Other sources	-----	1.68

Total receipts ----- \$24,529.50

Expenditures:

Salaries	-----	\$1,328.40
Books	-----	359.86
Periodicals	-----	572.30
Binding	-----	147.25
Supplies	-----	98.01
Repairs & improvements	-	6.50
Light & heat	-----	52.52
Postage, freight & exp.	---	8.82
Telephone	-----	18.60
Insurance	-----	32.00
Miscellaneous	-----	49.35
Total expenditures	---	\$2,673.61
Balance due from appropriation 31 Oct. 1923	---	\$21,855.89

Respectfully submitted,

*Alice H. Evans,*  
Librarian.