

DECATUR PUBLIC LIBRARY
Decatur, Illinois

MINUTES OF THE BOARD OF DIRECTORS' MEETING, SEPTEMBER 27, 1963

The regular meeting of the Board of Directors of the Decatur Public Library was held in the Board Room of the Main Library, 457 North Main Street, Decatur, Illinois.

Members Present:

Mr. Francis Hart, President
Mr. David Pilcher, Vice President
Mrs. Dwight Nelson
Mrs. Roger Pogue
Mrs. Joseph Russell
Mr. W. A. Sappington

Members Absent:

Mr. Jack Burnett
Mrs. Erich Stern
Mr. Harold Koslofski

Others Present:

Mrs. Mary T. Howe, Secretary-Librarian
Mrs. Edith McNabb, Staff
Mrs. Judith Hansen, Staff
Mr. Rex Spires, Reporter, Herald-Review

The meeting was called to order at 4:30 P.M. by Mr. Francis Hart, president. The minutes of the July 26, 1963 meeting were read and corrected on page 2, paragraph 2 to read: "...A meeting was held with the City Council at which time it was suggested that a committee of construction engineers be formed to determine the actual cost of a new Main Library building or renovation of the old one. The building construction committee of professional engineers: Mr. Frank Beinhauer, Mr. Robert Wood, Mr. Leo Foltz and Mr. John Sweetnam met and completed their assignment. The Committee toured the library on July 10 at 1:30. One other meeting was held. They felt we should actually lay out our building proposal. They discussed the renovation of the electrical system, heating and plumbing and floor system. The Properties Committee recommended an additional \$7,000 to be added to the 1964/65 Budget to secure schematic plans." The Minutes were then approved as corrected.

The Librarian reported circulation up in August-- 7,680 books over this time last year. The Staff Institute will be held Saturday, October 12 at Hott Memorial Center, Monticello, Illinois from 9 a.m. to 5 p.m. Dr. Paul McKay will give the keynote address: "Trends in Literature of the 1960's." Mr. D. Kirk of the Civil Service Commission will be certifying persons for positions on the staff. Mrs. Honnold and Mrs. Griffin are enrolled in the University of Illinois Graduate Course in Library Science. There are 28 persons enrolled in the class. United Fund will canvass library employees next week. It was decided several years ago there would be a payroll deduction for this but no other fund raising will be done through the library. We have a request from the Post Office to put zip code numbers on all of the mail going out, including overdue book notices. This will be mandatory. Professor Miller of Normal is conducting classes on Saturdays and Tuesdays to teach high school students how to improve their reading.

There are 26 persons enrolled in Eighth Year Great Books, and one section of Junior Great Books is filled. Mr. and Mrs. Owen will lead this section and Mr. R. McCreary and Mrs. I. Melnick will lead a second section.

During the month of September the Travel collection was weeded. Mrs. Weidner ran a complete listing for all titles of the Travel section copyrighted before 1950. We all examined these lists and made recommendations for those we thought should be discarded. If discarded books have any value at all they go to Menard Prison. We also sent a shipment of children's books to a school in Tennessee, another one to

a Kentucky school and one to Ellyn Read in the Philippines. If they are of no value we sell them for pulp. We are going to review one section a month.

We should recommend two members of the board to be on Mayor's Committee on Tourism. Mr. Sappington would like to be on that committee.

Mrs. Nelson reported the Finance Committee met and checked the September bills for payment. Mrs. Nelson moved the bills for September be approved for payment. Mrs. Pogue seconded the motion. Roll call vote was taken. Mr. Hart, Mr. Pilcher, Mrs. Russell, Mrs. Pogue, Mrs. Nelson, Mr. Sappington voted aye. Motion carried.

Bills for September, 1963

Staff Salaries	\$ 15,654.79
Operating Expenses	7,351.33
Total Expenditures	\$ 23,006.12

Properties Committee met Tuesday, September 24th. Mrs. Russell and Mr. Pilcher were the only members present, so they could not take any action. A letter was written to the committee of engineers on library stationery and mailed. It was reported the verifax book copying unit, Transistor tape recorder and electric numbering machine were discussed. Mrs. McNabb reported on the tape recorder. The machine she proposed is expensive but quality is needed for radio and television. Radio Station WSOY will give us two spots a day, five days a week, for short book reviews. The electric numbering machine costs \$50.50 more than previously anticipated.

Termites were discovered in the Data Processes area. Six companies have been asked to submit bids. Three have submitted already. We will hold off until we get all six. It was recommended that a thorough search be made to see if there might be other damage.

The top of the charging desk downstairs needs recovering in formica. One bid has been received from Brinkoetter Tiling Company. We should get more bids in by our next meeting.

The front doors need to be rehung because they are sagging and tearing out insulation. The lawn at Dill Branch has been inspected by McManus with recommendations to follow. Mr. Jim Montedonico, Illinois State Library, was over and had a very interesting proposition regarding bookmobile service to Argenta (and twenty-four towns we could possibly serve). Mr. Montedonico felt certain state and federal government could contribute funds.

Mr. Pilcher moved the board approve the purchase of the following items of equipment:

Verifax Book Copying Unit	\$ 185.00
Bates electric numbering machine	238.00
Transistor Tape Recorder (Includes price of headphones, magneraser and microphone)	541.13

Mrs. Nelson seconded the motion. Roll call vote taken. Mr. Hart, Mr. Pilcher, Mrs. Russell, Mrs. Pogue, Mrs. Nelson, Mr. Sappington voted aye. Motion carried.

Mr. Pilcher moved the necessary work in rehangng and reinsulating the front doors be done by Mr. Traugher. Mr. Sappington seconded the motion. All present voted aye. Motion carried.

Mrs. Pogue made a motion to defer the decision of the board regarding the \$7,000 Conditions Survey until the next meeting. Mr. Pilcher seconded the motion. Mrs. Pogue, Mrs. Russell, Mrs. Nelson, Mr. Pilcher voted aye. Mr. Sappington voted nay.

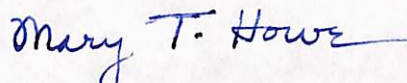
Mr. Sappington moved Mrs. Howe canvass board members to find date satisfactory for most members for a special meeting regarding the Conditions Survey. Item 6 on the Properties Committee Agenda will be discussed at the special meeting also. Mr. Pilcher seconded the motion. All present voted aye. Motion passed.

Mrs. Nelson moved that Mr. J. Montedonico, Illinois State Library, be authorized to explore the matter of a state-owned vehicle to provide library service in Argenta and report back to the board. Mr. Sappington seconded the motion. All present voted aye. Motion carried.

Staff Institute will be Saturday, October 12th. All board members are invited to attend.

Mr. Pilcher moved adjournment and Mrs. Pogue seconded the motion. The meeting was adjourned at 5:45 p.m.

Respectfully submitted,



Mary T. Howe
Secretary

DECATUR PUBLIC LIBRARY
Decatur, Illinois

MINUTES OF PROPERTIES COMMITTEE MEETING
September 24, 1963

Members Present:

Mr. David Pilcher, Chairman
Mrs. Joseph Russell

Others Present:

Mr. Jim Montedonico
Mrs. Mary T. Howe
Mrs. Edith McNabb

The meeting was called to order at 4:15 P.M. The attached agenda was discussed. General agreement was reached among those present, but no recommendations were prepared as a quorum was not present.

MINUTES OF FINANCE COMMITTEE MEETING
September 25, 1963

Members Present:

Mr. Jack Burnett, Chairman
Mrs. Dwight Nelson
Mr. Harold Koslofski
Mrs. Roger Pogue

Others Present:

Mrs. Mary T. Howe
Mrs. Edith McNabb

The meeting was called to order at 4 P.M. The attached agenda of the Properties Committee was discussed. General agreement was reached to recommend purchase of the three items requested. The bills were checked against the Vendor List because the Budget and Bill List was not completed. The drawer account items were not included in the Vendor List. The completed list arrived before the meeting adjourned. Mr. Burnett and Mrs. Howe will check before the Board Meeting. Meeting adjourned at 5:45 P.M.

MINUTES OF POLICY COMMITTEE MEETING
September 26, 1963

Members Present:

Mrs. Dwight Nelson, Chairman
Mr. W. A. Sappington

Others Present:

Mrs. Mary T. Howe

Three items were discussed and two recommendations made.

- (1) Proposal for library services project.
- (2) Illinois Senate Bill No. 30.

Minutes of Policy Committee Meeting (Continued)

(3) Schematic plans for the Main Library building.

I Recommendation:

The members of the Properties Committee talked with a representative of the Illinois State Library, Mr. Jim Montedonico, about the Friends Creek Township Library in Argenta and the use of a State owned vehicle. He stated the Illinois State Library is willing to furnish a Bookmobile, a driver, and books for the service. Further investigation by Mr. Jim Montedonico is required. He needs authorization from the Board of Directors to continue the inquiry. Therefore,

"I move that Mr. Montedonico be requested to explore this matter further and report back to the Board."

II Recommendation:

The Policy Committee recommends to the Board of Directors that it obtain schematic plans for improving the Main Library facilities. These plans should entail the remodeling of the existing building as well as the construction of new additions and also schematic plans for a new Main Library building. In addition, a cost analysis for each proposal should be obtained.

DECATUR PUB LIB
DECATUR ILL
BUDGET BILL LIST
SEPT 1963

CODE	ALLOCATION	AMT FOR YEAR	FOR SEPTEMBER	YEAR TO DATE	BALANCE
100	SALARIES S	18752000		6275329	12476671
			1173469		
	BL CR AND		14922-		
	BL CR AND		1128CR		
	BRADSHAW C		1788-		
	DEC CITY C		22500-		
	NATL BK DE		247226-		
	TREAS CIT		105912-		
	UNITED FUN		1450-		
100		18752000	1566139	7841468	10910532*
		18752000	1566139	7841468	10910532*
201	BINDING SU	46900		20355	26545
201		46900		20355	26545*
202	CAT MATERI	83200		48700	34500
202		83200		48700	34500*
203	FREIGHT EX	9400		6705	2695
	DECATUR SE		1190-		
	I K C		441-		
	SCOTT FORE		251-		
203		9400	1882	8587	813*
204	IBM SUPPLI	655000		333324	321676
	HAINES & E		210-		
	IBM		1030-		
	IBM		33664-		
	IBM		618-		
	IBM		12410-		
	IBM		57500-		
204		655000	105432	438756	216244*
205	OFFICE SUP	216000		70279	145721
	CHILDRENS		3585-		
	DEC PAPER		2538-		
	HAINES & E		392-		
	HAINES & E		262-		
	HAINES & E		364-		
	IBM		1466-		
	PLASTIC JA		130CR		
	RDR PRINTE		978CR		
205		216000	7499	77778	138222*

DECATUR PUBLIC LIBRARY
Decatur, Illinois
COMBINED BUDGET AND BILL LIST FOR SEPTEMBER 1963

CODE	ALLOCATION	AMT FOR YEAR	FOR SEPTEMBER	YEAR TO DATE	BALANCE
206	POSTAGE	135000		59090	75910
	BACON PAM		35.		
	FRENCH EUR		20.		
	HUNTTING H		139.		
	HUNTTING H		44.		
	MCCLURG A		24.		
	POSTMASTER		9000.		
	POSTMASTER		9000.		
	PUB AFFAIR		20.		
	STECHERT H		58.		
	STECHERT H		31.		
	STECHERT H		40.		
	STECHERT H		25.		
	STECHERT H		33.		
	POSTMASTER		2500		
	POSTMASTER		900		
	POSTMASTER		50		
	POSTMASTER		40		
	POSTMASTER		8		
	POSTMASTER		15		
	POSTMASTER		4		
	POSTMASTER		113		
	POSTMASTER		55		
	POSTMASTER		53		
	POSTMASTER		19		
	POSTMASTER		35		
	MISC POSTA		2236 CR.		
	RESERVES		715 CR.		
206		135000	19310	78400	56600*
207	PRINTING	81000		86720	5720
207		81000		86720	5720*CR
208	REP TO EQU	106900		36251	70649
	BLACK & CO		84.		
	DECATUR RE		1300.		
	DECATUR RE		975.		
	DECATUR RE		3644.		
	PFILES CAM		400.		
208		106900	6403	42654	64246*
209	TEL TOLLS	9000		3570	5430
	ILLINOIS B		275.		
209		9000	275	3845	5155*
210	TEL SERVIC	147500		1324 CR	148824
210		147500		1324 CR	148824*
212	RENT OF MA	67200		33600	33600
	GAYLORD BR		22500.		
212		67200	22500	56100	11100*

DECATUR PUBLIC LIBRARY
Decatur, Illinois
COMBINED BUDGET AND BILL LIST FOR SEPTEMBER 1963

CODE	ALLOCATION	AMT FOR YEAR	FOR SEPTEMBER	YEAR TO DATE	BALANCE
213	SERV CONTR	29700		20500	9200
213		29700		20500	9200*
214	SERV CONTR			27676	27676
214				27676	27676*CR
220	PROF DEVEL CENT ILL T	173800	7500.	121633	52167
	DECATUR CL		912.		
	GRIFFIN MA		3600.		
	HONNOLD OP		3600.		
	WEIDNER MA		5000.		
	HOWE MRS M		500		
	N O M A		300		
220		173800	21412	143045	30755*
221	COMM SERVI	18200		3604	14596
221		18200		3604	14596*
222	EXHIBIT EX	4100			4100
222		4100			4100*
223	HANDLING C	2800		544	2256
	BACON PAM		171.		
	HUNTINGTON		259.		
	NAT CL TEA		25.		
	NEW ENG CL		15.		
223		2800	470	1014	1786*
224	ADVERTISIN	24000		8415	15585
224		24000		8415	15585*
225	AUDITING	50000		49620	380
225		50000		49620	380*
299	MISC	11000		2872	8128
	DECATUR GR		1122.		
299		11000	1122	3994	7006*
		1870700	186305	1118439	752261*
301	BLDG SUPPL	110000		53241	56759
	BLACK & CO		69.		
	BLACK & CO		45.		
	BLACK & CO		17100.		
	DECATUR GR		601.		
	DEC WINDOW		1500.		
	DEC WINDOW		67535.		

DECATUR PUBLIC LIBRARY

Decatur, Illinois

COMBINED BUDGET AND BILL LIST FOR SEPTEMBER 1963

CODE	ALLOCATION	AMT FOR YEAR	FOR SEPTEMBER	YEAR TO DATE	BALANCE
	DEC WINDOW		4300'		
	DEC WINDOW		11500'		
	HUNTINGTON		1500'		
301		110000	104150	157391	47391*CR
302	CLEANING S	13500			13500
302		13500			13500*
303	CONTRACT R	300000			300000
303		300000			300000*
304	GARBAGE &	20400		3600	16800
	DASH OTTO		400'		
	SMITHS DIS		500'		
	ROHMAN FRE		600		
304		20400	1500	5100	15300*
306	INSURANCE	465800		7464	458336
	BENNETT SH		11327'		
	BENNETT SH		2315'		
306		465800	13642	21106	444694*
307	LIGHT & PO	220800		42958	177842
307		220800		42958	177842*
308	BLDG REPAI	70000		19146	50854
	F HUBBARD		1050'		
	LONGBONS R		4400'		
308		70000	5450	24596	45404*
309	TRAVEL	46000		21803	24197
	CONSUMER S		310'		
	CONSUMER S		291'		
	CITY OF DE		197'		
	CONSUMER S		296'		
	CONSUMER S		424'		
	YELLOW CAB		220'		
309		46000	1738	23541	22459*
310	HEALTH & S	1500		313	1187
310		1500		313	1187*
311	CONTRACT C	448000		333338	114662
311		448000		333338	114662*
312	ARCHITECT	50000			50000
312		50000			50000*
313	REP AUTO E	193000		98767	94233
	CONSUMER S		245'		

DECATUR PUBLIC LIBRARY
Decatur, Illinois
COMBINED BUDGET AND BILL LIST FOR SEPTEMBER 1963

CODE	ALLOCATION	AMT FOR YEAR	FOR SEPTEMBER	YEAR TO DATE	BALANCE
	DECATUR RE		975.		
	DECATUR RE		1625.		
	NATL CITY		4211.		
	NATL CITY		984.		
	NATL CITY		582.		
313		193000	8622	107389	85611*
314	CLEANING S	8000		3399	4601
	DEC INDUST		1063.		
	NORMANS		1556.		
314		8000	2619	6018	1982*
315	APPRAISAL	15000			15000
315		15000			15000*
320	APPRAISAL			9991	9991
	PURDEU DEN		4000.		
320			4000	13991	13991*CR
		1962000	141721	735741	1226259*
401	BINDING	285500		153205	132295
401		285500		153205	132295*
402	BOOKS	3819100		1520199	2298901
	AM LIBRARY		270.		
	AM MEDICAL		4500.		
	BAKER & TA		20089.		
	BAKER & TA		8545.		
	BAKER & TA		15309.		
	BAKER & TA		4184.		
	BAKER & TA		15911.		
	BAKER & TA		8578.		
	BAKER & TA		582.		
	BAKER & TA		29794.		
	BAKER & TA		510.		
	BAKER & TA		12320.		
	BAKER & TA		6465.		
	BAKER & TA		23221.		
	BAKER & TA		8321.		
	BOWKER R R		850.		
	COLLIER MA		4950.		
	DOUBLEDAY		895.		
	DUFOR EDI		600.		
	EDUC PROG		2450.		
	FRENCH EUR		545.		
	GREAT BOOK		30000.		
	HUNTTING H		5644.		
	HUNTTING H		1698.		

DECATUR PUBLIC LIBRARY
Decatur, Illinois
COMBINED BUDGET AND BILL LIST FOR SEPTEMBER 1963

CODE	ALLOCATION	AMT FOR YEAR	FOR SEPTEMBER	YEAR TO DATE	BALANCE
	ILLINOIS B		1120.		
	IMPERIAL B		14533CR.		
	IMPERIAL B		3448CR.		
	IMPERIAL B		1436.		
	IMPERIAL B		29162.		
	MCCLURG A		675.		
	MCCLURG A		192.		
	MCCLURG A		367.		
	MCCLURG A		780.		
	MCNAUGHTON		10500.		
	NAT CL TEA		295.		
	NEW ENG CL		200.		
	NEW METHOD		1973.		
	NEW METHOD		39978.		
	NEW METHOD		1059.		
	NEW METHOD		1680.		
	SCARECROW		810.		
	SCARECROW		630.		
	SCOTT FORE		6570.		
	STECHERT H		825.-		
	STECHERT H		210.-		
	STECHERT H		975.-		
	STECHERT H		750.-		
	STECHERT H		250.-		
	US CONF MA		300.		
	WEBER BK S		27771.		
	L AND D		6823CR.		
	STAFF BOOK		11236CR.		
402		3819100	298699	1818898	2000202*
405	FILMS 16MM	47000		40380	6620
405		47000		40380	6620*
406	FILMS SLID			124	124
406				124	124*CR
408	FILMS MICR	177000		20891	156109
	UNIV MICRO		6120.		
408		177000	6120	27011	149989*
409	FILMS RENT			1969	1969
	FILM RENT		1420CR.		
409			1420CR	549	549*CR
410	PAMPHLETS	10700		5155	5545
	BACON PAM		1485.		
	PUB AFFAIR		630.		
410		10700	2115	7270	3430*
412	PICTURES	10000		58	9942

DECATUR PUBLIC LIBRARY
Decatur, Illinois
COMBINED BUDGET AND BILL LIST FOR SEPTEMBER, 1963

CODE##	ALLOCATION	AMT FOR YEAR	FOR SEPTEMBER	YEAR TO DATE	BALANCE
	P FILES CAM		440'		
	UNIV OF IL		150'		
412		10000	590	648	9352*
414	RECORDS LP	115000			115000
	DAMAGED RE		603CR.		
414		115000	603CR	603CR	115603*
415	RECORDS S			64523	64523
415				64523	64523*CR
419	PERIODICAL	100000		39750	60250
	DEC HERLD		105		
	DEC HERLD		105		
	DEC HERLD		105		
	DEC HERLD		105		
	DEC HERLD		105		
419		100000	525	40275	59725*
420	MAPS	5000			5000
420		5000			5000*
421	MEMBERSHIP	70000		12000	58000
	DOWNTOWN C		2500.		
421		70000	2500	14500	55500*
422	SERVICES	225000		10800	214200
422		225000		10800	214200*
499	MISCELLANE			10700	10700
	INTNL COMM		5000.		
499			5000	15700	15700*CR
		4864300	313526	2193280	2671020*

DECATUR PUBLIC LIBRARY
Decatur, Illinois
COMBINED BUDGET AND BILL LIST FOR SEPTEMBER 1963

CODE	ALLOCATION	AMT FOR YEAR	FOR SEPTEMBER	YEAR TO DATE	BALANCE
502	ADD TO EQU LINCOLN OF	150000	76831.		150000
502		150000	76831	76831	73169*
		150000	76831	76831	73169*
603	RENTALS	201000		67000	134000
	SWARTZ HOM		16750.		
603		201000	16750	83750	117250*
		201000	16750	83750	117250*
		27800000	2301272	12049509	15750491*

Balance in checking account \$7,581.92

Bills presented for payment Mary T. Howe

Approved for payment Harold W. Koslofsky

Louise H. Nelson

Jack R. Burnett

Finance Committee

700	BAL LAST M	213267
	TAX INCOME	7750000
	NATIONAL B	2500000
	NATIONAL B	2480292CR
	NATIONAL B	2495417CR
	NATIONAL B	2488681CR
	FINES	54790
	NON RES FE	5600
	L AND D	6823
	RESERVES	715
	STAFF BOOK	11236
	FILM RENT	1420
	RDR PRINTE	978
	BL CR AND	1128
	DAMAGED RE	603
	MISC POSTA	2236
	PLASTIC JA	130
	BILL LIST	2301075CR
	CASH CREDI	25269CR + 6.60
700		758192

Balance in checking account

DECATUR PUB LIB
DECATUR ILL
ENC SEPT 963

CODE	ALLOCATION	AMT FOR YEAR	FOR SEPTEMBER	YEAR_TO_DATE	BALANCE
100	SALARIES S	18752000		7841468	10910532
100		18752000		7841468	10910532*
		18752000		7841468	10910532*
201	BINDING SU	46900		20355	26545
201		46900		20355	26545*
202	CAT MATERI	83200		48700	34500
202		83200		48700	34500*
203	FREIGHT EX	9400		8587	813
203		9400		8587	813*
204	IBM SUPPLI	655000		438756	216244
204		655000		438756	216244*
205	OFFICE SUP	216000		77778	138222
205		216000		77778	138222*
206	POSTAGE	135000		78400	56600
206		135000		78400	56600*
207	PRINTING	81000		86720	5720
207		81000		86720	5720*CR
208	REP TO EQU	106900		42654	64246
208		106900		42654	64246*
209	TEL TOLLS	9000		3845	5155
209		9000		3845	5155*
210	TEL SERVIC	147500		1324CR	148824
210		147500		1324CR	148824*
212	RENT OF MA	67200		56100	11100
212		67200		56100	11100*
213	SERV CONTR	29700		20500	9200
213		29700		20500	9200*
214	SERV CONTR			27676	27676
214				27676	27676*CR
220	PROF DEVEL	173800		143045	30755
220		173800		143045	30755*

DECATUR PUBLIC LIBRARY
Decatur, Illinois
ENCUMBRANCE ACCOUNTS - SEPTEMBER 1963

CODE	ALLOCATION	AMT. FOR YEAR	FOR SEPTEMBER	YEAR-TO-DATE	BALANCE
221	COMM SERV I	18200		3604	14596
221		18200		3604	14596*
222	EXHIBIT EX	4100			4100
222		4100			4100*
223	HANDLING C	2800		1014	1786
223		2800		1014	1786*
224	ADVERTISING	24000		8415	15585
224		24000		8415	15585*
225	AUDITING	50000		49620	380
225		50000		49620	380*
299	MISC	11000		3994	7006
299		11000		3994	7006*
		1870700		1118439	752261*
301	BLDG SUPPL	110000		157391	47391
301		110000		157391	47391*CR
302	CLEANING S	13500			13500
302		13500			13500*
303	CONTRACT R	300000			300000
303		300000			300000*
304	GARBAGE &	20400		5100	15300
304		20400		5100	15300*
306	INSURANCE	465800		21106	444694
306		465800		21106	444694*
307	LIGHT & PO	220800		42958	177842
307		220800		42958	177842*
308	BLDG REPAIR	70000		24596	45404
308		70000		24596	45404*
309	TRAVEL	46000		23541	22459
309		46000		23541	22459*
310	HEALTH & S	1500		313	1187
310		1500		313	1187*
311	CONTRACT C	448000		333338	114662
311		448000		333338	114662*

DECATUR PUBLIC LIBRARY
Decatur, Illinois
ENCUMBRANCE ACCOUNTS -SEPTEMBER 1963

CODE	ALLOCATION	AMT. FOR YEAR	FOR SEPTEMBER	YEAR-TO-DATE	BALANCE
312	ARCHITECT	50000			50000
312		50000			50000*
313	REP AUTO E	193000		107389	85611
313		193000		107389	85611*
314	CLEANING S	8000		6018	1982
314		8000		6018	1982*
315	APPRAISAL	15000			15000
315		15000			15000*
320	APPRAISAL			13991	13991
320				13991	13991*CR
		1962000		735741	1226259*
401	BINDING	285500		153205	132295
	OUTSTANDIN		63500		
401		285500	63500	216705	68795*
402	BOOKS	3819100		1818898	2000202
	OUTSTANDIN		520721		
	STANDING		244720		
402		3819100	765441	2584339	1234761*
405	FILMS 16MM	47000		40380	6620
405		47000		40380	6620*
406	FILMS SLID			124	124
406				124	124*CR
408	FILMS MICR	177000		27011	149989
408		177000		27011	149989*
409	FILMS RENT			549	549
409				549	549*CR
410	PAMPHLETS	10700		7270	3430
410		10700		7270	3430*
412	PICTURES	10000		648	9352
412		10000		648	9352*
414	RECORDS LP	115000		603CR	115603
	OUTSTANDIN		12849		
414		115000	12849	12246	102754*
415	RECORDS S			64523	64523
415				64523	64523*CR

DECATUR PUBLIC LIBRARY
 Decatur, Illinois
 ENCUMBRANCE ACCOUNTS- SEPTEMBER 1963

CODE	ALLOCATION	AMT FOR YEAR	FOR SEPTEMBER	YEAR-TO-DATE	BALANCE
419	PERIODICAL	100000		40275	59725
419		100000		40275	59725*
420	MAPS	5000			5000
420		5000			5000*
421	MEMBERSHIP	70000		14500	55500
421		70000		14500	55500*
422	SERVICES	225000		10800	214200
422		225000		10800	214200*
499	MISCELLANE			15700	15700
499				15700	15700*CR
		4864300	841790	3035070	1829230*
502	ADD TO EQU	150000		76831	73169
502		150000		76831	73169*
		150000		76831	73169*
603	RENTALS	201000		83750	117250
603		201000		83750	117250*
		201000		83750	117250*
		27800000	841790	12891299	14908701*

PAYROLL - SEPTEMBER 1963

DECATUR PUBLIC LIBRARY
Decatur, Illinois

NAME			ANNUAL	CODE	MONTHLY	RET. & SS	INC. TAX	C.U.	P.C. & S.	U.F.	TOT. DED.	NET SALARY
ATCHISON	R	M	\$4442.	37	37017	2918	6840	500			10258	26759
*AYERS	M		3300.	33	11880	818	2200				3018	8862
BOGARD	R		3672.	79	30600	2410	2690				5100	25500
BRADSHAW	C		3180.	53	26500	1822	4820				6642	19858
DOBRINICK	M	E	3672.	29	30600	2104	4690				6794	23806
ENSIGN	E	E	3432.	31	28600	1966	3260		660		5886	22714
GRIFFIN	M	R	3852.	99	32100	2207	4980				7187	24913
*HANSEN	J		*4176.	77	33558	2310	5120				7430	26128
HONNOLD	O	D	4836.	20	40300	2771	7740				10511	29789
HOUCK	H	E	4404.	26	36700	2523	6700				9223	27477
HOWE	M	T	10500.	1	87500	6015	13920	8000	660	500	29095	58405
HUNK	C	E	3432.	34	28600	1966	4260	5000	660		11886	16714
JONES	E	F	5016.	16	41800	2874	6740		660		10274	31526
KIRCHGRABER	R	D	8505.	11	70875	5584	7600		1788		14972	55903
LARMON	M	E	3792.	30	31600	2172	4830		660		7662	23938
LEONARD	M	E	7404.	7	61700	4242	11880				16122	45578
*LORENZ	L		3852.	66	23115	1591	3210				4801	18314
MCMILLAN	H	E	4404.	39	36700	2890	700				3590	33110
*MCNABB	E		*4116.	12	36043	1306	4700				6006	30037
MCNABB	N		7776.	3	64800	4455	12600		660		17715	47085
MCVEY	S	K	3060.	45	25500	1753	4540		660		6953	18547
MITCHELL	F	L	3552.	23	29600	2035	5540		1788		9363	20237
ODELL	G	E	4019.	21	33492	2303	4120		1788		8211	25281
*PETERSEN	D	H	5184.	47	28015	1928	5260				7188	20827
PUHEK	E	B	7656.	4	63800	4386	11880				16266	47534
RUEDGER	O	E	5208.	19	43400	2984	7100				10084	33316
SCHULTZ	V	M	4524.	75	37700	2592	6520				9112	28588
SHAFER	M		4104.	82	34200	2353	6260				8613	25587
*SPITTLER	H	G	*3348.	49	35160	2420	5410		660		8490	26670
STAFFORD	M		8415.	2	70125	4823	14040		510	500	19873	50252
*STUKE	S		3852.	64	27906	1925	4630				6555	21351
*TURNBO	D		3792.	28	31600	2172	2830				5002	26598
VOGLER	O	C	3300.	35	27500	1890	5110	500			7500	20000
*WEIDNER	M	K	5304.	25	44200	3025	5460	6500	1788	150	16923	27277
WHITE	C	L	4044.	22	33700	2317	5260	1000	660		9237	24463
WILLIAMS	C	W	4836.	18	40300	2771	6740				9511	30789
WILLIAMS	N	J	3552.	32	29600	2035	4540		660		7235	22365
YAMAMOTO	M	C	7776.	5	64800	4455	12600	1000	660	300	19015	45785

TOTAL FULL-TIME EMPLOYEES

1491186103111

237320

22500

14922

1450

3793031111883

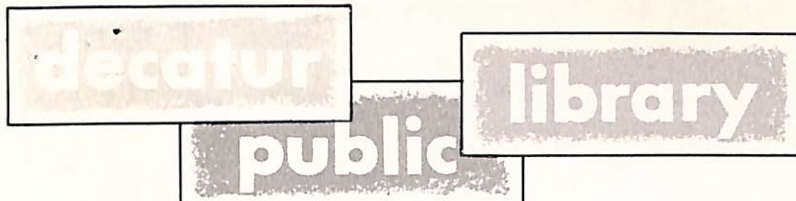
PAYROLL - SEPTEMBER 1963

DECATUR PUBLIC LIBRARY

Decatur, Illinois

NAME	CODE	MONTHLY	RET. & S.S.	INC. TAX	C.U.	B.C. & B.S.	TOT. DED.	NET SALARY
BREWER	F	104h @ 1.00	91	10400	377	1980	2357	8043
* COGGINS JR	R L	152h @ .83	67	12616	457	1340	1797	10819
* COX	R	80h @ 1.00	92	8000	290	550	840	7160
GILLESPIE	P	73½h @ .83	71	6080	220	1190	1410	4670
* KELLEY	N A	17½h @ 1.84	67	3266	227	588	815	2451
MCBRIDE	J L	74h @ 1.35	70	9990	362	840	1202	8788
* MULLEN	D	25h @ 2.15	43	5375	195	968	1163	4212
ROBBINS	J	114h @ 1.00	44	11400	413	1120	1533	9867
* SMITH	V	36-3/4h @ 1.95	72	7166	260	1330	1590	5576
TOTAL PART-TIME EMPLOYEES		74293	2801	9906			12707	61586
GRAND TOTAL		15654791	05912	247226	22500	14922	1450	3920101173469

- * Ayres, Myrna - Last day worked 9/14/63 - returned to school
- * Hansen, Judie - Began 3/4 time on perm. basis 9/1/63 (Includes part-time, 39½h @ 1.90)
- * Lorenz, Leith - Last day worked 9/21/63 - returned to school
- * McNabb, Edith - Began full-time as special 9/1/63 (Includes part-time, 8½h @ 2.05)
- * Petersen, Dora - Began 3/4 time on perm. basis 9/1/63
- * Spittler, Helen - Began full-time as special 9/1/63 (Includes part-time, 44h @ 1.65)
- * Stuke, Sally - Returned to 3/4 time on perm. basis 9/16/63
- * Turnbo, Dorthia - Raised to \$3,792 - 9/1/63
- * Weidner, Mary K. - Raised to \$5,304 - 9/1/63
- * Coggins, R. L. Jr. - Last day worked 9/21/63 - joined Air Force
- * Cox, Ruth - Last day worked 8/31/63 - returned to school
- * Kelley, Neva - Began part-time 9/3/63
- * Mullen, Dean - Returned to part-time work - 8/19/63
- * Smith, Virginia - Re-employed as part-time 9/3/63



MARY T. HOWE, Librarian

457 NORTH MAIN STREET DECATUR, ILLINOIS

GIFT LIST FOR SEPTEMBER, 1963

Mrs. Beulah Barnes
2135 East Lawrence
Decatur, Illinois

9/19/63

Hobart - Serpant wreathed staff
Gorman - Wine for San Lorenzo
Rogers - Guerrilla surgeon
Wilson - My brother, my enemy

Mr. G. Bergquist
151 West Prairie
Decatur, Illinois

9/19/63

Mergendahl - The drums of April

Miss Vera L. Fetterolf
Mount Carroll Township
Public Library
Mount Carroll, Illinois

9/19/63

Centennial history of Decatur and
Macon County

Northern Illinois University 9/19/63
Division of Regional Services
DeKalb, Illinois

Owens - Galena, Grant and the
fortunes of War

C I R C S T A T		Adult	Youth	Juv.	Total	Y-Date
SEPT 1963		90	24	67	181	592
GENERAL WORKS *		55	46	68	169	516
001	PHILOSOPHY	382	53	1	436	2133
	*	312	54		366	1911
002	RELIGION	328	11	83	422	2098
	*	330	9	92	431	2335
003	SOCIAL SCIENCE	877	102	469	1448	8553
	*	809	113	484	1406	8589
004	LANGUAGE	91	7	24	122	595
	*	93	5	17	115	637
005	SCIENCE	471	214	841	1526	7913
	*	499	177	781	1457	7855
006	USEFUL ARTS	1308	245	443	1996	11197
	*	1250	193	437	1880	10927
007	FINE ARTS	1193	171	261	1625	9599
	*	1035	125	309	1469	8849
008	LITERATURE	817	60	158	1035	5263
	*	702	51	165	918	5114
009	HISTORY	766	195	299	1260	6641
	*	725	127	291	1143	6315
010	TRAVEL	484	91	217	792	3967
	*	482	85	264	831	4140
011	BIOGRAPHY	585	298	517	1400	7730
	*	569	225	545	1339	8072
012	FOREIGN NON FIC	13		18	31	249
	*	24		17	41	304
013	PERIODICALS	711	92	107	910	4890
	*	724	42	84	850	4562
014	PAMPHLETS	47			47	333
	*	50	1	3	54	253
015	PAPERBACKS	132		1	133	236
	*	46			46	368
		8295	1563	3506	13364	71989
		7705	1253	3557	12515	70747
115	FICTION	8573	3471	4488	16532	102598
	*	8418	3229	4787	16434	96439
116	FOREIGN FICTION	3		42	45	233
	*	29	4	94	127	683
117	J E			7255	7255	49482
	*			7418	7418	48051
		8576	3471	11785	23832	152313
		8447	3233	12299	23979	145173
		16871	5034	15291	37196	224302
		16152	4486	15856	36494	215920
*1962 figures		+719	+548	-565	+702	+8382

Adult

y

Juvenile

C I R C S T A T
S E P T 1 9 6 3
M A I N A D U L T
M A I N Y O U T H
M A G I C C A R P E T
R E F E R E N C E
S E C O N D O F F I C E
J U V C O O R D

08821	760	220	9801	50996
02650	1528	4	4182	27272
00015		4177	4192	33106
00007			7	60

11493	2288	4413	18194	111506
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B 1
B 2
E V A N S B R A N C H
H O M E S E R V I C E
S T M A R Y S H O S P
D M C
T B S A N
N U R S E S R E S
D I L L B R A N C H

1134	682	2853	4669	31503
1356	905	4385	6646	36886
1283	576	1435	3294	19342
507	80	17	604	2718
147	9		156	718
115	33	338	486	2284
125	17	1	143	593
91			91	283
620	444	1849	2913	18469
5378	2746	10878	19002	112796
16871	5034	15291	37196	224302

112796
111506
111506
111506

	BIBLIOGRAPHIES	1			1	13
219	BOOKTALKS	1			1	5
221	CLASS VISITS			5	5	18
223	INSTRUCTION			5	5	12
224	STORIES					30
225	ATTENDANCE			137	137	458
226	EXHIBITS	11	7		18	61
227	FILMS ATTENDANC	412			412	1742
228	SHOWINGS	12			12	41
229	16 MM	12			12	48
232	RECORDAK	84			84	569
235	GROUPS NOT CLAS	3		1	4	73
236	ATTENDANCE	34		18	52	795
237	HOME SERVICE VI	50			50	227
238	HOME SERVICE PA	66			66	330
239	HOME SERVICE PA					4
240	INTER LIBRARY L	9			9	88
241	MAPS					14
242	MEETINGS IN BLD	6			6	63
243	ATTENDANCE	72			72	564
244	MENDING	49	73	155	277	2680
245	OVERDUE BOOKS	586	61	326	973	4963
246	OVERDUE NOTICES	335	37	177	549	3104
247	PICTURES FRAMED	8			8	29
248	PICTURES MOUNTE	118		229	347	1508
249	PROFESSIONAL VI	1		2	3	13
250	RADIO	22		1	23	33
251	RECORDS LP	778		32	810	4725
252	RECORDS S	14			14	23
253	RECORDS SR	139			139	827
256	READERS ADVISOR	1448	801	871	3120	15760
257	REQUESTS	52	17	25	94	431
258	SCHOOL VISITS					22
259	STORY HOURS		11		11	41
260	ATTENDANCE		214		214	306
261	NUM OF STORIES		32		32	45
262	TELEPHONE INCOM	2016			2651	7572
263	TV	2			2	17
264	VISITS IN COMM			1	1	5
265	RECORD BAGS	69			69	365
302	VELWYN	18			18	160
306	WAKEFIELD NO 2	31			31	181
307	MINOR NURSING H	85			85	394
308	LAKESHORE MANOR	44			44	218
309	RANKIN NURSING	36			36	72
401	18TH E WILLIA	52	61	436	549	3587
402	CARDINAL & PIPI	24	5	17	46	1233
405	FAIRVIEW PLAZA	289	144	427	860	5546
407	GARFIELD & WATE					303
408	SAWYER & MONROE	248	130	496	874	7075
411	GRAND SUMMIT	332	232	1214	1778	10443
501	BLUE MILL					145
502	MACON LINDEN	38	4	125	167	1368
503	FOREST & LINCOL	69	28	286	383	2324
504	32ND DUCHESS	115	66	498	679	4186
506	MT CALVARY CHUR	572	393	1827	2792	13726
508	MC CLELLAN	263	158	899	1320	6820
510	MC CLELLAN					289
512	22ND E CLAY	189	110	263	562	3330
513	24TH E WILLIA	63	41	171	275	1395
514	EISNERS	236	215	579	1030	6619
601	AP		1	387	388	2229
602	AM					18
603	AT	4	52	336	392	1932

604 YP
605 YM
606 YT
607 JP
609 JT

305

305

1110

2

1

2

44

46

108

1

3

18

22

46

	C I R C S T A T					
	S E P T 1 9 6 3					
	M A I N A D U L T					
	G E N E R A L W O R K S	4 1	2		4 3	1 7 7
0 0 1	P H I L O S O P H Y	2 8 6	6		2 9 2	1 3 5 7
0 0 2	R E L I G I O N	2 2 6	5		2 3 1	1 0 0 8
0 0 3	S O C I A L S C I E N C E	5 7 9	2 4	8	6 1 1	3 3 2 8
0 0 4	L A N G U A G E	5 0	2		5 2	2 5 0
0 0 5	S C I E N C E	2 3 2	5 1	1 0	2 9 3	1 5 5 2
0 0 6	U S E F U L A R T S	9 7 5	4 7	3	1 0 2 5	4 8 3 8
0 0 7	F I N E A R T S	7 2 0	3 6	1	7 5 7	3 8 3 3
0 0 8	L I T E R A T U R E	4 0 7	1 9	4	4 3 0	2 0 6 5
0 0 9	H I S T O R Y	3 4 8	4 6		3 9 4	1 9 6 3
0 1 0	T R A V E L	2 4 1	1 9		2 6 0	1 5 3 6
0 1 1	B I O G R A P H Y	2 4 8	4 7	7	3 0 2	1 4 5 8
0 1 2	F O R E I G N N O N F I C	7			7	6 7
0 1 3	P E R I O D I C A L S	2 2 2	1 4		2 3 6	1 4 1 8
0 1 4	P A M P H L E T S	2 8			2 8	2 3 4
0 1 5	P A P E R B A C K S	1 2 6			1 2 6	1 8 8
		4 7 3 6	3 1 8	3 3	5 0 8 7	2 5 2 7 2
1 1 5	F I C T I O N	4 0 8 2	4 4 2	6 9	4 5 9 3	2 4 8 8 2
1 1 6	F O R E I G N F I C T I O N	3		1	4	2 6
1 1 7	J E			1 1 7	1 1 7	8 1 6
		4 0 8 5	4 4 2	1 8 7	4 7 1 4	2 5 7 2 4
		8 8 2 1	7 6 0	2 2 0	9 8 0 1	5 0 9 9 6
2 1 8	B I B L I O G R A P H I E S	1			1	3
2 1 9	B O O K T A L K S	1			1	1
2 2 6	E X H I B I T S	1 1			1 1	4 4
2 2 9	1 6 M M					6
2 3 5	G R O U P S N O T C L A S	2			2	5 0
2 3 6	A T T E N D A N C E	1 8			1 8	2 6 5
2 4 1	M A P S					9
2 4 2	M E E T I N G S I N B L D	5			5	3 6
2 4 3	A T T E N D A N C E	6 4			6 4	3 5 9
2 4 7	P I C T U R E S F R A M E D	8			8	2 9
2 4 8	P I C T U R E S M O U N T E	9 7			9 7	4 3 1
2 5 0	R A D I O	2 1		1	2 2	2 4
2 5 1	R E C O R D S L P	5 9 2		2 1	6 1 3	3 5 0 5
2 5 2	R E C O R D S S	2			2	6
2 5 3	R E C O R D S S R	1 1 3			1 1 3	6 6 3
2 5 6	R E A D E R S A D V I S O R	7 0 0	4 2		7 4 2	3 2 1 9
2 5 9	S T O R Y H O U R S					2 5
2 6 2	T E L E P H O N E I N C O M	2 0 1			2 0 1	9 7 3
2 6 3	T V					1
2 6 5	R E C O R D B A G S	5 2			5 2	2 9 2
6 0 1	A P					7
6 0 4	Y P					1 0
		1 8 8 8	4 2	2 2	1 9 5 2	9 9 5 8
		1 8 8 8	4 2	2 2	1 9 5 2	9 9 5 8

	C I R C S T A T					
	S E P T 1 9 6 3					
	M A I N Y O U T H					
	G E N E R A L W O R K S	2 1	1 3	3 4	1 3 4	
0 0 1	P H I L O S O P H Y	7 2	1 9	9 1	4 2 1	
0 0 2	R E L I G I O N	2 5	2	2 7	2 1 9	
0 0 3	S O C I A L S C I E N C E	1 6 8	3 6	2 0 4	1 3 4 0	
0 0 4	L A N G U A G E	2 1	4	2 5	1 6 4	
0 0 5	S C I E N C E	1 6 7	7 9	2 4 6	1 1 1 5	
0 0 6	U S E F U L A R T S	1 3 9	8 4	2 2 3	1 7 3 1	
0 0 7	F I N E A R T S	2 6 5	5 3	3 1 8	2 2 2 1	
0 0 8	L I T E R A T U R E	1 8 8	2 2	2 1 0	1 0 5 6	
0 0 9	H I S T O R Y	2 8 5	8 1	3 6 6	1 7 7 9	
0 1 0	T R A V E L	9 1	3 5	1 2 6	5 2 9	
0 1 1	B I O G R A P H Y	1 4 0	8 5	2 2 5	1 2 8 4	
0 1 2	F O R E I G N N O N F I C	6		6	4 9	
0 1 3	P E R I O D I C A L S	3 9	1 4	5 3	4 0 7	
0 1 4	P A M P H L E T S	8		8	7 1	
0 1 5	P A P E R B A C K S	6		6	4 2	
		1 6 4 1	5 2 7	2 1 6 8	1 2 5 6 2	
1 1 5	F I C T I O N	1 0 0 9	1 0 0 1	2	2 0 1 2	1 4 6 6 3
1 1 6	F O R E I G N F I C T I O N					2 7
1 1 7	J E			2	2	2 0
		1 0 0 9	1 0 0 1	4	2 0 1 4	1 4 7 1 0
		2 6 5 0	1 5 2 8	4	4 1 8 2	2 7 2 7 2
2 1 9	B O O K T A L K S					2
2 2 6	E X H I B I T S		7		7	7
2 4 1	M A P S					3
2 4 4	M E N D I N G	4	5 7		6 1	7 0
2 4 8	P I C T U R E S M O U N T E	2 1			2 1	1 4 3
2 5 1	R E C O R D S L P	8 6		3	8 9	6 2 5
2 5 2	R E C O R D S S	1 2			1 2	1 2
2 5 3	R E C O R D S S R	6			6	8 3
2 5 6	R E A D E R S A D V I S O R	1 9 4	3 2 3		5 1 7	2 5 1 0
2 5 7	R E Q U E S T S		1		1	1 0
2 6 5	R E C O R D B A G S	1 7			1 7	7 3
6 0 1	A P			2 9	2 9	6 5
6 0 4	Y P			2 2 8	2 2 8	9 4 4
		3 4 0	3 8 8	2 6 0	9 8 8	4 5 4 7
		3 4 0	3 8 8	2 6 0	9 8 8	4 5 4 7

	C I R C S T A T				
	S E P T 1 9 6 3				
	M A G I C C A R P E T				
	G E N E R A L W O R K S	1	3 1	3 2	7 8
0 0 1	P H I L O S O P H Y		1	1	4
0 0 2	R E L I G I O N		3 2	3 2	1 8 0
0 0 3	S O C I A L S C I E N C E		1 5 5	1 5 5	1 2 7 6
0 0 4	L A N G U A G E		7	7	3 5
0 0 5	S C I E N C E		2 2 4	2 2 4	1 6 3 7
0 0 6	U S E F U L A R T S	4	1 3 2	1 3 6	1 1 6 4
0 0 7	F I N E A R T S	1	9 4	9 5	8 1 4
0 0 8	L I T E R A T U R E	1	5 2	5 3	3 2 9
0 0 9	H I S T O R Y	2	9 4	9 6	7 1 7
0 1 0	T R A V E L		8 3	8 3	3 5 8
0 1 1	B I O G R A P H Y		1 3 4	1 3 4	1 1 1 6
0 1 2	F O R E I G N N O N F I C		9	9	6 1
0 1 3	P E R I O D I C A L S		2 7	2 7	1 8 2
0 1 4	P A M P H L E T S	3		3	7
		1 2	1 0 7 5	1 0 8 7	7 9 5 8
1 1 5	F I C T I O N	3	1 1 5 2	1 1 5 5	1 0 2 9 2
1 1 6	F O R E I G N F I C T I O N		4	4	4 2
1 1 7	J E		1 9 4 6	1 9 4 6	1 4 8 1 4
		3	3 1 0 2	3 1 0 5	2 5 1 4 8
		1 5	4 1 7 7	4 1 9 2	3 3 1 0 6
2 1 8	B I B L I O G R A P H I E S				1
2 2 1	C L A S S V I S I T S		2	2	7
2 2 3	I N S T R U C T I O N		2	2	2
2 2 4	S T O R I E S				2 6
2 2 5	A T T E N D A N C E		3 6	3 6	1 6 6
2 2 6	E X H I B I T S				2
2 3 5	G R O U P S N O T C L A S		1	1	1 4
2 3 6	A T T E N D A N C E		1 8	1 8	3 5 9
2 4 2	M E E T I N G S I N B L D				1
2 4 3	A T T E N D A N C E				2
2 4 4	M E N D I N G		3 0	3 0	3 2 4
2 4 5	O V E R D U E B O O K S		9 4	9 4	7 8 8
2 4 6	O V E R D U E N O T I C E S		4 7	4 7	3 4 2
2 4 8	P I C T U R E S M O U N T E		6 9	6 9	2 1 0
2 4 9	P R O F E S S I O N A L V I				9
2 5 0	R A D I O				1
2 5 6	R E A D E R S A D V I S O R	2	3	1 3 5	1 4 0
2 5 7	R E Q U E S T S			2 0	2 0
2 5 9	S T O R Y H O U R S		1		1
2 6 0	A T T E N D A N C E		2 2		2 2
2 6 1	N U M O F S T O R I E S		4		4
2 6 2	T E L E P H O N E I N C O M				
6 0 1	A P		6	6	2 9
6 0 3	A T		1	1	1 3
6 0 4	Y P				1 4
6 0 7	J P	2	3 7	3 9	9 8
6 0 9	J T	1	3	2 2	4 5
		5	3 3	5 1 6	5 5 4
		5	3 3	5 1 6	5 5 4
					3 4 4 6
					3 4 4 6

C I R C S T A T									
S E P T 1 9 6 3									
R E F E R E N C E									
002	R E L I G I O N								1
003	S O C I A L S C I E N C E	1					1		18
005	S C I E N C E								2
006	U S E F U L A R T S	1					1		9
007	F I N E A R T S								13
009	H I S T O R Y	5					5		10
010	T R A V E L								4
013	P E R I O D I C A L S								1
		7					7		58
115	F I C T I O N								2
									2
		7					7		60
218	B I B L I O G R A P H I E S								1
229	16 M M								1
232	R E C O R D A K	84					84		569
240	I N T E R L I B R A R Y L	9					9		88
250	R A D I O								1
251	R E C O R D S L P								18
256	R E A D E R S A D V I S O R	378	203		2		583		2566
263	T V								1
601	A P		1		334		335		2030
602	A M								18
603	A T	4	51		330		385		1892
		475	255		666		1396		7185
		475	255		666		1396		7185

	C I R C S T A T	
	S E P T 1 9 6 3	
	2 N D O F F I C E	
0 0 1	P H I L O S O P H Y	2
0 0 2	R E L I G I O N	1
0 0 3	S O C I A L S C I E N C E	1 1
0 0 5	S C I E N C E	1 0
0 0 6	U S E F U L A R T S	9
0 0 7	F I N E A R T S	1 4
0 0 8	L I T E R A T U R E	1
0 0 9	H I S T O R Y	7
0 1 0	T R A V E L	5
		6 0
		6 0
2 2 6	E X H I B I T S	6
2 6 2	T E L E P H O N E I N C O M	1 7 6 3
		1 7 6 9
		1 7 6 9

C I R C S T A T
S E P T 1 9 6 3
A U D I O V I S U A L

227	F I L M S A T T E N D A N C	4 1 2				4 1 2	1 7 4 2
228	S H O W I N G S	1 2				1 2	4 1
229	1 6 M M	1 2				1 2	4 1
245	O V E R D U E B O O K S	5 8 6	6 1	2 3 2		8 7 9	4 1 7 5
246	O V E R D U E N O T I C E S	3 3 5	3 7	1 3 0		5 0 2	2 7 6 2
262	T E L E P H O N E I N C O M	1 5 4 9				2 1 8 4	3 5 3 0
		2 9 0 6	9 8	3 6 2		4 0 0 1	1 2 2 9 1
		2 9 0 6	9 8	3 6 2		4 0 0 1	1 2 2 9 1

C I R C S T A T
S E P T 1 9 6 3
T E C H N I C A L P R O C E

2 1 8 B I B L I O G R A P H I E S
2 4 3 A T T E N D A N C E
2 4 4 M E N D I N G
2 5 0 R A D I O

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1 2 3
4 8 1
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6 0 6
6 0 6

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ASST LIBRARIAN

218 BIBLIOGRAPHIES
219 BOOK TALKS
264 VISITS IN COMM

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B 1

GENERAL WORKS

			14	14	39
001	PHILOSOPHY	8	12	20	119
002	RELIGION	6	1	6	83
003	SOCIAL SCIENCE	25	6	75	605
004	LANGUAGE	4	1	5	38
005	SCIENCE	12	15	136	873
006	USEFUL ARTS	53	26	90	1070
007	FINE ARTS	47	27	50	785
008	LITERATURE	52	3	28	457
009	HISTORY	21	11	42	471
010	TRAVEL	32	6	28	309
011	BIOGRAPHY	32	29	66	899
012	FOREIGN NON FIC			2	21
013	PERIODICALS	85	10	24	635
014	PAMPHLETS	1			5
		378	147	566	6409

115	FICTION	756	535	913	2204	14763
116	FOREIGN FICTION					8
117	J E			1374	1374	10323
		756	535	2287	3578	25094
		1134	682	2853	4669	31503

244	MENDING			49	49	294
251	RECORDS LP	4			4	44
256	READERS ADVISOR	44	81	219	344	2074
257	REQUESTS	8	10	3	21	109
258	SCHOOL VISITS					22
		56	91	271	418	2543
		56	91	271	418	2543

401	18TH & E WILLIA	52	61	436	549	3587
402	CARDINAL & PIPI	24	5	17	46	1233
405	FAIRVIEW PLAZA	289	144	427	860	5546
407	GARFIELD & WATE					303
408	SAWYER & MONROE	246	130	496	874	7075
411	GRAND & SUMMIT	332	232	1214	1778	10443
512	22ND & E CLAY	189	110	263	562	3316
		1134	682	2853	4669	31503
		1134	682	2853	4669	31503

C I R C S T A T

S E P T 1 9 6 3

B 2

	GENERAL WORKS	2	3	10	15	55
001	PHILOSOPHY	6	5		11	76
002	RELIGION	14		36	50	222
003	SOCIAL SCIENCE	20	22	138	180	959
004	LANGUAGE	2		7	9	42
005	SCIENCE	5	27	289	321	1479
006	USEFUL ARTS	39	38	106	183	949
007	FINE ARTS	41	26	60	127	707
008	LITERATURE	48	8	40	96	504
009	HISTORY	40	19	80	139	711
010	TRAVEL	24	11	51	86	450
011	BIOGRAPHY	58	37	177	272	1314
012	FOREIGN NON FIC			6	6	32
013	PERIODICALS	99	14	35	148	767
014	PAMPHLETS	1			1	2
015	PAPERBACKS					1
		399	210	1035	1644	8270
115	FICTION	957	695	1360	3012	17098
116	FOREIGN FICTION			24	24	91
117	J E			1966	1966	11427
		957	695	3350	5002	28616
		1356	905	4385	6646	36886
235	GROUPS NOT CLAS					3
236	ATTENDANCE					43
244	MENDING	9	15	68	92	1212
251	RECORDS LP	12			12	64
253	RECORDS SR					2
256	READERS ADVISOR	95	103	339	537	3102
257	REQUESTS	27	6	2	35	86
262	TELEPHONE INCOM					4
		143	124	409	676	4516
		143	124	409	676	4516
501	BLUE MILL					145
502	MACON & LINDEN	38	4	125	167	1368
503	FOREST & LINCOL	69	28	286	383	2324
504	32ND & DUCHESS	115	66	498	679	4186
506	MT CALVARY CHUR	572	393	1827	2792	13726
508	MC CLELLAN	263	158	899	1320	6820
510	MC CLELLAN					289
512	22ND & E CLAY					14
513	24TH & E WILLIA	63	41	171	275	1395
514	EISNERS	236	215	579	1030	6619
		1356	905	4385	6646	36886
		1356	905	4385	6646	36886

	C I R C S T A T					
	S E P T 1 9 6 3					
	E V A N S B R A N C H					
	G E N E R A L W O R K S	1 8	2	3	2 3	4 3
0 0 1	P H I L O S O P H Y	3	6		9	9 1
0 0 2	R E L I G I O N	1 0	1	5	1 6	1 3 5
0 0 3	S O C I A L S C I E N C E	4 9	8	4 5	1 0 2	5 1 2
0 0 4	L A N G U A G E	6			6	3 4
0 0 5	S C I E N C E	3 5	2 6	9 2	1 5 3	5 4 2
0 0 6	U S E F U L A R T S	6 9	3 6	4 5	1 5 0	8 0 2
0 0 7	F I N E A R T S	6 4	8	1 3	8 5	5 6 4
0 0 8	L I T E R A T U R E	5 2	2	1 8	7 2	3 6 9
0 0 9	H I S T O R Y	3 2	1 7	1 1	6 0	3 6 6
0 1 0	T R A V E L	4 1	5	7	5 3	2 6 5
0 1 1	B I O G R A P H Y	3 2	2 1	2 7	8 0	5 3 9
0 1 2	F O R E I G N N O N F I C					1 8
0 1 3	P E R I O D I C A L S	1 1 3	3 6	1 9	1 6 8	8 4 7
0 1 4	P A M P H L E T S	6			6	1 0
0 1 5	P A P E R B A C K S					2
		5 3 0	1 6 8	2 8 5	9 8 3	5 1 3 9
1 1 5	F I C T I O N	7 5 3	4 0 8	4 1 6	1 5 7 7	9 4 9 6
1 1 6	F O R E I G N F I C T I O N			2	2	6
1 1 7	J E			7 3 2	7 3 2	4 7 0 1
		7 5 3	4 0 8	1 1 5 0	2 3 1 1	1 4 2 0 3
		1 2 8 3	5 7 6	1 4 3 5	3 2 9 4	1 9 3 4 2
2 1 8	B I B L I O G R A P H I E S					3
2 2 1	C L A S S V I S I T S			1	1	6
2 2 3	I N S T R U C T I O N			1	1	6
2 2 4	S T O R I E S					4
2 2 5	A T T E N D A N C E			2 8	2 8	1 4 3
2 2 6	E X H I B I T S					2
2 3 5	G R O U P S N O T C L A S					2
2 3 6	A T T E N D A N C E					4 5
2 4 2	M E E T I N G S I N B L D	1			1	5
2 4 3	A T T E N D A N C E	8			8	3 1
2 4 4	M E N D I N G	2 3	1	8	3 2	2 1 2
2 4 8	P I C T U R E S M O U N T E			1 6 0	1 6 0	7 2 4
2 5 0	R A D I O					3
2 5 1	R E C O R D S L P	4 2			4 2	2 6 3
2 5 3	R E C O R D S S R	1 0			1 0	3 6
2 5 6	R E A D E R S A D V I S O R	3 2	2 9	8 0	1 4 1	9 0 3
2 5 7	R E Q U E S T S	1			1	1 5
2 5 9	S T O R Y H O U R S		4		4	6
2 6 0	A T T E N D A N C E		8 3		8 3	1 1 0
2 6 1	N U M O F S T O R I E S		8		8	1 2
2 6 2	T E L E P H O N E I N C O M	1 6 3			1 6 3	8 6 4
2 6 3	T V	2			2	9
6 0 1	A P			1 7	1 7	9 4
6 0 3	A T			4	4	2 1
6 0 4	Y P			6 8	6 8	1 3 2
6 0 5	Y M					2
6 0 7	J P			3	3	5
6 0 9	J T					1
		2 8 2	1 2 5	3 7 0	7 7 7	3 6 5 9
		2 8 2	1 2 5	3 7 0	7 7 7	3 6 5 9

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HOME SERVICE

GENERAL WORKS

		1			1	4
001	PHILOSOPHY	2			2	18
002	RELIGION	30			30	127
003	SOCIAL SCIENCE	5			5	25
005	SCIENCE	5		5	10	60
006	USEFUL ARTS	3	1	2	6	25
007	FINE ARTS	9			9	34
008	LITERATURE	37	2		39	175
009	HISTORY	12		1	13	59
010	TRAVEL	26	2	2	30	123
011	BIOGRAPHY	24	48	6	78	322
013	PERIODICALS	61	2		63	247
		215	55	16	286	1219
115	FICTION	292	25	1	318	1476
117	J E					23
		292	25	1	318	1499
		507	80	17	604	2718
237	HOME SERVICE VI	50			50	227
238	HOME SERVICE PA	66			66	330
239	HOME SERVICE PA					4
251	RECORDS LP	3			3	3
257	REQUESTS	11			11	45
302	VELWYN	18			18	160
306	WAKEFIELD NO 2	31			31	181
307	MINOR NURSING H	85			85	394
308	LAKE SHORE MANOR	44			44	218
309	RANKIN NURSING	36			36	72
		344			344	1634
		344			344	1634

C I R C S T A T
S E P T 1 9 6 3
S T M A R Y S H O S P

002	R E L I G I O N	3		3	1 4
003	S O C I A L S C I E N C E				2
006	U S E F U L A R T S		2	2	2
007	F I N E A R T S	4		4	1 0
008	L I T E R A T U R E	3		3	3 9
009	H I S T O R Y	5		5	7
010	T R A V E L	2		2	1 8
011	B I O G R A P H Y	7	1	8	4 0
		2 4	3	2 7	1 3 2

115	F I C T I O N	1 2 3	6	1 2 9	5 8 4
117	J E				2
		1 2 3	6	1 2 9	5 8 6
		1 4 7	9	1 5 6	7 1 8

257	R E Q U E S T S				1 6
					1 6
					1 6

C I R C S T A T

S E P T 1 9 6 3

D M C

G E N E R A L W O R K S

001	PHILOSOPHY	1			1	6
002	RELIGION	4			4	29
003	SOCIAL SCIENCE			4	4	27
005	SCIENCE			17	17	101
006	USEFUL ARTS	1		19	20	91
007	FINE ARTS	6		1	7	51
008	LITERATURE	3			3	25
009	HISTORY	1		1	2	18
010	TRAVEL	2		9	11	39
011	BIOGRAPHY	8		19	27	113
013	PERIODICALS					3
		26		70	96	506

115	FICTION	89	33	105	227	1086
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117	J E			163	163	692
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		89	33	268	390	1778
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		115	33	338	486	2284
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257	REQUESTS	3			3	15
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		3			3	15
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		3			3	15
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