

Board of Trustees Meeting
September 25, 1953

The regular meeting of the Board was called to order at 3:40 p.m.

Members present: Mr. Felts presiding in Mr. Hull's absence, Mrs. Bailey, Mrs. Ridgley, Mr. Blackford, Mr. Rollins and Mr. Schroeder.

The minutes of the special meeting August 17th were read. The motion was made by Mr. Blackford, seconded by Mrs. Ridgley and unanimously carried that these be accepted.

The Librarian's reports for July and August were examined and ordered filed.

The motion was made by Mrs. Ridgley, seconded by Mr. Schroeder that bills for August - maintenance, \$146.35; salaries, \$6193.67; total \$6340.02 - be paid. By roll call all voted "aye".

The motion was made by Mrs. Bailey, seconded by Mr. Rollins that September bills - maintenance, \$5439.76; salaries, \$5229.90; total, \$10669.66 - be paid. (These included the check to the University of Illinois of \$800.00 for the survey.) By roll call all voted "aye".

The Librarian reported that the heat in the main building and Evans Branch during the summer months is extremely excessive - in the main building particularly in the Magic Carpet Room. She asked if the Building and Grounds Committee would investigate ways and means of alleviating these conditions. The public spends as little time as possible in the buildings and the staff really suffers in trying to carry out their duties.

Mrs. Bailey asked if a window fan would help.

Mr. Rollins suggested the possibility of obtaining a one-ton air conditioner which, he thought, might be available for under \$500.00. He suggested, however, that an estimate be secured from an air conditioning firm as to the possibilities for making the building cool.

The Librarian was instructed to investigate and report back.

A letter written to Paul Barger by Mr. Spangler innumrating the things undone during the renovations of the bookmobile was read to the Board. It was Mr. Rollins' opinion that the Board need not pay the bill for this work until all items had been corrected or that Mr. Barger might quote a lower price since the Librarian felt it would be a grave hardship for both the public and the staff if the vehicle had to be dismantled again.

The report of the Building and Grounds Committee meeting on August 7th was read. The motion was made by Mr. Rollins, seconded by Mrs. Ridgley and unanimously passed that this be accepted.

In the discussion regarding the outside work Mr. Rollins repeated the question Mrs. Bailey had asked in the committee meeting, "Would all the work have to be done at one time?" It was the consensus that with a long range program immediate needs could be covered in the near future and others done according to a definite program.

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After some discussion as to what the immediate need was, Mr. Felts asked if Mr. Spangler's connection with the library was an official one. The Librarian replied that she had frequently asked the Board for the name of someone on whom to call for building advice but that the matter had always been laid on the table.

Mr. Rollins suggested that Mr. Ted Threlfall, retired maintenance engineer at Staley's, might be prevailed upon to act as advisor and to take charge of any work to be done.

The motion was made by Mrs. Bailey, seconded by Mr. Blackford and unanimously passed that the Librarian be authorized to get professional advice on the outside work.

The members agreed that the Librarian should contact a construction company to see what could be done to keep the pigeons from off ledges above the front entrance.

The motion was made by Mr. Rollins, seconded by Mr. Schroeder that the Librarian be empowered to spend a sum not more than \$100.00 a month for routine maintenance and equipment for the library without Board notification. By roll call all voted "aye".

The members agreed that as soon as personnel was available the library should begin the loan of music records.

It was reported that Mr. Neff had been released as second janitor on August 15th and Mr. James Powers came on duty September 8th in that capacity.

The meeting adjourned at 5:00 o'clock.

Respectfully submitted,

Muriel E. Perry

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Secretary