

Regular Meeting of the Library Board

March 28, 1941

Present: Mr. Knuth, Mrs. Evans, and Mrs. Buckner. Mr. Knuth acted as chairman and signed the checks. Consent to pass the regular bills was given by Mr. Shilling and Mrs. Garman.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

On motion the list of new books recommended by the Book committee was ordered purchased.

Miss Dill reported that she and Miss Wayne went to Springfield, March 4, to the hearing of House Bill 128, an amendment to the library statute, which will permit increase of the tax levy from one and two-tenths mills to one and seven-tenths mills on the dollar annually on property in the city, for library purposes.

Mention was made of the regional library meeting in Mattoon, April 22.

Bills to the amount of \$2898.20 were approved by the Finance committee and ordered paid. Mrs. Evans and Mrs. Buckner acted on the committee for this meeting.

On motion, adjourned.

Minnie A. Dill

Secretary.

Librarian's Report for February, 1941

Book Account

	Adult	Juvenile	Total
Total vols. 31 Jan. '41	59097	17031	76128
New books added by purchase	150	74	224
New books added by gift	115	0	115
Magazines bound	1	0	1
Books replaced	1	0	1
Total additions	267	74	341
Total vols. 28 Feb. '41	59364	17105	76469

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 Jan. '41	12856	3810	797	919	18382
Borrowers registered	293	60	20	21	394
Borrowers cards cancelled	277	55	21	27	380
Cards in force 28 Feb. '41	12872	3815	796	913	18396

Circulation

	Main lib.		Evans br.		Schools	Total
	Adult	Child	Adult	Child		
Books issued	14234	3422	1674	1752	4990	26072
Largest daily circ. at Main library- (F. 24)			1328	At Evans branch-		249
Overdue notices sent - - - - -						358
Reserve postals sent - - - - -						246
Pictures loaned - - - - -						919
Telephone calls - - - - -						437

Binding and Repair

Books sent to bindery - - - - -	3
Books repaired in library - - - - -	1331

Classified Report

Book Account

	Main lib.		Evans branch	E. End branch	Schools	Total
	Adult	Child				
Total vols. 31 Ja. '41	54449	9018	6965	2363	3333	76128
New books added:						
General works	4	0	0	0	0	4
Philosophy	4	0	0	0	0	4
Religion	4	0	0	0	0	4
Sociology	28	6	3	0	0	37
Science	2	7	0	0	0	9
Useful arts	28	2	1	0	0	31
Fine arts	6	3	0	0	0	9
Literature	12	4	0	0	0	16
History	6	0	0	0	0	6
Travel	0	3	1	0	0	4
Biography	6	7	1	0	0	14
Fiction	138	42	23	0	0	203
Total added	238	74	29	0	0	341
Rent coll.- 14						
Total vols. 28 Fb. '41	54687	9092	6994	2363	3333	76469

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Classified Report

	Main lib.		Evans branch	Schools	Total
	Adult	Child			
General works	40	3	6	0	49
Philosophy	290	1	2	0	293
Religion	173	40	8	40	261
Sociology	495	61	39	172	767
Fairy tales	0	203	67	434	704
Language	15	0	0	0	15
Science	255	102	55	202	614
Useful arts	817	147	120	178	1262
Fine arts	722	50	35	61	868
Literature	811	161	92	288	1352
History	476	43	41	299	859
Travel	469	74	89	387	1019
Biography	586	105	73	171	935
Fiction	8220	2387	2556	2758	15921
Magazines	390	45	243	0	678
Foreign books	41	0	0	0	41
Rent coll.	434	0	0	0	434
Total	14234	3422	3426	4990	26072

Volumes used for reference in the Adult dept. at Main lib.----- 576

Finance

RECEIPTS:

Bal. on hand 31 Ja. '41 -----	\$15625.35
Fines, damaged & lost bks. ---	127.62
Non-resident fees -----	16.00
Rent collection -----	21.70
Reserve postals, etc -----	4.68

Total receipts ----- \$15795.35

DISBURSEMENTS:

Salaries -----	\$1797.00
Janitor service -----	239.80
Books -----	759.68
Periodicals -----	1.00
Binding -----	228.60
Supplies -----	47.84
Repairs & improvements -	33.14
Light -----	7.73
Heat -----	155.00
Furniture & fixtures ---	188.89
Telephone -----	14.00
Postage, drayage, etc --	1.30
Insurance -----	33.05
Miscellaneous -----	19.34
Total disbursements ---	3526.37
Bal. on hand 28 Fb. '41 ---	\$12268.98

Respectfully submitted,

Minnie A. Dill

Librarian.