

Regular Meeting of the Library Board

July 25, 1930

Present: Messrs. Hardy, Shade, Allen, Mrs. Vincent and Mrs. Evans.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

On motion, the new books recommended by the Book committee were ordered purchased.

The matter of settling for the loss of books in the school collection was called to the attention of the Board. When the collection was started there was an unwritten agreement that the Library would furnish the new books, repair and replace all damaged and worn out books, distributing them at the beginning of each year to the various schools in outlying districts. Each principal was to be responsible for the circulation in her own school, and the School Board responsible for the loss of all books. The Library has tried to live up to the agreement, but the School Board has failed to do so. A small minority of books lost have been paid for by those teachers or principals who were most enthusiastic about value received. Others have assumed no responsibility.

Bills have been sent each year to the Superintendent of Schools who has made an effort to have each principal secure the money, either from the borrower or the Parent-Teachers Association, but the result has not been satisfactory. It seems a very poor business arrangement to have no one definitely responsible, and the request was made that the Library be allowed to assume the loss, which is never a great amount, as it does the loss of other books in the library system.

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There was some question as to the advisability of this plan and Mrs. Evans who is ~~regional~~<sup>district</sup> director of the Parent Teachers Assn. asked to be allowed to present the matter clearly and forcibly to the general P. T. A. , and urge that ~~the~~ organization in each school settle for its own loss. On motion Mrs. Evans' offer of help was accepted with the understanding that all loss up to the present time be assumed by the Library Board.

Mention was made of a letter requesting all trustees and members of the library staff to become members of the Illinois Library Association.

It was decided to purchase ten copies of the history to be issued by the Decatur and Macon County Centennial Association.

Mention was made of Miss Dill's return from the hospital and the improvement in her health. Mr. Hardy spoke of Miss Florence Love's beautiful and interesting new library building which has just been dedicated at Faribault, Minnesota.

Bills to the amount of \$3,334.73 were approved by the Finance committee and ordered paid.

On motion, adjourned.

Mabel A. Wayne

Acting secretary.

Librarian's Report for June, 1930

Book Account

	Adult	Juvenile	Total
Total vols. 31 May 1930	49473	14087	63560
New books added by purchase	202	75	277
New books added by gift	1	1	2
Magazines bound	6		6
Books replaced	51	39	90
Total additions	260	115	375
Books withdrawn	160	232	392
Total vols. 30 June 1930	49573	13970	63543

Registration

	Main lib.		Evans br.		E.End br.		Total
	Adult	Child	Adult	Child	Adult	Child	
Cards in force 31 May 1930	10603	3704	861	1305	545	983	18001
Borrowers registered	178	88	6	18	10	11	311
Borrowers cards cancelled	146	79	5	10	8	6	254
Cards in force 30 June 1930	10635	3713	862	1313	547	988	18058

Circulation

	Main lib.		Evans br.		E.End br.		Hosp.	Stations	Total
	Adult	Child	Adult	Child	Adult	Child			
Books issued	11787	4716	1323	1352	1302	1122	120	186 Oak. 247 Staley 150	22299
Largest daily circ. at Main lib.-	1149		At Evans br.-		149	At E.End br.-		158	
Smallest " " " " " "	469		" " " "		60	" " " "		47	
Average " " " " " "	659		" " " "		107	" " " "		97	
Delinquent postals sent	-----							519	
Reserve postals sent	-----							181	
Pictures loaned	-----							40	

Binding & Repair

Books sent to bindery	-----	432
Books repaired in library	-----	1378

Classified Report

	<u>Book Account</u>						Total
	Adult	Child	Evans branch	E.End branch	Hosp.	School	
Total vols. 31 May 1930	45365	7646	5057	2381	268	28433	63560
New books added:							
General works	9	2	0	0	0	0	11
Philosophy	5	0	0	0	0	0	5
Religion	5	0	0	0	0	0	5
Sociology	21	10	3	1	0	0	35
Science	13	7	1	1	0	0	22
Useful arts	9	2	0	0	0	0	11
Fine arts	9	4	1	0	0	0	14
Literature	11	3	2	3	0	1	20
History	10	1	2	5	0	0	18
Travel	16	3	1	1	0	2	23
Biography	19	6	2	3	0	3	33
Fiction	102	24	20	27	1	4	178
Total added	229	62	32	41	1	10	375
Rental coll.- 7							
Books withdrawn	150	29	36	8	1	168	392
Total vols. 30 June 1930	45444	7679	5053	2414	268	2685	63543

Librarian's Report for June, 1930 - - - 2

	<u>Classified Report</u>						Total
	<u>Circulation</u>						
	Adult	Child	Evans branch	E. End branch	Hosp.	Stations	
General works	20	0	9	7	0	0	36
Philosophy	159	0	2	1	0	0	162
Religion	117	33	11	12	0	0	173
Sociology	162	450	107	66	0	22	807
Philology	17	0	0	0	0	0	17
Science	134	70	22	18	0	0	244
Useful arts	203	50	22	19	0	0	294
Fine arts	241	66	22	29	0	10	368
Literature	354	151	59	30	0	14	608
History	186	52	26	29	0	0	293
Travel	238	71	19	24	1	1	354
Biography	213	47	10	14	0	4	288
Fiction	9488	3689	2249	2050	99	526	18101
Magazines	92	37	117	125	20	0	391
Foreign books	18	0	0	0	0	0	18
Rental coll.	145	0	0	0	0	0	145
Total	11787	4716	2675	2424	120	577	22299

Finance

Receipts:

Balance due from appropriation 31 May 1930 -----	\$38,938.91
Fees from non-residents --	5.00
Fines, damaged & lost books	221.10
Rental collection -----	6.65
Reserve postals -----	2.60
Interest -----	1.40

Total receipts ----- \$39,175.66

Expenditures:

Salaries -----	\$1,775.45
Janitor service -----	235.00
Books -----	283.92
Supplies -----	15.10
Repairs & improvements ----	4.95
Light -----	55.72
Heat -----	9.45
Furniture & fixtures -----	15.00
Rent -----	35.00
Telephone -----	5.58
Postage, freight, express -	3.57
Insurance -----	217.04
Miscellaneous -----	6.72
Total expenditures -----	\$2,662.50

Balance due from appropriation 30 June, 1930 ----- \$36,513.16

Respectfully submitted,

*Minnie A. Dill*  
Librarian.