

Called Meeting of the Library Board

August 8, 1925.

Present: Messrs. Hardy, Shade, Scott, Lorenz, McGaughey, Mrs. Gastman, Mrs. Leon, and Mrs. Vincent.

The meeting was called for the purpose of making final arrangements for the Fiftieth Anniversary Celebration which is to be held at the library, Monday, August 10.

Members of the different committees reported that the following details had been looked after: platform built on the lawn; piano and chairs ordered; electric wiring on lawn; band engaged; decorator engaged to make sign, etc. for front entrance, and over loan desk. The pulpit and a small platform were to be borrowed from the Congregational church, this platform to be placed in the library and used in case of rain.

The police department was to be asked to furnish two policemen for the evening. Mr. Scott was to be in charge of seating those who belong on the platform.

The reception committee in line was to be the present members of the Library Board, Mr. Ranck, Mrs. Earl, Mrs. Bacon, and Mrs. Evans. Miss Hamand was to receive in the Lincoln Room on the second floor, and Miss Clara Baker was to be in the Trustees Room in charge of the display of Macon County war records. The library staff will show visitors around and distribute the Anniversary Booklet.

The program was to begin at eight o'clock. There was to be music, address by Mr. S. H. Ranck, of Grand Rapids public library, short talks by Miss Hamand, Mrs. Earl, of Muncie, Ind., Mrs. Bacon, and Mrs. Evans.

A letter of thanks was to be sent City Engineer M. P. O'Brien for the blue prints made for the concrete steps and for other assistance. On motion adjourned. *Alice G. Evans*
Secretary.

Regular meeting of the Library Board

August 28, 1925

Present: Messrs. Hardy, Scott and Mrs. Gastman

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved and ordered placed on file.

On motion, the new books recommended by the Book Committee were ordered purchased.

Mr. Hardy enquired about additional stations and work with the hospitals.

It was decided to consult Mr. Ruthrauf about a stronger water pressure, also about new lamps for the front of the building.

Notice about paving N. Main street was read.

Mr. Smith was to be consulted about hardier trees for the lawn.

Miss Ditto's resignation was read.

Miss Wayne began her work August 24.

Bills to the amount of \$3,884.18 were approved by the Finance Committee and ordered paid.

On motion adjourned.

Alice G. Evans

Secretary

Librarian's report for July, 1925

Book Account

	Adult	Child	Branch	Schools	Total
Total vols. 30 June 1925	39,820	6,827	3,366	1,979	51,992
New books added by purchase	150	59	35	25	269
Magazines bound	49	3	1		53
Books replaced	95	4	4		103
Total additions	294	66	40	25	425
Books withdrawn	353	67	25	12	457
Total vols. 31 July 1925	39,761	6,826	3,381	1,992	51,960

Registration

	<u>Main Lib.</u>		<u>Branch</u>		Total
	Adult	Child	Adult	Child	
Cards in force 30 June 1925	8,957	3,714	525	871	14,067
Borrowers registered	163	272	6	14	255
Borrowers' cards cancelled	136	163	2	4	305
Cards in force 31 July 1925	8,984	3,723	529	881	14,117

Circulation

	<u>Main Lib.</u>		<u>Branch</u>		Pines	Total
	Adult	Child	Adult	Child		
Books issued	9,366	4,281	896	1,106	288	15,937
Largest daily circulation at Main Library-			681		At Branch-	122
Smallest "	"	"	"	277	"	38
Average "	"	"	"	525	"	78
Delinquent postals sent	-----					290
Reserve postals sent	-----					90

Binding and Repair

Books sent to bindery	-----	137
Books repaired in library	-----	603

Classified Report

	<u>Book Account</u>				Total
	Adult	Child	Branch	Schools	
General works	15	3			18
Philosophy	7		1		8
Religion	6			2	8
Sociology	21	5	2		28
Philology	2				2
Science	13		3	6	22
Useful arts	20	9	3		32
Fine arts	22		2		24
Literature	45	19	6	2	72
Travel	15	1	3	2	21
Biography	13	4	1		18
History	9	5		1	15
Fiction	106	20	19	12	157
Foreign books	0				0
Total	294	66	40	25	425
Rental coll.	9				

Librarian's Report for July, 1925 --- 2

	<u>Classified Report</u>		Branch	Stations	Total
	<u>Circulation</u>				
	Adult	Child			
General works	8	8	11		27
Philosophy	81	3	2		86
Religion	51	10	5		66
Sociology	101	525	160	20	806
Philology	5				5
Science	103	54	22	1	180
Useful arts	148	86	33	4	271
Fine arts	199	71	18	4	292
Literature	359	127	46	11	543
Travel	127	107	29	5	268
Biography	98	18	13	3	132
History	71	69	17		157
Fiction	7631	3190	1522	236	12579
Foreign books	21				21
Magazines	92	13	124	4	233
Rental coll.	271				271
Total	9366	4281	2002	288	15937

Finance

Receipts:

Balance due from appropriation 30 June, 1925 -----	\$5,244.81
New appropriation -----	34,560.00
Fees for non-residents ---	12.00
Fines, damages & lost bks -	125.97
Rental coll. -----	14.85
Other sources -----	1.18

Total receipts ----- \$39,958.81

Expenditures:

Salaries -----	\$1,820.30
Books -----	599.98
Periodicals -----	1.95
Binding -----	118.10
Supplies -----	137.70
Repairs & improvements -	92.02
Light & heat -----	39.98
Furniture & fixtures ----	27.28
Postage, freight & exp.--	4.43
Telephones -----	25.80
Miscellaneous -----	135.90

Total expenditures --- \$3,003.44

Balance due from appropriation 31 July, 1925 - \$36,955.37

Respectfully submitted,

Alice G. Evans.

Librarian.