

Regular Meeting of the Library Board

January 25, 1946

Present: Mr. Knuth, Mr. Nalefski, Mrs. Evans and Mrs. Loewen.

Minutes of the last meeting were read and approved. Librarian's report was read, on motion approved and ordered placed on file.

The new books recommended by the Book committee were ordered purchased.

It was reported that the gutters, downspouts and roof at Evans branch had finally been repaired, but that the termites were still at large. Mrs. Evans was appointed to contact Mr. Cannon and urge him to take care of the termite situation at once.

The Recordak Library Film Reader is now being used by the public and films of the Decatur Herald have been received for the years 1900 through 1908 and for November and December, 1945.

Much time was consumed during January in compiling the material necessary to fill out the forms required by the Municipal Retirement Fund. Duplicate copies of two different forms were made for each member of the staff.

Bills to the amount of \$3,600.59 were approved by the Finance committee and ordered paid. Mrs. Loewen acted on the committee for this meeting.

On motion, adjourned.

Mabel A. Wayne

Secretary.

Librarian's Report for December, 1945

Book Account

	Adult	Juvenile	Total
Total vols. 30 Nv'45	65876	18108	83984
New books added by purchase	112	34	146
New books added by gift	2	0	2
Magazines bound	1	0	1
Books replaced	44	12	56
Total additions	159	46	205
Total vols. 31 De'45	66035	18154	84189

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 30 Nv'45	10290	3369	510	854	15023
Borrowers registered	202	17	6	17	242
Borrowers cards cancelled	209	48	10	7	274
Cards in force 31 De'45	10283	3338	506	864	14991

Circulation

	Main lib.		Evans br.		Schools	Total
	Adult	Child	Adult	Child		
Books issued	7787	1920	693	872	2705	13977
Largest daily circ. at Main lib.-			673	At Evans branch-		108
Overdue notices sent-	-----					696
Reserve postals sent-	-----					119
Pictures loaned	-----					204
Telephone calls	-----					407

Binding and Repair

Books repaired in library	-----	718
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Classified Report

	Book Account			E. End branch	Schools	Total
	Main lib.	Evans branch	Schools			
	Adult	Child				
Total vols. 30 Nv'45	60998	9691	7491	2330	3474	83984
New books added:						
General works	2	0	0	0	0	2
Philosophy	5	0	1	0	0	6
Religion	2	1	0	0	0	3
Sociology	19	1	2	0	0	22
Language	0	0	0	0	0	0
Science	2	0	0	0	0	2
Useful arts	29	2	1	0	0	32
Fine arts	9	0	0	0	0	9
Literature	8	0	0	0	0	8
History	13	3	2	0	0	18
Travel	5	1	0	0	0	6
Biography	12	2	1	0	0	15
Fiction	47	13	9	0	12	81
Foreign books	1	0	0	0	0	1
Total added	154	23	16	0	12	205
Rent coll.-15						
Total vols. 31 De'45	61152	9714	7507	2330	3486	84189

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Classified Report
Circulation

	Main lib.		Evans	Schools	Total
	Adult	Child	branch		
General works	16	3	1	0	20
Philosophy	170	1	2	0	173
Religion	105	8	8	28	149
Sociology	286	32	12	53	383
Fairy tales	0	60	30	111	201
Language	9	0	0	0	9
Science	176	57	24	62	319
Useful arts	382	65	35	91	573
Fine arts	292	52	22	12	378
Literature	361	98	42	65	566
History	272	27	16	171	486
Travel	203	31	27	140	401
Biography	340	35	27	148	550
Fiction	4774	1421	1224	1824	9243
Magazines	142	30	93	0	265
Foreign books	6	0	2	0	8
Rental coll.	253	0	0	0	253
Total	7787	1920	1565	2705	13977

Volumes used for reference in Main adult dept.----- 458

Finance

RECEIPTS:

Balance on hand 1De'45---	\$18378.61
Fines, lost & dam. bks.--	195.38
Non-resident fees-----	32.00
Rental collection-----	12.65
Reserve postals-----	2.34
Sale of old mag.to Wilson.	1.80

Total receipts----- \$18622.78

DISBURSEMENTS:

Staff salaries-----	\$ 2042.00
Janitor salaries-----	295.00
Books-----	328.57
Periodicals-----	1.00
Binding-----	14.06
Supplies-----	53.48
Repairs & improvements---	3.00
Light-----	9.50
Heat-----	76.70
Furniture & equipment---	390.28
Telephone-----	14.25
Postage, drayage, etc.---	4.08
Insurance-----	58.20
Miscellaneous-----	7.62
Total disbursements-----	3297.74
Bal. on hand 2 Ja'46-----	\$15325.04

Respectfully submitted,

Mabel A. Wayne

Librarian.