

Regular Meeting of the Library Board

October 31, 1924.

Present: Messrs. Hardy, Shade, Scott, Lorenz and Mrs. Gastman.

Owing to the absence of Mr. Hardy during the first part of the meeting, Mr. Scott presided.

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved and ordered placed on file.

The new books recommended by the Book Committee were ordered purchased.

Two bids for the 1925 periodicals were submitted—one from F. W. Faxon and one from Hainē & Essick. Mr. Faxon being the lowest bidder, the contract was awarded him.

Reference was made to the uncertain condition of the Pines, and to the fact that another location might have to be sought for our deposit station.

The meeting of the Illinois Library Association at Bloomington, attended by Mrs. Evans and several of the staff, was reported to have been a most helpful one. Mr. Hardy presided at the Trustees' Section.

Miss Ethyl Davis had resigned from the staff.

Mr. W. R. McGaughey had been appointed a member of the Board to succeed Mrs. Fitzpatrick. Both Mr. Samuels and Mr. Scott were reappointed.

Bills to the amount of \$2,387.56 were approved by the Finance Committee and ordered paid.

On motion adjourned.

*Alice G. Evans.*  
Secretary.

October 31, 1924.

Librarian's Report for September 1924

	<u>Book Account</u>				Total.
	Adult.	Child.	Branch.	School.	
Total vols. 31 Aug. 1924	39,008	6,664	3,028	2,181	50,881
New books added by purchase	107	37	26	117	287
New books added by gift	14		11		25
Magazines bound	55				55
Books replaced	25	16	16	32	89
Total additions	201	53	53	149	456
Total vols. 30 Sept. 1924	39,209	6,717	3,081	2,330	51,337 ✓

	<u>Registration</u>				Total.
	<u>Main Lib.</u>		<u>Branch</u>		
	Adult.	Child.	Adult.	Child.	
Cards in force 31 Aug. 1924	8,645	3,750	422	877	13,694
Borrowers registered	247	36	13	14	310
Borrowers' cards cancelled	212	33	1	11	257
Cards in force 30 Sept. 1924	8,680	3,753	434	880	13,747 ✓

	<u>Circulation</u>					Total.
	<u>Main Lib.</u>		<u>Branch</u>		Pines.	
	Adult.	Child.	Adult.	Child.		
Books issued	8,540	3,034	840	952	175	13,541 ✓
Largest daily circulation at Main library-	763.				At Branch-	120
Smallest "	"	"	"	"	- 33.	22
Average "	"	"	"	"	- 463.	74
Delinquent postals sent	-----					425
Reserve postals sent	-----					82

	<u>Binding and Repair</u>	
Books sent to bindery	-----	231 ✓
Books repaired in library	-----	723 ✓

	<u>Classified Report</u>				Total.
	<u>Book Account</u>				
	Adult.	Child.	Branch.	School.	
General works	21				21
Philosophy	3		1		4
Religion	8	1		1	10
Sociology	23	3	3	19	48
Science	11	1	1	10	23
Useful arts	20	2	3	6	31
Fine arts	20	6	2		28
Literature	20	1	2	32	55
Travel	8	3	4	47	62
Biography	5	1	1	3	10
History	8	1	1	17	27
Fiction	60	34	35	14	143
Total	207	53	53	149	462 ✓
Rental coll.	4				4

Librarian's Report for September 1924 ----- 2

	<u>Classified Report</u>				Total.
	<u>Circulation</u>				
	Adult.	Child.	Branch.	Stations.	
General works	23	3	2		28
Philosophy	84		3		87
Religion	89	11	3	2	105
Sociology	161	340	157	28	686
Philology	10				10
Science	102	68	22		192
Useful arts	186	48	31	4	269
Fine arts	233	45	12	1	291
Literature	442	107	36	8	593
Travel	83	101	31	4	219
Biography	141	41	27	1	210
History	178	72	28	1	279
Fiction	6402	2181	1330	126	10039
Foreign bks.	22				22
Magazines	94	17	110		221
Rental coll.	290				290
<b>Total</b>	<b>8540</b>	<b>3034</b>	<b>1792</b>	<b>175</b>	<b>13541</b>

Finance

✓ Receipts:

Balance due from appropriation 31 Aug. 1924 -----	\$33,102.50
Fees for non-residents ----	7.00
Fines, damages & lost bks.-	64.79
Rental coll. -----	15.05
Other sources -----	2.16

Total receipts ----- \$33,191.50

Expenditures:

Salaries -----	\$1,552.30
Books -----	553.05
Periodicals -----	1.05
Printing -----	4.65
Binding -----	33.00
Supplies -----	30.70
Light -----	39.45
Postage, freight & exp.-	8.78
Miscellaneous -----	5.71

Total expenditures --- \$2,228.69

Balance due from appropriation 30 Sept. 1924 - \$30,962.81

Respectfully submitted,

*Alice G. Evans.*

Librarian.