DECATUR PUBLIC LIBRARY
247 EAST NORTH STREET DECATUR, ILLINOIS 62523
ROBERT H. DUMAS, City Librarian

BOARD OF DIRECTORS MEETING

AGENDA

APRIL 18, 1985

I. CALL TO ORDER
SHARON ALPI, PRESIDENT

II. APPROVAL OF MINUTES:

A. REGULAR BOARD MEETING MARCH 21, 1985

III. CITY LIBRARIAN'S REPORT

IV. REPORTS OF COMMITTEES:

A. FINANCE AND PROPERTIES
1. Approval of Bills

B. PERSONNEL AND PUBLIC RELATIONS

C. AD HOC COMMITTEE ON EVALUATION PROCESS

V. RPL REPRESENTATIVE REMARKS

VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. ADJOURNMENT

MEMBERS EXPECTED TO BE PRESENT:

Mrs. Alpi
Mr. Grieve
Mrs. Jackson
Mr. Marshall
Mrs. Moore
Mr. Mueller
Mrs. Rossiter
Mr. Seidman
Mr. Susler

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

Minutes of Board of Directors Meeting - April 18, 1985

The regular meeting of the Board of Directors of the Decatur Public Library was held April 18, 1985 in the board room of the main library.

Members Present:	Members Absent:	Others Present:
Mrs. Alpi	None	Mr. Dumas
Mr. Grieve		Mr. Plotzke
Mrs. Jackson		Mr. Scholtz
Mr. Marshall		Miss Schwegman
Mrs. Moore		
Mr. Mueller		
Mrs. Rossiter		
Mr. Seidman		
Mr. Susler		

The meeting was called to order at 4:40 p.m. by the President, Sharon Alpi.

The minutes of the regular board meeting of March 21, 1985 were approved as printed and mailed.

In his monthly report to the Board, Mr. Dumas stated service figures are roughly flat this month with circulation showing a .6% gain over last year. The Friends' book sale went very well, with about 8,800 books being sold netting over $2,000. The Outreach Program of the Extension Department held a volunteers' tea this month honoring and extending awards to volunteers, for which Mrs. Shroyer prepared delightful refreshments and a "berry" tea.

Further reporting, Mr. Dumas stated as a result of the publicity that occurred in the papers this last month featuring the audio-visual collections of the library, circulation of framed art prints is up 31% over March of last year and the sculpture circulation increased over 700%. The publicity was very effective. Continuing, Mr. Dumas noted that two workshops on the handling of personal finances are scheduled in the Library this month. Joseph and Rosemary O'Neill, members of the International Association of Finance Planners, will speak. Board members were reminded to file their Statements of Economic Interest mailed by the Secretary of State before the deadline. Mr. Dumas further reminded that the annual meeting of the Board in May will be held on the fourth Thursday of the month rather than the third.

Mrs. Alpi stated she wished to rearrange the agenda at this time and appointed the following Nominating Committee to prepare a slate of officers to be elected at the May meeting as follows: Martin Seidman, Chair, John Mueller, and Reba Jackson.

There being no meeting of the Personnel and Public Relations Committee this month, Mrs. Alpi asked Mrs. Moore to report on the RPL board meeting. Mrs. Moore stated a reciprocal borrowing document was adopted at the meeting with four minor changes being made. After the RPL meeting was adjourned, a further meeting was held to try to work out a compromise that would satisfy the State Librarian as to the guaranteed seats for Decatur and Springfield on the Multitype Library Board. It was proposed that the RPL district be divided into two districts by population, with the stipulation there would be four representatives from each district with any library having a 25,000 population being guaranteed a seat, which in effect does guarantee Decatur and Springfield a seat. This proposal will be presented to the State Librarian, who thus far has adamantly opposed the guaranteed seats, Mrs. Moore concluded.

At this time Mrs. Alpi introduced Robert Plotzke, Executive Director of the Rolling Prairie Libraries, who discussed further the problem of the guaranteed seats on the multitype library board. Mr. Plotzke stated RPL became multitype with a provisional status meaning there was a conflict in the by-laws. There are three years in which to clear up this provisional status. We are proceeding on the premise we are right with respect to the guaranteed seats, and if no compromise or agreement can be reached with the State Librarian, it is up to them if they want to try to decertify us, Mr. Plotzke explained. If this should occur, we would have to adopt a new set of by-laws and would revert pretty much to where we were before multitype. As an additional comment, Mr. Plotzke noted the per capita grant allowance which was 53¢ this year will be about 57¢ the coming year. Mr. Plotzke thanked Shirley Moore for having served as the DPL representative on their board, and stated she would be missed.

As Chairman of the Finance and Properties Committee, Mr. Marshall moved the approval of library bills through March 31, 1985, Mrs. Rossiter seconded the motion, and it was unanimously approved by roll-call vote.

Mr. Marshall called attention to the budget statement for March, noting we have only one more month to go this fiscal. He noted in the uncollected revenue column we have approximately $70,000 more than we expected. We underspent in salaries and in a few other areas and overspent in others, but this will all be evened out by City Accounting on the April statement as is their practice each year. Mr. Marshall noted we will come very close to spending all of the budgeted amount for books and A-V materials, and Mr. Dumas commented we actually have over-committed at this point something like 9%.

Reba Jackson, chair person for the Ad Hoc Committee on a procedure for evaluation of the City Librarian, stated her Committee had met twice, and members of the Board have been given a copy of their findings and proposed procedures. We feel this procedure will meet our needs in the evaluation process. We would like to submit this to you and ask for some input as to where we go from here, Mrs. Jackson concluded.

What we are asking, Mrs. Alpi interposed, is the acceptance of this proposal as a vehicle to be used in the evaluation. We would like to identify three major areas the Ad Hoc Committee felt should be covered this next year, namely, staff relations, relationships with RPL, and public relations. Continuing, Mrs. Alpi stated we want to hear what your feelings are. Then the Chairman of the Finance Committee, the Chairman of the Personnel Committee, and the President will sit down with the City Librarian to negotiate our findings, which will then be submitted to the Board for approval. Mrs. Alpi apologized that copies of the proposal had not been mailed before today's meeting.

A lengthy discussion and questions followed. Mrs. Rossiter suggested action on the proposal be tabled until all members had had a chance to read and evaluate the document. Mrs. Moore and Mr. Marshall further explained the purposes and goals of the evaluation process, and Mrs. Moore moved that the proposal submitted by Mrs. Jackson be adopted. Mr. Susler seconded the motion. Mr. Grieve stated he would like to see the proposal simply spelled out in writing before voting on it. Mr. Grieve moved we table this matter until the next meeting and in the interim asked the Committee to come up with a simple procedure that we can have at the next meeting, which will also give us some time to go over the proposal presented today, and we can vote on it at the next meeting. Mr. Seidman seconded the motion and it was approved.

Under Old Business, Mr. Mueller asked if the problem of children being left in the Library has been solved. Mr. Dumas answered that the policy seems to have pretty much successfully dealt with the problem.

Mrs. Moore asked about recruitment progress and Mr. Dumas replied three applications for Children's Librarian and one application for an Extension Librarian have been received. Mr. Marshall asked about the "man from Boston" and Mr. Dumas answered it is hard to say. He has been here for an interview, but he had other interviews scheduled later in the month.

The meeting was adjourned at 5:40 p.m. by the President.

Robert H. Dumas, City Librarian
For Secretary of the Board

STATISTICAL REPORT

March, 1985

CIRCULATION

	Adult	Youth	Juvenile	Total	12 Months to Date
Total Books, 1985 -	33,180	2,295	23,989	59,464	628,175
1984 -	33,100	2,389	23,624	59,113	630,454
A-V Materials, 1985 -	5,895	--	526	6,421	52,408
1984 -	4,291	--	474	4,765	43,915
Total Circulation, 1985 -	39,075	2,295	24,515	65,885	680,583
1984 -	37,391	2,389	24,098	63,878	674,369

TECHNICAL PROCESSING

Cataloging		Acquisitions	
New books added	1,300	Books checked in	1,444
New titles added	360	Telephone Directories	45
Books withdrawn	579	Pamphlets	278
Books mended	1,225	Gifts	93

Materials in the State of Processing

Materials (physical items) - 620

Titles - 438

FINANCIAL REPORT

	Budgeted	YTD Expended 1983/84	YTD Expended 1984/85	Unencumbered
Personal Services	1,217,726	905,210	1,052,397	165,329
Operating	230,152	200,368	181,857	48,295
Capital and Books	279,816	196,188	274,414	5,402

STAFF STRENGTH

	Strength Previous Month	Terminations	New Staff	Present Strength
Professional	5	--	--	5
Library Assistants	8 + 5 (520 hrs)	--	--	8 + 5 (560 hrs)
Clerical	22 + 20 (1328 hrs)	--	--	22 + 20 (1402 hrs)
Maintenance	3½	--	--	3½

Current Vacancies: 1 Supervisor, Technical Services; Head, Extension Department; Head, Home Reading; Children's Librarian

Computer Down-time for Month: 2 hours, 18 minutes

CITY OF DECATUR, ILLINOIS

DECATUR PUBLIC LIBRARY

03/01/85 THRU 03/31/85

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
22146	BEATTY TELE VISUAL INC	REPAIR SERVICE	28.50
22160	TREAS PAYROLL FUND	PAYROLL	36,933.36
22220	FIELD & SHORB CO	BOILER PARTS	131.51
22221	G J BUILDERS HARDWARE	HARDWARE	15.14
22222	K'S MERCHANDISE MART	CALCULATOR	48.23
22223	MEANS SERVICE CENTER	LAUNDRY SERVICE	6.87
22224	OTIS ELEVATOR CO	ELEVATOR MAINT	270.52
22225	RADIO SHACK 01-6485	SPEAKER PARTS	115.38
22226	TREAS-%UNEMPLOYMENT FD	INSURANCE	865.16
22227	TREAS %MED INS ESCROW	INSURANCE	2,869.84
22228	TREAS GNL OPERATING FUND	ADM EXPENSE	1,684.66
22229	TREAS %NON MED INS ES	INSURANCE	1,271.58
22251	ILL POWER CO	POWER FOR MONTH	6,738.39
22280	AT&T	TELEPHONE CHARGES	397.08
22281	BON APPETIT	BOOKS	23.90
22282	BUSINESS WEEK	BOOKS	94.95
22283	CURRICULUM INNOVATIONS	BOOKS	9.90
22284	MAGAZINE OF MODERN SOUTH	BOOKS	24.00
22285	PRAIRIE PAPER & PACKAGING	JANITORIAL	317.79
22286	ST LOUIS POST DISPATCH	BOOKS	84.00
22287	TAUTON PRESS	BOOKS	32.00
22318	APPLE VIDEO	AUIDO VISUAL	383.50
22319	BVC RESEARCH	BOOKS	58.45
22320	COMMERCE CLEARING HOUSE	BOOKS	14.41
22321	FILMIC ARCHIVES	AUDIO VISUAL	143.80
22322	GROLIER EDUCATIONAL CORP	BOOKS	19.00
22323	HERALD & REVIEW	BOOKS	89.95
22324	HIGHLIGHTS FOR CHILDREN	BOOKS	47.95
22325	MALJACK PRODUCTIONS INC	AUDIO VISUAL	364.83
22326	PROF MEDIA SERVICE CORP	AUDIO VISUAL	46.96
22327	READER'S DIGEST	BOOKS	64.65

TOTAL OF ALL VOUCHER CHECKS = 53,196.26

CITY OF DECATUR, ILLINCIS

DECATUR PUBLIC LIBRARY

03/01/85 THRU 03/31/85

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
22354	KAREN ANDERSON	TRAVEL REIMB	134.50
22355	POSTMASTER	POSTAGE	300.00
22363	DER SPIEGEL	BOOKS	84.68
22368	MIAMI HERALD	BOOKS	104.00
22376	TREAS PAYROLL FUND	PAYROLL	37,184.36
22425	AT&T	TELEPHONE SERVICE	4.50
22426	AMERICAN LIBRARY ASSN	BOOKS	17.55
22427	AUDIO BUFF CO INC	AUDIO VISUAL	40.75
22428	GALE RESEARCH	BOOKS	272.69
22429	ILL BELL TELEPHONE CO	TELEPHONE CHARGES	600.12
22430	HARVEY INMAN	TRAVEL REIMB	54.68
22431	JAN SAN SUPPLY CO	JNAITORAIL	580.65
22432	LUGARI'S	OIL CHANGE,PARTS	16.75
22433	3 M CO	MAINT CONTRACTS	1,505.00
22434	NATL RECORD PLAN	AUDIO VISUAL	66.16
22435	PITNEY BOWES	POSTAGE METER	63.00
22436	WASTE HAULING	DISPOSAL SERVICE	16.50
22614	TREAS PETTY CASH FUND	REIMBURSEMENT	74.42
22652	AIMS	AUDIO VISUAL	1,009.85
22653	AMERICAN LIBRARY ASSN	BOOKS	35.00
22654	AUDIO BUFF CO INC	AUDIO VISUAL	792.60
22655	AVIATION WEEK & SPACE	BOOKS	140.00
22656	BERNAN ASSOCIATES	BOOKS	21.36
22657	EASTIN PHELAN CORP	AUDIO VISUAL	533.07
22658	ESSENCE	BOOKS	18.00
22659	FOOD & WINE	BOOKS	17.00
22660	GAYLORD BROS	LABELS	41.75
22661	ILL BELL TELEPHONE CO	TELEPHONE SERVICE	183.30
22662	JOYCE MEDIA	BOOKS	25.90
22663	NATL GEOGRAPHIC SOCIETY	BOOKS	37.72
22664	NATL REGISTER PUBL	BOOKS	102.75
22665	NEW LEADER	BOOKS	67.00

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
22666	PBS VIDEO	AUDIO VISUAL	203.00
22667	PENNY POWER	BOOKS	9.95
22668	SAMPLER RECORDS	AUDIO VISUAL	21.00
22669	SCHOLASTIC MAGAZINE	BOOKS	19.00
22670	SPORT MAGAZINE	BOOKS	89.82
22671	SUNSHINE PRESS	BOOKS	34.50
22672	TREAS WATER FUNDS	WATER BILL	159.92
22673	WEST PUBL CO	ATTACHED	275.75
22674	BALDWIN H WARD	BOOKS	199.50
22675	WORLD BOOK ENCYCLOPEDIA	BOOKS	433.00
22679	POSTMASTER	POSTAGE	33.90
22686	TREAS ILL MUNI RETIREMENT	RETIREMENT	1,558.14
22687	TREAS ILL MUNI RETIREMENT	RETIREMENT	9,291.73
	TOTAL OF ALL VOUCHER CHECKS	=	56,474.82

CITY OF DECATUR, ILLINOIS

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03/01/85 THRU 03/31/85

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
22871	XEROX CORP	MACHINE RENTAL	9.16
22912	AMERICAN BINDERY	BINDINGS	258.00
22913	BAKER & TAYLOR CO	BOOKS	943.55
22914	BAKER & TAYLOR CO	BOOKS	13,141.92
22915	BLACK & CO	HARDWARE	47.86
22916	COLLEGE BOARD PUBL	BOOKS	12.89
22917	DECATUR PAPER HOUSE	PAPER SUPPLIES	106.33
22918	DICTATION DISC	AUDIO VISUAL	148.00
22919	GAYLORD BROS	OFFICE SUPPLIES	55.15
22920	HAMMOND INC	BOOKS	64.99
22921	JAN SAN SUPPLY CO	JANITORIAL	687.73
22922	KOLBECK ELECTRIC CO	AUTO PARTS	69.39
22923	LUGARI'S	REPAIR SERVICE	219.51
22924	MGM/UA	RENTAL FEES	151.00
22925	MALJACK PRODUCTIONS INC	AUDIO VISUAL	46.55
22926	MEANS SERVICE CENTER	LAUNDRY SERVICE	7.10
22927	MODERN BUSINESS SYSTEMS	OFFICE SUPPLIES	5.02
22928	NATL TRUST HIST PRES	BOOKS	25.00
22929	REGENT BOOK CO INC	BOOKS	59.97
22930	ROCKFORD MAP PUBLISHERS	BOOKS	72.50
22931	SCHUERMAN KEY SHOP	KEYS	8.00
22932	SEVENTEEN	BOOKS	107.55
22933	SOUND/VIDEO UNLTD	OFFICE SUPPLIES	192.60
22934	TELECULTURE	AUDIO VISUAL	225.00
22935	TEPPER ELECTRIC	BALLASTS	340.40
22936	TREAS CENTRAL SERVICE FND	GASOLINE	144.64
22937	UNLISTED MARKET GUIDE	BOOKS	195.00

TOTAL OF ALL VOUCHER CHECKS = 17,344.81

MAR 1, 1985 THRU MAR 31, 1985

REVENUE ITEMS		ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1984	513,409.00	0.00	602,101.87	88,692.87-	
101	CURRENT YEAR TAXES	1,197,500.00	0.00	1,207,185.46	9,685.46-	
101A	PRIOR YEARS TAXES	0.00	0.00	0.00	0.00	
106	REPLACEMENT TAX	90,000.00	15,504.24	94,372.72	4,372.72-	
524	INTEREST ON INVESTMENTS	35,000.00	25,883.82	65,930.66	30,930.66-	
728	LIBRARY FINES & FEES	25,000.00	2,997.31	28,746.25	3,746.25-	
728A	NON-RESIDENT FEES	5,000.00	792.00	5,740.00	740.00-	
729	LOST & DAMAGED BOOKS	2,500.00	243.85	2,727.71	227.71-	
730	PRINTS MADE ON COPY MACHINE	900.00	111.66	924.23	24.23-	
733	ILL ST PER CAPITA GRANT	49,400.00	0.00	50,193.96	793.96-	
799	MISCELLANEOUS INCOME	22,000.00	23,463.60	41,628.84	19,628.84-	
	TOTAL REVENUE	1,940,709.00	68,996.48	2,099,551.70	158,842.70-	108.18

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
101	REGULAR SALARIES	1,000,099.00	0.00	71,595.34	862,827.03	137,271.97	
102 A	STRAIGHT OVERTIME	2,000.00	0.00	40.51	1,017.00	983.00	
103	RETIREMENT FUND	143,710.00	0.00	10,849.87	124,671.56	19,038.44	
105	WORKMEN'S COMPENSATION	5,112.00	0.00	426.00	4,686.00	426.00	
106	UNEMPLOYMENT COMPENSATION	10,382.00	0.00	865.16	9,516.76	865.24	
107	HOSPITALIZATION MEDICAL & LIFE INSURANCE	31,963.00	0.00	2,869.84	30,330.68	1,632.32	
109	TEMPORARY SALARIES	24,460.00	0.00	2,359.37	19,347.74	5,112.26	
201	ADVERTISING	500.00	0.00	0.00	440.79	59.21	
202	PRINTING & BINDING	6,500.00	0.00	258.00	2,699.93	3,800.07	
211	SERVICE TO MAINTAIN BUILDINGS	10,000.00	0.00	270.52	9,204.25	795.75	
212	SERVICE MAINTAIN IMPROV OTHR THAN BLDGS	500.00	0.00	26.50	306.25	193.75	
214	SERVICE TO MAINTAIN OFFICE EQUIPMENT	20,400.00	0.00	1,505.00	13,224.05	7,175.95	
215	SERVICE TO MAINTAIN AUTOMOTIVE EQUIPMENT	1,500.00	0.00	111.95	1,613.39	113.39-	
221	AUDITING SERVICES	500.00	0.00	0.00	0.00	500.00	
229	OTHER PROFESSIONAL SERVICES	1,000.00	0.00	0.00	1,595.00	595.00-	
231	ELECTRICITY	75,600.00	0.00	6,738.39	55,437.52	20,162.48	
233	TELEPHONE	17,000.00	0.00	1,185.00	15,935.97	1,064.03	
234	WATER	500.00	0.00	159.92	593.60	93.60-	
241	CONFERENCE AND OTHER TRAVEL EXPENSE	4,781.00	0.00	212.78	3,359.25	1,421.75	
245	POSTAGE	5,600.00	0.00	344.46	5,410.79	189.21	
284	PROFESSIONAL ASSOCIATION MEMBERSHIP FEES	1,415.00	0.00	0.00	1,590.07	175.07-	
288	RENTALS	5,700.00	0.00	223.16	4,230.47	1,469.53	
310	GAS, OIL & ANTIFREEZE	2,500.00	0.00	169.44	1,817.69	682.31	
312	JANITORIAL SUPPLIES	2,200.00	0.00	1,030.20	2,010.74	189.26	
320	MATERIALS TO MAINTAIN BLDNGS & IMPROVMNT	10,000.00	0.00	612.86	10,119.99	119.99-	
324	MATERIALS TO MAINTAIN AUTOMOTIVE EQUIP	1,500.00	0.00	184.04	1,505.03	5.03-	
330	MEDICAL & LABORATORY SUPPLIES	5.00	0.00	0.00	6.43	1.43-	
345	OFFICE SUPPLIES	18,000.00	0.00	401.91	18,526.44	526.44-	
402	CONTINGENCIES	10,000.00	0.00	0.00	0.00	10,000.00	
403	TRANS TO G F (ADMIN SERV)	20,216.00	0.00	1,684.66	18,531.26	1,684.74	

MAR 1, 1985 THRU MAR 31, 1985

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101A	PRIOR YEARS TAXES	0.00	0.00	0.00	0.00	
106	REPLACEMENT TAX	90,000.00	15,504.24	94,372.72	4,372.72-	
524	INTEREST ON INVESTMENTS	35,000.00	25,883.82	65,930.66	30,930.66-	
728	LIBRARY FINES & FEES	25,000.00	2,997.31	28,746.25	3,746.25-	
728A	NON-RESIDENT FEES	5,000.00	792.00	5,740.00	740.00-	
729	LOST & DAMAGED BOOKS	2,500.00	243.85	2,727.71	227.71-	
730	PRINTS MADE ON COPY MACHINE	900.00	111.66	924.23	24.23-	
733	ILL ST PER CAPITA GRANT	49,400.00	0.00	50,193.96	793.96-	
799	MISCELLANEOUS INCOME	22,000.00	23,463.60	41,628.84	19,628.84-	
	TOTAL REVENUE	1,940,709.00	68,996.48	2,099,551.70	158,842.70-	108.18

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102 A	STRAIGHT OVERTIME	2,000.00	0.00	40.51	1,017.00	983.00	
103	RETIREMENT FUND	143,710.00	0.00	10,849.87	124,671.56	19,038.44	
105	WORKMEN'S COMPENSATION	5,112.00	0.00	426.00	4,686.00	426.00	
106	ENEMPLOYMENT COMPENSATION	10,382.00	0.00	865.16	9,516.76	865.24	
107	HOSPITALIZATION MEDICAL & LIFE INSURANCE	31,963.00	0.00	2,869.84	30,330.68	1,632.32	
109	TEMPORARY SALARIES	24,460.00	0.00	2,359.37	19,347.74	5,112.26	
201	ADVERTISING	500.00	0.00	0.00	440.79	59.21	
202	PRINTING & BINDING	6,500.00	0.00	258.00	2,699.93	3,800.07	
211	SERVICE TO MAINTAIN BUILDINGS	10,000.00	0.00	270.52	9,204.25	795.75	
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215	SERVICE TO MAINTAIN AUTOMOTIVE EQUIPMENT	1,500.00	0.00	111.95	1,613.39	113.39-	
221	AUDITING SERVICES	500.00	0.00	0.00	0.00	500.00	
229	OTHER PROFESSIONAL SERVICES	1,000.00	0.00	0.00	1,595.00	595.00-	
231	ELECTRICITY	75,600.00	0.00	6,738.39	55,437.52	20,162.48	
233	TELEPHONE	17,000.00	0.00	1,185.00	15,935.97	1,064.03	
234	WATER	500.00	0.00	159.92	593.60	93.60-	
241	CONFERENCE AND OTHER TRAVEL EXPENSE	4,781.00	0.00	212.78	3,359.25	1,421.75	
245	POSTAGE	5,600.00	0.00	344.46	5,410.79	189.21	
284	PROFESSIONAL ASSOCIATION MEMBERSHIP FEES	1,415.00	0.00	0.00	1,590.07	175.07-	
288	RENTALS	5,700.00	0.00	223.16	4,230.47	1,469.53	
310	GAS OIL & ANTIFREEZE	2,500.00	0.00	169.44	1,817.69	682.31	
312	JANITORIAL SUPPLIES	2,200.00	0.00	1,030.20	2,010.74	189.26	
320	MATERIALS TO MAINTAIN BLDNGS & IMPROVMNT	10,000.00	0.00	612.86	10,119.99	119.99-	
324	MATERIALS TO MAINTAIN AUTOMOTIVE EQUIP	1,500.00	0.00	184.04	1,505.03	5.03-	
330	MEDICAL & LABORATORY SUPPLIES	5.00	0.00	0.00	6.43	1.43-	
345	OFFICE SUPPLIES	18,000.00	0.00	401.91	18,526.44	526.44-	
402	CONTINGENCIES	10,000.00	0.00	0.00	0.00	10,000.00	
403	TRANS TO G F (ADMIN SERV)	20,216.00	0.00	1,684.66	18,531.26	1,684.74	

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
415	SERVICE RECOGNITION PAYROLL	1,713.00	0.00	122.50	1,432.50	280.50	
423	INSURANCE	10,147.00	0.00	845.58	9,301.38	845.62	
499	SMALL CAPITAL ITEMS	2,375.00	0.00	48.23	2,965.43	590.43-	
	TOTAL OPERATING EXPENDITURES	1,447,878.00	0.00	105,141.19	1,234,254.99	213,623.01	85.25
510	AUTOMOTIVE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	
515	OFFICE MACHINERY & EQUIPMENT	54,816.00	0.00	0.00	66,321.21	11,505.21-	
520	OTHER MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	
525	LIBRARY BOOKS RECORDS & EXHIBITS	180,000.00	0.00	16,399.48	166,085.48	13,914.52	
525 A	AUDIO VISUAL MATERIALS	45,000.00	0.00	4,025.07	42,007.04	2,992.96	
	TOTAL CAPITAL OUTLAY	279,816.00	0.00	20,424.55	274,413.73	5,402.27	98.07
	TOTAL EXPENDITURES	1,727,694.00	0.00	125,565.74	1,508,668.72	219,025.28	87.32

MAR 1, 1985 THRU MAR 31, 1985

REVENUE ITEMS		ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1984	0.00	0.00	0.00	0.00	
56	REVENUE	88,969.00	0.00	0.00	88,969.00	
524	INTEREST INCOME	7,500.00	3,907.25	10,723.17	3,223.17-	
	TOTAL REVENUE	96,469.00	3,907.25	10,723.17	85,745.83	11.12

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
58	EXPENDITURES	6,000.00	0.00	397.82	1,793.44	4,206.56	29.89
	TOTAL EXPENDITURES	6,000.00	0.00	397.82	1,793.44	4,206.56	29.89

MAR 1, 1985 THRU MAR 31, 1985

REVENUE ITEMS		ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1984	97,382.00	0.00	97,620.11	238.11-	
56	INCOME	0.00	0.00	0.00	0.00	
524	INTEREST ON INVESTMENTS	8,700.00	3,577.18	10,617.25	1,917.25-	
799	MISC INCOME	0.00	0.00	0.00	0.00	
	TOTAL REVENUE	106,082.00	3,577.18	108,237.36	2,155.36-	102.03

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
58	EXPENDITURES	40,000.00	0.00	0.00	19,706.00	20,294.00	49.27
	TOTAL EXPENDITURES	40,000.00	0.00	0.00	19,706.00	20,294.00	49.27

MAR 1, 1985 THRU MAR 31, 1985

REVENUE ITEMS		ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1984	24,169.00	0.00	24,372.80	203.80-	
518	SALE OF CITY PROPERTY	0.00	0.00	0.00	0.00	
524	INTEREST SAVINGS	500.00	89.14	1,833.18	1,333.18-	
731	TRANS FROM CITY OF DECATUR	0.00	0.00	0.00	0.00	
	TOTAL REVENUE	24,669.00	89.14	26,205.98	1,536.98-	106.23

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
58	EXPENDITURES	24,000.00	0.00	0.00	24,000.00	0.00	100.00
	TOTAL EXPENDITURES	24,000.00	0.00	0.00	24,000.00	0.00	100.00

MAR 1, 1985 THRU MAR 31, 1985

REVENUE ITEMS		ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1984	3,289.00	0.00	3,667.31	378.31-	
56	REVENUE	0.00	0.00	954.79	954.79-	
524	INTEREST ON INVESTMENTS	300.00	114.98	352.49	52.49-	
799	MISC INCOME	900.00	0.00	0.00	900.00	
	TOTAL REVENUE	4,489.00	114.98	4,974.59	485.59-	110.82

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
58	EXPENDITURES	3,000.00	0.00	381.40	2,381.47	618.53	79.38
	TOTAL EXPENDITURES	3,000.00	0.00	381.40	2,381.47	618.53	79.38

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the appointment by the Mayor of the following named as members of the boards or commissions set opposite their respective names, to serve terms expiring upon the dates set opposite their respective names or until their respective successors are appointed and qualified:

Carl Wayne	Human Relations Commission	8/01/85
Ingrid Cravens	Human Relations Commission	8/01/87
Ellsworth Dansby	Human Relations Commission	8/01/87
Gale Salzman	Human Relations Commission	8/01/87
Sharon Taylor-Alpi	Library Board of Directors	7/01/87
Edith Rossiter	Library Board of Directors	7/01/87
Martin Seidman	Library Board of Directors	7/01/87

DATED this 3rd day of June, 1985.

MAYOR

RESOLUTION NO. R 85-80
RESOLUTION APPROVING APPOINTMENTS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the appointment by the Mayor of the persons aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 3rd day of June, 1985.

MAYOR

ATTEST:

CITY CLERK

TO THE COUNCIL OF THE CITY OF
DECATUR, ILLINOIS:

Having received your consent I hereby appoint those named in the foregoing request by you approved as therein requested.

DATED this 3rd day of June, 1985.

MAYOR

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the appointment by the Mayor of the following named as members of the boards or commissions set opposite their respective names, to serve terms expiring upon the dates set opposite their respective names or until their respective successors are appointed and qualified:

John W. Mueller	Library Board of Directors	7/01/88
Jana Lutovsky	Library Board of Directors	7/01/88
Mark Sorenson	Library Board of Directors	7/01/88
Terry Howley	Aging Advisory Commission	5/01/88

DATED this 20th day of May, 1985.

MAYOR

RESOLUTION NO. R 85-70
RESOLUTION APPROVING APPOINTMENTS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the appointment by the Mayor of the persons aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 20th day of May, 1985.

MAYOR

ATTEST:

CITY CLERK

TO THE COUNCIL OF THE CITY OF
DECATUR, ILLINOIS:

Having received your consent I hereby appoint those named in the foregoing request by you approved as therein requested.

DATED this 20th day of May, 1985.

MAYOR