

Regular meeting of the Library Board

January 27, 1928

Present: Messrs. Hardy, Shade, Scott, <sup>Bachman,</sup> Mrs. Gastman and Mrs. Vincent.

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved, and ordered placed on file.

On motion, the new books recommended by the Book Committee were ordered purchased.

A letter from Miss Jane Hammand, who is spending the winter in San Antonio, was read, in which she asks if a separate room for the Lincoln Memorial collection will be included when the library is enlarged. She is framing her will and has other things to give the library. It was moved and carried that when the library is enlarged a room be set aside for the Lincoln Memorial collection.

Attention was called to the picture and article on Miss Alice S. Tyler in the current issue of the Bulletin of Bibliography. Miss Tyler, now Dean of the Library School of Western Reserve university, began her library career in this library.

Several valuable sets of recent books were on the table for inspection.

Bills to the amount of \$2,740.58 were approved by the Finance Committee and ordered paid. This shows a reduction of \$952.46 over last month's bills, and of \$913.52 over January, 1927 bills.

On motion, adjourned.

*Minnie A. Dill*

Secretary.

CITY OF DECATUR, ILLINOIS

LEGAL DEPARTMENT

W. J. CAREY  
CORPORATION COUNSEL  
MILLIKIN BUILDING

January 24, 1928.

Directors of Decatur Public Library,  
Decatur, Illinois.

Ladies and Gentlemen:

At a meeting of your Board in December, I advised you regarding your ability to borrow money to pay your running expenses in the event it became necessary to do so before you received your share of the taxes collectible this Spring, and you asked me at that time to advise you in writing regarding same.

As stated orally to your Board, you have the exclusive control of the expenditure of all moneys collected to the credit of the Library Fund. This Library Fund will not be collected until the taxes levied for this Fund are collected this Spring. The City has been issuing Anticipation Warrants against its taxes collectible this Spring for the purpose of paying its running expenses. The City is permitted under the law to issue Anticipation Warrants up to seventy-five per cent of the taxes levied and to be collected during its municipal year, and out of those Anticipation Warrants the City has been advancing to you your share of the Public Library taxes. When the City reaches its limit in the issuance of Anticipation Warrants, you, of course, could not receive further money until the taxes levied for your Library Fund would be collected, and if your account is depleted before these taxes are collected your Board could borrow money from anyone willing to loan same upon your signing your evidence of indebtedness as such Directors until such time as the taxes were collected and delivered over to you, at which time you could take up your note, or evidence of indebtedness.

The fact that your Board is given the exclusive control of the expenditure of all money collected to the credit of the Library Fund makes it possible for you to do this. Of course, it may not be necessary for you to resort to borrowing. The City may have sufficient lee-way in its issuance of Anticipation Warrants to advance to you your necessary funds until such time as the taxes are collected, and I would suggest that

CITY OF DECATUR, ILLINOIS

LEGAL DEPARTMENT

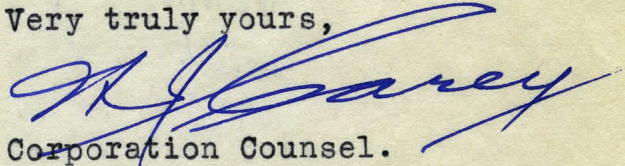
—  
W. J. CAREY  
CORPORATION COUNSEL  
MILLIKIN BUILDING

2.

Decatur Public Library.  
1/24/28

when your balance to your credit in the bank is running low,  
you would take the matter up with the City Council or myself  
relative to this matter.

Very truly yours,

A handwritten signature in blue ink, appearing to read "W. J. Carey", written over the typed name.

Corporation Counsel.

WJC:MH

Librarian's Report for December, 1927

Book Account

	Adult	Child	Evans branch	E.End branch	Hosp.	Schools	Total
Total vols. 30 Nov. 1927	42744	7390	4365	1680	253	2820	59252
New books added by purchase	176	15	7	4	0	0	202
New books added by gift	25	0	9	5	1	0	40
Magazines bound	105	3	3	3	0	0	114
Books replaced	7	2	0	0	0	0	9
Total additions	313	20	19	12	1	0	365
Books withdrawn	90	54	20	7	0	4	175
Total vols. 31 Dec.'27	42967	7356	4364	1685	254	2816	59442

Registration

	Main Lib.		Evans Br.		E.End Br.		Total
	Adult	Child	Adult	Child	Adult	Child	
Cards in force 30 Nov.'27	9925	3715	689	1023	288	546	16186
Borrowers registered	202	62	20	23	11	13	331
Borrowers cards cancelled	168	53	9	16	0	0	246
Cards in force 31 Dec.'27	9959	3724	700	1030	299	559	16271

Circulation

	Main Lib.		Evans Br.		E.End Br.		Hosp.	Schools	Total
	Adult	Child	Adult	Child	Adult	Child			
Books issued	11253	4848	1228	2102	920	1399	111	3623	25484
Largest daily circ. at Main Lib.-	1205		At Evans Br.-		185		At E.End Br.-		141
Smallest " " " "	" "		373 " "		60 " "		" "		36
Average " " " "	" "		619 " "		128 " "		" "		89
Delinquent postals sent	-----								547
Reserve postals sent	-----								219

Binding and Repair

Books repaired in library	-----	676
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Sunday Opening

Visitors: Men ---	65	Women ---	39	Children ---	1	Total	105
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Classified Report

Book Account

	Adult	Child	Evans branch	E.End branch	Hosp.	Schools	Total
General works	28	2	1	1	0	0	32
Philosophy	7	0	0	0	0	0	7
Religion	5	0	0	0	0	0	5
Sociology	34	0	1	0	0	0	35
Philology	1	0	0	0	0	0	1
Science	11	1	0	0	0	0	12
Useful arts	44	1	1	1	0	0	47
Fine arts	17	1	0	0	0	0	18
Literature	50	2	2	3	0	0	57
History	41	0	0	0	0	0	41
Travel	8	2	2	2	0	0	14
Biography	15	2	2	0	0	0	19
Fiction	52	9	10	5	1	0	77
Total	313	20	19	12	1	0	365
Rental coll.	17						

Classified Report  
Circulation

	Adult	Child	Evans branch	E. End branch	Hosp.	Schools	Total
General works	13	11	8	3	0	0	35
Philosophy	127	0	0	1	0	0	128
Religion	101	31	19	7	0	66	224
Sociology	194	435	254	129	0	546	1558
Philology	5	0	0	0	0	0	5
Science	174	108	70	37	0	175	564
Useful arts	220	69	61	38	0	83	471
Fine arts	244	86	48	56	0	20	454
Literature	529	315	152	99	2	191	1288
History	206	189	75	55	0	385	910
Travel	236	163	80	65	1	102	647
Biography	296	75	43	28	0	328	770
Fiction	8539	3346	2395	1689	108	1727	17804
Magazines	125	20	124	112	0	0	381
Foreign books	26	0	1	0	0	0	27
Rental coll.	218	0	0	0	0	0	218
Total	11253	4848	3330	2319	111	3623	25484

Finance

Receipts:

Balance due from appropriation 30 Nov. '27 -----	\$17,613.85
Fees for non-residents ---	13.00
Fines, damages & lost bks.	194.71
Rental coll. -----	10.55
Reserve postals -----	4.74
Interest -----	2.04

Total receipts ----- \$17,838.89

Expenditures:

Salaries -----	\$ 1671.808
Janitor service -----	257.00
Books -----	572.17
Periodicals -----	2.00
Binding -----	368.66
Supplies -----	45.61
Repairs & improvements -	78.71
Light -----	78.76
Heat -----	63.99
Furniture & fixtures ---	1.25
Rent -----	35.00
Telephone -----	12.20
Postage, freight, etc. -	7.81
Pavement -----	488.50
Miscellaneous -----	9.58
Total expenditures ----	\$3693.04
Balance due from appropriation 31 Dec. 1927 ----	\$14145.85

Respectfully submitted,

*Minnie A. Dill*

Librarian.