

Regular Meeting of the Library Board

October 30, 1942

Present: Messrs. Knuth, Imboden, Valentine, ~~and~~
Mrs. Evans, Mrs. Garman and Miss Riggs.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved
and ordered placed on file.

On motion of Mrs. Evans seconded by Mrs. Garman, the
list of new books recommended by the Book committee, was ordered
purchased.

On motion of Mrs. Evans, seconded by Mrs. Garman, bills
to the amount of \$3470.16 were ordered paid. These bills included
the periodicals subscriptions for 1943, which was given to the
Hanson-Bennett Magazine Agency of Chicago, whose bid was \$626.10.

A report^{of} plans to date was made by Miss Oakes, for the
Committee in charge of the Fiftieth anniversary Dinner to be
given in honor of Miss Dill, November 13, 1942.

On motion, adjourned.

Mabel A. Wayne

Secretary, pro tem.

Librarian's Report for September, 1942

Book Account

	Adult	Juvenile	Total
Total vols. 31 Ag. '42	61182	17019	78201
New books added by purchase	75	186	261
New books added by gift	3	0	3
Magazines bound	59	1	60
Books replaced	1	128	129
Total additions	138	315	453
Books withdrawn	112	37	149
Total vols. 30 Sp. '42	61208	17297	78505

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 Ag. '42	13088	3652	734	842	18316
Borrowers registered	291	40	18	18	367
Borrowers cards cancelled	277	65	15	29	386
Cards in force 30 Sp. '42	13102	3627	737	831	18297

Circulation

	Main lib.		Evans br.		Stations	Total
	Adult	Child	Adult	Child		
Books issued	9676	2463	1012	913	0	14064
Largest daily circ. at Main library-			741	At Evans branch-		137
Overdue notices sent - - - - -						354
Reserve postals sent - - - - -						104
Pictures loaned - - - - -						713
Telephone calls - - - - -						447

Binding and Repaire

Books sent to bindery - - - - -	323
Books repaired in library - - - - -	323

Classified Report

Book Account

	Main lib.		Evans branch	E. End branch	Schools	Total
	Adult	Child				
Total vols. 31 Ag. '42	56461	8804	7093	2349	3494	78201
New books added:						
General works	19	2	0	0	0	21
Philosophy	4	1	0	0	0	5
Religion	2	0	0	0	0	2
Sociology	25	9	0	0	51	85
Science	7	7	0	0	4	18
Useful arts	18	18	0	0	3	39
Fine arts	12	3	0	0	1	16
Literature	7	1	0	0	14	22
History	10	4	0	0	8	22
Travel	10	5	0	0	7	22
Biography	3	3	0	0	14	20
Fiction	21	31	0	0	129	181
Total added:	138	84	0	0	231	453
Rent coll.- 15						
Books withdrawn	107	34	5	3	0	149
Total vols. 30 Sp. '42	56492	8854	7088	2346	3725	78505

Classified Report

	<u>Circulation</u>		Evans branch	Total
	Main lib. Adult	Child		
General works	21	2	0	23
Philosophy	157	6	1	164
Religion	94	33	3	130
Sociology	312	46	9	367
Fairy tales	0	123	19	142
Language	14	0	0	14
Science	220	106	28	354
Useful arts	623	117	43	783
Fine arts	492	57	33	582
Literature	432	81	38	551
History	385	120	38	543
Travel	295	119	69	483
Biography	341	51	39	431
Fiction	5584	1565	1327	8476
Magazines	299	37	278	614
Foreign books.	16	0	0	16
Rent coll.	391	0	0	391
Total	9676	2463	1925	14064

Volumes used for reference in Main adult dept. ----- 570

Finance

RECEIPTS:

Bal. on hand 1 Sp. '42 -----	\$ 648.52
Fines, damaged & lost bks. -	136.17
Non-resident fees -----	16.00
Rent collection -----	19.55
Reserve postals sold -----	2.86
Amount placed to account	3800.00

Total receipts ----- \$4623.10

DISBURSEMENTS

Salaries -----	\$2057.10
Janitor service -----	215.00
Books -----	817.57
Binding -----	6.20
Supplies -----	55.46
Repairs & improvements -----	10.51
Light -----	3.47
Furniture & fixtures -----	34.48
Telephone -----	15.25
Postage, drayage, etc. -----	3.50
Miscellaneous -----	10.64
Total disbursements -----	\$3229.18
Bal. on hand 1 Oct. '42 -----	\$1393.92

Respectfully submitted,

Minnie A. Dill

Librarian.