

Regular Meeting of the Library Board

September 29, 1944

Present: Messrs. Knuth, Imboden, Mrs. Garman and Mrs. Huff. Consent to pass the regular bills was given by Miss Riggs.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

Unfinished business: The Committee of Women Board members met, September 7, with Mrs. Evans, Mrs. Garman and Miss Riggs present. Mrs. Evans as chairman reported that she had talked with Mrs. Glenn England, library chairman of the P.T.A. Standing committees, regarding publicity plans for the special library election on October 24. She said Mr. Merris, corporation counsel, had named the four polling places for that day as follows: the Centennial and Johns Hill Junior high schools, the Oakland school, and No.3 Firehouse at the corner of North Main and Grand Avenue.

A discussion followed and the various members were asked to contact certain clubs and people whose names were listed on the petitions. Transportation and other problems concerning the election were taken up.

Miss Dill reported that Miss Ruth Pollock head cataloger, had asked for a leave-of-absence of several months because of her mother's illness. This was granted, with the approval of the Board. Miss Pollock, who is an expert cataloger, has been with our library twenty years, coming

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from Drexel Institute Library School. Her home is in Washington,
Pennsylvania.

Bills to the amount of \$3106.94 were approved by
the Finance committee and ordered paid.

On motion, adjourned.

Minnie A. Dill

Secretary.

Librarian's Report for August, 1944

Book Account

	Adult	Juvenile	Total
Total vols. 31 Jl.'44	63717	17611	81328
New books added by purchase	121	112	233
New books added by gift	79	0	79
Magazines bound	2	0	2
Books replaced	12	34	46
Total additions	214	146	360
Total vols. 31 Ag'44	63931	17757	81688

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 Jl'44	11550	3454	614	769	16387
Borrowers registered	174	58	7	4	243
Borrowers cards cancelled	288	58	17	6	369
Cards in force 31 Ag'44	11436	3454	604	767	16261

Circulation

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Books issued	8080	2739	608	481	11908
Largest daily circ. at Main library-		707	At Evans branch-		66
Overdue notices sent - - - - -					462
Reserve postals sent - - - - -					116
Pictures loaned - - - - -					30
Telephone calls - - - - -					416

Binding and Repair

Books sent to bindery - - - - -	75
Books repaired in library - - - - -	595

Classified Report

Book Account

	Main lib.		Evans	E. End	Schools	Total
	Adult	Child	branch	branch		
Total vols. 31 Jl'44	59036	9509	7174	2336	3273	81328
New books added:						
General works	4	0	0	0	0	4
Philosophy	3	0	0	0	0	3
Religion	9	0	0	0	0	9
Sociology	12	0	3	0	8	23
Language	1	0	0	0	0	1
Science	4	0	7	0	0	11
Useful arts	15	0	2	0	0	17
Fine arts	2	1	1	0	0	4
Literature	6	1	2	0	0	9
History	16	1	1	0	26	44
Travel	4	0	0	0	3	7
Biography	9	0	5	0	1	15
Fiction	109	33	15	0	56	213
Total added	194	36	36	0	94	360
Rent coll. = 22						
Total vols. 31 Ag'44	59230	9545	7210	2336	3367	81688

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Classified Report
Circulation

	Main Adult	lib. Child	lib. Evans branch	Stations	Total
General works	24	0	0	0	24
Philosophy	108	2	3	0	113
Religion	100	12	5	1	118
Sociology	210	45	16	4	275
Fairy tales	0	102	20	52	174
Language	5	0	3	0	8
Science	107	57	17	38	219
Useful arts	368	101	37	2	508
Fine arts	294	56	11	6	367
Literature	251	36	16	18	321
History	338	48	12	2	400
Travel	264	23	3	0	290
Biography	220	37	19	18	294
Fiction	5289	2169	799	243	8500
Magazines	243	51	128	0	422
Foreign books	6	0	0	0	6
Rental coll.	253	0	0	0	253
Total	8080	2739	1089	384	12292

Volumes used for reference in Main adult dept. -- 231

Finance

RECEIPTS:

Bal on hand 1 Ag'44 -----	\$9046.46
Fines, lost & damaged bks.-	138.53
Non-resident fees -----	22.25
Rent collection -----	12.65
Reserve postals -----	3.10

Total receipts ----- \$9222.99

DISBURSEMENTS:

Salaries (includes tax)	\$2042.90
Janitor service " "	270.00
Books -----	631.77
Binding -----	5.50
Supplies -----	15.76
Repairs & improvements-	199.66
Light -----	2.49
Furniture & fixtures --	142.00
Telephone -----	16.45
Postage, drayage, etc.-	6.55
Insurance -----	15.00
Miscellaneous -----	15.05
Total disbursements---	\$3363.13
Bal. On hand 1 Sp'44---	\$5859.86

Respectfully submitted,

Minnie A. Dill

Librarian.