

Regular Meeting of the Library Board

June 25, 1920.

Present: Messrs. Hardy, Shade, Mrs. Muleady and
Mrs. Gastman.

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved and
ordered placed on file.

On motion the books (fiction, juvenile and requests)
recommended by the Book Committee were ordered purchased.

Mr. Shade suggested that we increase our insurance
\$10,000- \$7,500 on the contents of the building and \$2,500 on the
building. On motion it was decided to do this, the amount to be
divided between three companies: Bennett & Shade- \$3,500;
Durfee, Clark & Nicholson- \$3,500; and C. A. Swarm- \$3,000.

The Roach deposit station would be closed for a time
on account of the building being torn up for repairs.

It was decided to pay the janitor at Durfee school
\$1.00 for each evening the Branch is open this summer. Other
arrangements should be made when school opens.

Miss Yates, a graduate of the Syracuse Library School,
would come to us August 1st as children's librarian.

The new members of the Board would take their places
at the July meeting.

Bills to the amount of \$1,882.25 were approved by the
Finance Committee and ordered paid.

On motion adjourned.

Alice L. Evans,
Secretary.

June 25, 1920

Librarian's report for May 1920

	<u>Book account</u>				
	Adult.	Child.	Branch.	School.	Total
Total vols. Apr. 30, 1920	34,809	5,632	1,558	1,802	43,801
New books added by purchase	24	10	4		38
New books added by gift	49		2		51
Books replaced		1			1
Total additions	73	11	6		90
Books withdrawn	48	25	2		75
Total vols. May 31, 1920	34,834	5,618	1,562	1,802	43,816

	<u>Registration</u>					
	<u>Main Lib.</u>		<u>Branch</u>		Total.	
	Adult.	Child.	Adult.	Child.		
Cards in force Apr. 30, 1920	6,575	3,166	173	687	10,601	
Borrowers registered	122	54	5	18	199	
Borrower's cards cancelled	123	42	15	57	237	
Cards in force May 31, 1920	6,574	3,178	163	648	10,563	

	<u>Circulation</u>						
	<u>Main Lib.</u>		<u>Branch</u>		School Dep.	Fire-S	Total
	Adult.	Child	Adult.	Child.			
Books issued	8,164	3,606	390	992	2,026	399	15,577
Largest daily circulation at Main library-	746				At Branch-		223
Smallest " " " "	309				" "		32
Average " " " "	453				" "		106
Books used in reading and reference rooms-----							1,490
Delinquent postals sent-----							303
Reserve postals sent -----							45

<u>Binding and Repair</u>	
Books sent to bindery-----	289
Books repaired in library -----	359

Sunday Opening
 Visitors: Men -- 109. Women -- 50. Children -- 14. Total 173

	<u>Classified Report</u>				
	<u>Book Account</u>				Total
	Adult.	Child.	Branch	School	
General works	3				3
Religion	1	1			2
Sociology	31	2	3		36
Science	3				3
Useful Arts	5	2			7
Fine Arts	2	1			3
Literature	2		1		3
Travel	5	1	1		7
Biography	6	1			7
History	8				8
Fiction	8	2	1		11
Total	74	10	6		90

Librarian's Report for May 1920 ----- 2

	Classified Report					Total.
	Circulation					
	Adult.	Child.	Branch.	School.	Stations.	
General works	23	3				26
Philosophy	96		2			98
Religion	66	14	6	48	4	138
Sociology	282	364	96	284	39	1065
Philology	2					2
Science	108	102	54	104	16	384
Useful Arts	236	47	43	66	2	394
Fine Arts	238	46	33	41	14	372
Literature	495	152	91	148	36	922
Travel	92	53	59	159	8	371
Biography	138	39	31	63	5	276
History	156	84	56	146	23	465
Fiction	5880	2695	888	967	252	10682
Foreign bks.	18					18
Magazines	99	7	23			129
Rental coll.	235					235
Total	8164	3606	1382	2026	399	15577

Finance

Receipts:

Balance due from appropriation Apr. 30, 1920-----\$6,418.43

(Apr. fines, etc. included in Apr. report.)

Total receipts ----- -\$6,418.43

Expenditures:

Salaries-----\$1,076.90

Books----- 247.48

Periodicals---- 67.80

Binding----- 139.82

Supplies----- 82.19

Repairs & improvements ----- 5.00

Light & heat---- 71.41

Postage, freight & express----- 4.06

Miscellaneous--- 159.52

Total expenditures
\$1,854.18

Balance due from appropriation - -----\$4,564.25

Respectfully submitted,

Alice G. Evans.

Librarian.