

Regular Meeting of the Library Board

March 28, 1924.

Present: Messrs. Hardy, Shade, Lorenz and Mrs. Gastman.

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved and ordered placed on file.

On motion the books recommended by the Book Committee were ordered purchased.

A letter was read from Mrs. Leon who had been in Florida. She told the Board not to wait for her to order the shrubbery for the Branch, so it was decided to place the order with Mr. C. D. Britton. Barberry, Spirea and Boston ivy were the varieties chosen. A little new planting was also to be done at the Main building.

It was decided to move the deposit station from Roach school as soon as another location could be found. Mr. Hardy and Mrs. Evans were to look into the matter at once.

Three new sets of Keystone views had been purchased for use at both the Main and Branch libraries.

It was reported that attractive scrapbooks, made from old picture books, had been sent to the children at the Decatur & Macon County hospital, and were much appreciated.

Miss Esther Lou Bergen had resigned- her resignation to take effect April 30th. After a vacation in New York, she goes to the University of Tennessee, at Knoxville, as head cataloger.

Mention was made of the fact that the library year closes April 30th, and that the annual report would be ready about May 12th.

Bills to the amount of \$2,435.41 were approved by the Finance Committee and ordered paid.

On motion adjourned.

Alice G. Evans.
Secretary.

March 28, 1924.

Librarian's Report for February 1924

Book Account

	Adult.	Child.	Branch.	School.	Total.
Total vols. 31 Jan. 1924	38,080	6,483	2,759	2,380	49,702
New books added by purchase	164	50	35		249
New books added by gift	20				20
Magazines bound	3	1			4
Books replaced	17	28	7		52
Total additions	204	79	42		325
Books withdrawn	19	71	15		105
Total vols. 29 Feb. 1924	38,265	6,491	2,786	2,380	49,922

Registration

	<u>Main Lib.</u>		<u>Branch</u>		Total.
	Adult.	Child.	Adult.	Child.	
Cards in force 31 Jan. 1924	8,429	3,656	382	852	13,319
Borrowers registered	223	70	16	19	328
Borrowers' cards cancelled	143	53		8	204
Cards in force 29 Feb. 1924	8,509	3,673	398	863	13,443

Circulation

	<u>Main Lib.</u>		<u>Branch</u>		Schools.	Deposit.	Staley's.	Total.
	Adult.	Child.	Adult.	Child.				
Books issued	10,560	4,231	1,303	1,640	3,384	1,176	333	22,627
Largest daily circulation at Main library-					1,238.	At Branch-		190
Smallest "	"	"	"	"	365.	"	"	53
Average "	"	"	"	"	616.	"	"	122
Delinquent postals sent	-----							374
Reserve postals sent	-----							149

Binding and Repair

Books sent to bindery	-----	262
Books repaired in library	-----	654

Sunday Opening

Visitors: Men -- 91. Women -- 85. Children -- 19. Total --- 195

Classified Report

	<u>Book Account</u>			Total.
	Adult.	Child.	Branch.	
General works	7	1		8
Philosophy	3			3
Religion	5			5
Sociology	19	9	2	30
Science	15	6	2	23
Useful arts	15		4	19
Fine arts	17	3	2	22
Literature	27	7	1	35
Travel	13	9	2	24
Biography	10	1		11
History	16	1		17
Fiction	57	42	29	128
Total	204	79	42	325
Rental coll.	8			8

Librarian's Report for February 1924 --- 2

Classified Report

Circulation

	Adult.	Child.	Branch.	Schools.	Stations.	Total.
General works	15	9	6			30
Philosophy	93	1	4			98
Religion	86	26	7	55	9	183
Sociology	185	449	193	613	81	1521
Philology	9				2	11
Science	174	121	80	223	42	640
Useful arts	241	90	51	72	39	493
Fine arts	236	92	25	21	18	392
Literature	592	199	115	235	76	1217
Travel	189	165	68	214	66	702
Biography	187	86	52	103	36	464
History	256	146	103	267	61	833
Fiction	7898	2841	2103	1581	1033	15456
Foreign bks.	12					12
Magazines	87	6	136		46	275
Rental coll.	300					300
Total	10560	4231	2943	3384	1509	22627

Finance

Receipts:

Balance due from appropriation 31 Jan. 1924	-----\$15,618.12
Fees for non-residents	----- 18.00
Fines, damages & lost bks.	----- 143.13
Rental coll.	----- 16.15
Other sources	----- 2.72

Total receipts -----\$15,798.12

Expenditures:

Salaries	-----\$1,344.70
Books	----- 425.69
Periodicals	----- 7.80
Binding	----- 246.44
Supplies	----- 2.86
Repairs & improvements	----- 8.70
Light & heat	----- 235.95
Furniture & fixtures	----- 23.20
Postage, freight & exp.	----- 8.83
Telephone	----- 3.60
Miscellaneous	----- 4.58

Total expenditures ----\$2,312.35

Balance due from appropriation 29 Feb. 1924 --\$13,485.77

Respectfully submitted,

Alice G. Evans.

Librarian.