

Board of Trustees
June 20, 1952

The regular meeting of the Board was called to order at 3:40 o'clock.

Members present: Mr. Knuth presiding, Mrs. Garman, Mrs. Loewen, Mr. Hull, and Mr. Stafford.

The minutes of the Annual Meeting were read and on motion by Mr. Hull, seconded by Mrs. Loewen, it was passed unanimously that they be approved.

The Librarian's reports for April and May were examined and ordered filed.

The motion was made by Mr. Stafford, seconded by Mrs. Garman and unanimously passed that bills totaling \$1388.19 and salaries totaling \$4388.42 be paid.

The Librarian reported that October 16th had been set for the opening celebration of the new Young Adult Department and asked if we might have draperies made for the windows. It was the Board's opinion that draperies should be obtained. Mrs. Garman, Mrs. Gage and Mrs. Loewen were appointed a committee to take care of the matter and to help the young people plan for their celebration.

It was mentioned that the first meeting of the Youth Council would meet on June 23d to help select periodicals for the room. The Council is made up of two representatives chosen by the principals of each Junior and Senior High School, public and parochial.

The Librarian reported that Jean Fox of Coventry, England, had been appointed Young People's Librarian and would begin her duties October 1st. Miss Fox is a graduate of the Toronto Library School and has worked in the Enoch Pratt and Portland Oregon Public Libraries. For the past two years she has been helping re-establish bombed out libraries in Coventry.

The members of the Board questioned the wisdom of hiring any applicant without a personal interview, especially when all recommendations were not entirely satisfactory. The Librarian explained that in making her decision she had taken into account the size and policies of Enoch Pratt and Portland Oregon. She had weighed Miss Fox's references from these libraries against that of Mr. Simpson, the Coventry Librarian, and Miss Fox's other records and had reached her decision only after long and careful thought.

She explained that it has always been a policy to make appointments only after personal interviews except in such cases like Miss Sloan where the distance seemed excessive. It has also been a policy to pay one-half of the candidates' traveling expense except in cases where appointments result when the library pays them in full.

In Miss Fox's case both time and distance seemed to justify an exception to the rule.

After some discussion the motion was made by Mr. Hull and ^{seconded} recorded by Mr. Stafford that in the future no person be employed except after a personal interview by the Librarian or by someone designated by her. On roll call Messrs. Hull, Knuth and Stafford voted affirmatively, Mrs. Garman and Mrs. Loewen negatively. The motion was declared passed.

The Librarian reported that we had received word from H. W. Wilson Co. that our Library had been awarded the John Cotton Dana Award for the best public relations last year in cities of 25,000 to 100,000 population. The Award will be made at the A.L.A. Convention in New York June 30th.

Mr. Duchac and Miss Shenk had inquired about the possibility of being sent to the Convention as delegates. It was the Librarian's opinion that Miss Shenk had been here too brief a time to warrant consideration. She recommended that Miss Martin be considered rather than Mr. Duchac since she had done such fine work on exhibits the past year, also she was one of the older employees having been on the staff since 1927 and never having been to a national convention. After discussion the motion was made by Mr. Knuth, seconded by Mr. Stafford and unanimously passed that \$350.00 be used to send Miss Martin to the Convention in addition to the Librarian. The Board instructed the Librarian to inform the Staff that there is no policy for sending other delegates to conventions than the Librarian. Miss Martin was considered because of the Dana Award.

It was reported that the steel chain fence between the American Legion grounds and the Library had been completed June 19th.

The Librarian asked the Board's opinion regarding the application of Cornelia Eastland of the Millikin University Library for the position of Cataloger. She was instructed to do what seemed best.

She mentioned that Mrs. Devereaux, President of the Barn Colony would like to do a painting of the Barnwell Lincoln photograph for twenty dollars. She was instructed to thank Mrs. Devereaux for the offer but to explain that our budget prevents any purchase of art objects.

She reported that Mr. Merris had notified her that our budget for 1952-1953 would be \$92,476.55. This is \$5056.00 more than anticipated.

The meeting adjourned at 5:10 o'clock.

Respectfully submitted,

Muriel E. Perry

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Secretary

The morning after the Trustees' meeting the Librarian spoke by telephone with those members who had been present. She asked them to reconsider sending Mr. Duchac to the A.L.A. Convention in addition to Miss Martin.

Mr. Knuth suggested that \$500.00 be assigned as follows: \$350.00 for the Librarian and Miss Martin, \$150.00 for Mr. Duchac.

Mr. Knuth, Mr. Hull, Mrs. Garman and Mrs. Loewen voted affirmatively, Mr. Stafford negatively.