

Regular Meeting of the Library Board

March 27, 1942

Present: Messrs. Knuth, Imboden, Borchers and Mrs. Evans. Consent to pass the regular bills was given by Miss Riggs. Capt. Borchers was present for the first time in over one year,- during his army service in Kentucky.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

Unfinished business- Mr. Knuth reported that the Building committee- Messrs. Nash and Imboden- had met with him at the Evans branch to decide upon needed repairs, the main item being painting of the walls and furniture, and refinishing the woodwork. Mr. Nash was to get bids for the work, which should be started early.

Through the efforts of Mr. Borchers, and after consultation with Mr. Knuth and the librarian, the last remaining relics of Dunham Post 141, G.A.R.- now closed since the death of Commander Collins- were sent to the library. These articles are a table, a Bible, two framed charters (of Post 141 and a facsimile of Post 1) and a picture of Dr. B. F. Stephenson, the founder of Post 1 in Decatur. The two gavels given at first were claimed by the State headquarters in Chicago, and later sent there.

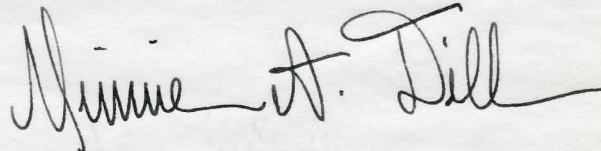
On motion of Mr. Borchers, and seconded by Mrs. Evans the custody of these historic objects was accepted by the library, and the Board expressed appreciation to Mr. Borchers for his efforts in acquiring them. The secretary was instructed to write to the State department of the G.A.R. acknowledging the acceptance of these memorial records, and the gratitude of the people of

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Decatur that they will remain in the birthplace of the Grand Army of the Republic.

Bills to the amount of \$2,716.25 were approved by the Finance committee and ordered paid. Mr. Borchers acted on this committee for this meeting.

On motion, adjourned.

A handwritten signature in cursive script that reads "Minnie A. Dill". The signature is written in dark ink and is centered on the page.

Secretary.

Librarian's Report for February, 1942

Book Account

	Adult	Juvenile	Total
Total vols. 31 Ja. '42	60409	16959	77368
New books added by purchase	163	75	238
New books added by gift	2	0	2
Total additions	165	75	240
Total vols. 28 Fb. '42	60574	17034	77608

Registration

	Main lib.		Evans br		Total
	Adult	Child	Adult	Child	
Cards in force 31 Ja. '42	12973	3737	764	869	18343
Borrowers registered	239	28	23	24	314
Borrowers cards cancelled	324	69	30	28	451
Cards in force	12888	3696	757	865	18206

Circulation

	Main lib.		Evans br.		Schools	Total
	Adult	Child	Adult	Child		
Books issued	11023	2930	1596	1210	4170	20929
Largest daily circ at Main lib. -	-	1065	-	-	-	246
Overdue notices sent - - - - -	-	-	-	-	-	409
Reserve postals sent - - - - -	-	-	-	-	-	179
Pictures loaned - - - - -	-	-	-	-	-	1424
Telephone calls - - - - -	-	-	-	-	-	259

Binding and Repair

Books repaired in library - - - - -	869
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Classified Report

Book Account

	Main lib.		Evans branch	E. End branch	Schools	Total
	Adult	Child				
Total vols. 31 Ja. '42	55674	8720	7136	2351	3487	77368
New books added:						
General works	4	16	0	0	0	20
Philosophy	2	1	0	0	0	3
Religion	1	0	0	0	0	1
Sociology	20	2	4	0	0	26
Science	2	0	1	0	0	3
Useful arts	18	0	0	0	0	18
Fine arts	11	0	1	0	0	12
Literature	8	1	4	0	0	13
History	12	0	3	0	0	15
Travel	13	0	1	0	0	14
Biography	9	6	3	0	0	18
Fiction	41	27	28	0	0	96
Foreign books	1	0	0	0	0	1
Total added	142	53	45	0	0	240
Rent coll.- 6						
Total vols. 28 Fb. '42	55816	8773	7181	2351	3487	77608

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Classified Report
Circulation

	Main lib.		Evans branch	Schools	Total
	Adult	Child			
General works	17	1	1	0	19
Philosophy	143	2	2	0	147
Religion	154	10	5	29	198
Sociology	438	72	20	150	680
Fairy tales	0	151	48	286	485
Language	8	0	0	0	8
Science	157	101	66	201	525
Useful arts	750	128	108	120	1106
Fine arts	477	79	38	59	653
Literature	583	87	80	271	1021
History	466	102	55	287	910
Travel	352	148	74	232	806
Biography	458	102	83	142	785
Fiction	6257	1912	1888	2393	12450
Magazines	346	35	338	0	719
Foreign books	7	0	0	0	7
Rent coll.	410	0	0	0	410
Total	11023	2930	2806	4170	20929

Volumes used for reference in Main adult dept. - - - - - 934

Finance

RECEIPTS:

Bal. on hand 2 Fb. '42 -----	\$13921.50
Fines, damaged & lost bks. -	133.10
Non-resident fees -----	12.00
Rent collection -----	20.50
Reserve postals -----	4.10

Total receipts ----- \$14091.20

DISBURSEMENTS:

Salaries -----	\$1724.75
Janitor service -----	225.00
Books -----	267.06
Binding -----	5.50
Supplies -----	33.14
Repairs & improvements --	2.55
Light -----	7.13
Heat -----	182.50
Furniture & fixtures ----	1.99
Telephone -----	17.10
Postage, drayage, etc ---	3.35
Insurance -----	9.63
Miscellaneous -----	9.98
Total disbursements ----	\$2489.68
Bal. on hand Mr. 2, '42 ----	\$11601.52

Respectfully submitted,

Minnie A. Dill

Librarian.