

Regular Meeting of the Library Board

April 24, 1936

Present: Messrs. Allen, Shilling, Knuth, Borchers, Mrs. Vincent, Mrs. Evans, Mrs. Miller and Mrs. Garman.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

On motion the budget for 1936-37 was discussed and accepted, and an appropriation of \$37,500 was to be requested of the City Council,- this being an increase of \$1,000 over the present year.

On motion, the levy of the special tax of \$2,600 for 1936, to retire part of mortgage obligation was to be certified to the City, and a copy of the certificate sent to Mr. Rugh, Commissioner of Finance, together with the request of the Board for the regular appropriation of \$37,500.

No list of new books was presented, as replacements must be ordered. The secretary announced that the annual meeting would be May 5, earlier than usual as the librarian would be leaving a few days later to attend the A.L.A. conference at Richmond, Va.

As customary the regular May meeting is to be dispensed with as the April report is included in the annual report. The Finance committee will meet to approve the May bills, the last of the month.

On motion, adjourned.

Minnie A. Dill

Secretary.

Librarian's Report for March, 1936

Book Account

	Adult	Juvenile	Total
Total vols. 29 Feb. 1936	51851	14908	66759
New books added by purchase	114	20	134
New books added by gift	350	17	367
Magazines bound	1	0	1
Books replaced	95	3	98
Total additions	560	40	600
Books withdrawn	412	185	597
Total vols. 31 March 1936	51999	14763	66762

Registration

	Main Lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 29 Feb. '36	12822	4094	1022	1131	19069
Borrowers registered	262	84	12	25	383
Borrowers cards cancelled	332	115	25	24	496
Cards in force 31 Mar. '36	12752	4063	1009	1132	18956

Circulation

	Main lib.		Evans br.		Schools	Total
	Adult	Child	Adult	Child		
Books issued	13658	3690	1765	1843	4440	25396
Largest daily circ. at Main library-	1081		At Evans branch-			220
Overdue notices sent	-----					437
Reserve postals sent	-----					219
Pictures loaned	-----					672

Binding and Repair

Books sent to bindery	-----	110
Books repaired in library	-----	2108

Classified Report

Book Account

	Main lib.		Evans branch	E. End branch	Schools	Total
	Adult	Child				
Total vols. 29 Feb. '36	47585	7966	5776	2578	2854	66759
New books added:						
General works	26	16	0	0	0	42
Philosophy	14	0	0	0	0	14
Religion	8	0	0	0	0	8
Sociology	37	4	2	0	0	43
Language	6	1	0	0	0	7
Science	31	1	0	0	0	32
Useful arts	76	4	3	0	0	83
Fine arts	55	0	6	0	0	61
Literature	53	0	1	0	0	54
History	88	1	2	0	0	91
Travel	17	4	1	0	0	22
Biography	34	0	0	0	0	34
Fiction	98	8	3	0	0	109
Total added	543	39	18	0	0	600
Rent coll.- 17						
Books withdrawn	355	143	60	37	2	597
Total vols. 31 Mar. '36	47773	7862	5734	2541	2852	66762

Classified Report
Circulation

	Main lib.		Evans	Schools	Total
	Adult	Child	branch		
General works	31	2	3	0	36
Philosophy	234	1	4	0	239
Religion	220	19	13	58	310
Sociology	378	40	36	297	751
Fairy tales		273	61	338	672
Language	21	0	0	0	21
Science	248	167	61	223	699
Useful arts	487	96	78	109	770
Fine arts	485	105	53	13	656
Literature	708	152	104	230	1194
History	394	59	64	366	883
Travel	400	130	83	371	984
Biography	516	67	34	145	762
Fiction	8997	2514	2814	2290	16615
Magazines	277	65	200	0	542
Foreign books	23	0	0	0	23
Rent Coll.	239	0	0	0	239
Total	13658	3690	3608	4440	25396

Finance

RECEIPTS:

Balance on hand 28 Feb. '36-	\$ 847.00
Bal. from special tax levy for bldg fund -----	373.00
Fines, damaged & lost bks.-	99.96
Fees from non-residents ---	4.00
Rent collection -----	11.95
Sale of old books, mags, etc	5.79
Reserve postals -----	3.30
Amount placed to account --	2000.00

Total receipts ----- \$3345.00

EXPENDITURES:

Salaries -----	\$1621.00
Janitor service -----	180.00
Books -----	467.59
Periodicals -----	1.50
Binding -----	86.77
Supplies -----	29.19
Repairs & improvements ----	32.87
Light -----	8.32
Heat -----	212.20
Furniture & fixtures -----	19.50
Telephone -----	5.00
Postage, drayage, etc ----	6.74
Miscellaneous -----	14.31
Interest; & \$200 payment on principle of final note at Millikin Trust Co. -----	373.00
Total expenditures -----	\$3057.99
Balance on hand 21 Mar. ----	\$287.01

Respectfully submitted,

Minnie A. Dill

Librarian.

CERTIFICATE FOR LEVY OF SPECIAL TAX FOR YEAR 1936 TO RETIRE
PART OF MORTGAGE OBLIGATION CONTRACTED BY THE BOARD OF
LIBRARY DIRECTORS OF THE CITY OF DECATUR, ILLINOIS,
IN THE CONSTRUCTION OF ADDITIONAL STACK
ROOM FOR DECATUR PUBLIC LIBRARY

* * *

The Board of Library Directors of the City of Decatur, Illinois, hereby certifies to the City Council of the City of Decatur, Illinois, that for the purpose of retiring in part the mortgage obligation incurred by it for the construction of additional stack room for Decatur Public Library, its action, plans, estimates and spreading of collection of costs having been approved by said City Council, said The Board of Library Directors of the City of Decatur requires that there be levied for the tax year 1936 a special tax of Twenty-six Hundred Dollars (\$2600.00) over, above and not including the aggregate amount of taxes as limited by Section 1 of Article 8 of "An Act for the Incorporation of Cities and Villages", approved April 10, 1872, and amendatory acts thereto, and not affecting or including appropriations made or to be made for the support of the Public Library in the City of Decatur, Illinois.

The Board of Library Directors of the City of Decatur, Illinois, requests that the City Council of the City of Decatur, on receiving this certificate, include in its next annual appropriation bill the amount so certified, and for the amount so certified, levy and collect a tax to pay the same, with other general taxes of the City of Decatur, Illinois, as required by law.

THE BOARD OF LIBRARY DIRECTORS OF
THE CITY OF DECATUR, ILLINOIS

By Edgar H. Allen
President

Minnie A. Dill
Secretary

This tax
filed after
April minutes