

DECATUR PUBLIC LIBRARY
Decatur, Illinois
COMBINED BUDGET AND BILL LIST - DECEMBER 1961

Code	Expense Allocation	Amt. for Yr.	For Dec.	Year-to-date	Balance
100	SALARIES S	17500000		10787660	6712340
	BL CR AND		14304 ✓		
	CITIZENS N		199334 ✓		
	DEC CITY C		19000 ✓		
	TREAS CITY		81514 ✓		
	UNITED FUN		2200 ✓		
			1013567		
100	TOTAL	17500000	1329919	12117579	5382421 *
150	SALARIES B	552000		315190	236810
	CITIZENS N		5610 ✓		
	TREAS CITY		2893 ✓		
	UNITED FUN		100 ✓		
			37996		
150		552000	46599	361789	190211 *
	TOTAL	18052000	1376518	12479368	5572632 *
201	BINDING SU	140000		21210	118790
	GAYLORD BR		11260 ✓		
201		140000	11260	32470	107530 *
202	CAT MATER I	161000		22960	138040
	GAYLORD BR		3200 ✓		
	GAYLORD BR		7900 ✓		
202		161000	11100	34060	126940 *
203	FREIGHT EX	10000		11789	1789
	I K C		849 ✓		
	RAILWAY EX		374 ✓		
	VAN DORN I		553 ✓		
203		10000	1776	13565	3565 *
204	IBM SUPPLI	568000		370263	197737
	IBM		21800 ✓		
	IBM		51500 ✓		
	IBM		549 ✓		
204		568000	73049	444112	123888 *
205	OFFICE SUP	266000		152325	113675
	DEC PAPER		821 ✓		
	GAYLORD BR		4572 ✓		
	PFILES CAM		750 ✓		
	PFILES CAM		75 ✓		
	CARPENTIER		200 ✓		
	CARPENTIER		200 ✓		
	CARPENTIER		200 ✓		
	CARPENTIER		200 ✓		
	POSTMASTER		30 ✓		
	VERIFAX		516 CR ✓		
205		266000	6532	158857	107143 *

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Code	Expense Allocation	Amt. for Yr.	For Dec.	Year-to-date	Balance
206	POSTAGE	117500		76261	41239
	AMER BK PR		34 ✓		
	APPLE TREE		25 ✓		
	BACON PAM		29 ✓		
	BACON PAM		19 ✓		
	CATTELL J		50 ✓		
	COLUMBIA U		16 ✓		
	DOUBLEDAY		19 ✓		
	HACKER ART		29 ✓		
	HACKER ART		224 ✓		
	HACKER ART		59 ✓		
	INTERSTATE		14 ✓		
	MCGRAW HIL		34 ✓		
	MCGRAW HIL		34 ✓		
	POSTMASTER		2000 ✓		
	U CHICAGO		64 ✓		
	WHITE JAME		49 ✓		
	POSTMASTER		50 ✓		
	POSTMASTER		71 ✓		
	POSTMASTER		39 ✓		
	POSTMASTER		279 ✓		
	POSTMASTER		327 ✓		
	RESERVES		364 CR ✓		
206		117500	3101	79362	38138
	PRINTING	100000		41065	58935
	INDUSTRIAL		2030 ✓		
	INDUSTRIAL		10000 ✓		
	INDUSTRIAL		2000 ✓		
207		100000	14030	55095	44905
208	REP TO EQU	50000		44658	5342
	IBM		750 ✓		
	TRAUGHBER		64675 ✓		
208		50000	65425	110083	60083
209	TEL TOLLS	10000		6088	3912
	ILLINOIS B		290 ✓		
209		10000	290	6378	3622
210	TEL SERVIC			12999	12999
	ILLINOIS B		455 CR ✓		
	ILLINOIS B		1600 ✓		
210			1145	14144	14144
211	TEL ALARM	3600			3600
211		3600			3600
212	RENT OF MA	51600		47900	3700
212		51600		47900	3700
213	SERV CONTR	34400		6708	27692

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Code	Expense Allocation	Amt. for Yr.	For Dec.	Year-to-date	Balance
213	ALLIED OFF	34400	5500 ✓	12208	22192*
214	MANPOWER I		4285 ✓		
	MANPOWER I		4180 ✓		
	MANPOWER I		4232 ✓		
	MANPOWER I		2822 ✓		
214			15519	15519	15519*
220	PROF DEVEL	110000		124296	14296
	YAMAMOTO M		1500 ✓		
220		110000	1500	125796	15796*
221	COMM SERVI	10000		16899	6899
	SHYER JOHN		1000 ✓		
	SHYER JOHN		800 ✓		
	SHYER JOHN		400 ✓		
	SHYER JOHN		400 ✓		
	YAMAMOTO M		148 ✓		
221		10000	2748	19647	9647*
222	EXHIBIT EX	6500		186	6314
	BLACK & CO		109 ✓		
	HAINES & E		363 ✓		
	KRESGE S S		121 ✓		
	KRESGE S S		664 ✓		
222		6500	1257	1443	5057*
223	HANDLING C	3400		2079	1321
	BACON PAM		35 ✓		
	I K C		100 ✓		
	INTERSTATE		5 ✓		
	CITIZENS N		10 ✓		
223		3400	150	2229	1171*
224	ADVERTISING	2000		540	1460
224		2000		540	1460*
225	AUDITING	50000		53615	5615
225		50000		53615	3615*
228	INVESTMENT	5000			5000
228		5000			5000*
229	R O E			22177	22177
	CONSUMER S		3 ✓		
	DECATUR GR		55 ✓		
	F HUBBARD		94 ✓		
	G E DAY SO		10 ✓		
	G E DAY SO		102 ✓		
	G E DAY SO		6 ✓		
	G E DAY SO		10 ✓		

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Code	Expense Allocation	Amt. for Yr.	For Dec.	Year-to-date	Balance
	HUNTER POG		3 ✓		
	HUNTER POG		52 ✓		
	HUNTER POG		5 ✓		
	IBM		382 ✓		
	IBM		2060 ✓		
	MCCLURG A		11 ✓		
	NATL CITY		31 ✓		
	NATL CITY		9 ✓		
	NEW METHOD		154 ✓		
	NEW METHOD		828 ✓		
	NEW METHOD		61 ✓		
	NEW METHOD		67 ✓		
	NEW METHOD		281 ✓		
	NEW METHOD		97 ✓		
	NEW METHOD		97 ✓		
	NEW METHOD		24 ✓		
	PFILES CAM		30 ✓		
	PFILES CAM		3 ✓		
	RAND MCNAL		59 ✓		
	STAPPENBEC		6 ✓		
229			4540	26717	26717*
9	MISC	5000		2000	3000
299		5000		2000	3000
	TCTAL	1704000	219722	1255740	4482600
1	BLDG SUPPL	160000		75326	84674
	BLACK & CO		125 ✓		
	BLACK & CO		49 ✓		
	DEC PAPER		1152 ✓		
	DECATUR GR		1382 ✓		
	G E DAY SO		248 ✓		
	G E DAY SO		2558 ✓		
	G E DAY SO		152 ✓		
	G E DAY SO		248 ✓		
	HUNTER POG		528 ✓		
	HUNTER POG		66 ✓		
	HUNTER POG		1304 ✓		
	HUNTER POG		132 ✓		
301		160000	7944	83270	76730*
302	CLEANING S	17500		3022	14478
302		17500		3022	14478*
303	CONTRACT R			6000	6000
303				6000	6000*
304	GARBAGE &	10000		6100	3900
304	MAXEDON E	10000	400 ✓	6500	3500*
			400		

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Code	Expense Allocation	Amt. for Yr.	For Dec.	Year-to-date	Balance
305	HEAT & FUE	300000		12136	17864
305		300000		12136	17864*
306	INSURANCE	260000		117879	142121
	BENNETT SH		31860 ✓		
	CREIGHTON		755 CR ✓		
	NICHOLSON		88184 CR ✓		
306		260000	57079 CR	60800	199200*
307	LIGHT & PO	260000		116186	143814
	ILLINOIS P		15355 ✓		
307		260000	15355	131541	128459*
308	BLDG REPAI	100000		140267	40267
	BURDICK PL		650 ✓		
308		100000	650	140917	40917*
309	TRAVEL	700000		26017	43983
	CONSUMER S		332 ✓		
	CONSUMER S		120 ✓		
	CONSUMER S		298 ✓		
	CONSUMER S		314 ✓		
	CONSUMER S		358 ✓		
	CONSUMER S		70 ✓		
	CONSUMER S		670 ✓		
	CONSUMER S		104 ✓		
	CONSUMER S		506 ✓		
	CONSUMER S		309 ✓		
	CONSUMER S		910 ✓		
	CONSUMER S		104 ✓		
	CONSUMER S		585 ✓		
	CONSUMER S		250 ✓		
309		700000	4930	30947	39053*
310	HEALTH & S	12000		308	11692
310		12000		308	11692*
311	CONTRACT C	453200		234500	218700
	DEC WINDOW		35700 ✓		
311		453200	35700	270200	183000*
312	ARCHITECT	100000		22000	78000
	SWEETNAM J		27500 ✓		
312		100000	27500	49500	50500*
313	REP AUTO E	200000		163702	36298
	B & C GARA		500 ✓		
	EL BAUER		8735 ✓		
	EL BAUER		2000 ✓		
	F HUBBARD		1860 ✓		
	F HUBBARD		4839 ✓		

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Code	Expense Allocation	Amt. for Yr.	For Dec.	Year-to-date	Balance
	K I L B O R N S		5 1 5 2 ✓		
	N A T L C I T Y		6 6 3 ✓		
	N A T L C I T Y		2 1 7 5 ✓		
	N A T L C I T Y		3 1 6 3 ✓		
	V O G E L S A U T		1 0 0 0 ✓		
3 1 3		2 0 0 0 0 0	3 0 0 8 5	1 9 3 7 8 7	6 2 1 3 *
3 1 4	C L E A N I N G S	7 5 0 0		1 0 1 7 6	2 6 7 6
	N O R M A N S		1 5 9 ✓		
	N O R M A N S		1 1 0 4 ✓		
3 1 4		7 5 0 0	1 2 6 3	1 1 4 3 9	3 9 3 9 *
3 1 5	A P P R A I S A L	1 5 0 0 0			1 5 0 0 0
3 1 5		1 5 0 0 0			1 5 0 0 0 *
3 9 9	M I S C	5 0 0 0		2 2 5	4 7 7 5
3 9 9		5 0 0 0		2 2 5	4 7 7 5 *
	TOTAL	1 7 0 0 2 0 0	6 6 7 4 8	1 0 0 0 5 9 2	6 9 9 6 0 8 *
4 0 1	B I N D I N G	3 0 0 0 0 0		5 7 0 4 4	2 4 2 9 5 6
	S T A P P E N B E C		7 2 0 ✓		
4 0 1		3 0 0 0 0 0	7 2 0	5 7 7 6 4	2 4 2 2 3 6 *
4 0 2	B O O K S	4 3 0 0 0 0 0		1 8 1 5 1 5 8	2 4 8 4 8 4 2
	A M E R B K P R		5 0 0 0 ✓		
	B A K E R & T A		1 0 5 3 6 ✓		
	B A K E R & T A		8 6 7 2 ✓		
	B A K E R & T A		1 3 9 1 1 ✓		
	B A K E R & T A		1 0 4 4 4 ✓		
	B A K E R & T A		5 3 6 ✓		
	B A K E R & T A		1 3 4 1 2 ✓		
	B A K E R & T A		9 0 3 1 ✓		
	B A K E R & T A		1 5 9 8 6 ✓		
	B A K E R & T A		2 0 8 2 7 ✓		
	B O W K E R R R		3 6 0 0 ✓		
	C A T T E L L J		2 3 0 0 ✓		
	C O L U M B I A U		4 5 0 ✓		
	D O U B L E D A Y		7 7 3 ✓		
	D O U B L E D A Y		1 8 9 ✓		
	D O U B L E D A Y		5 7 0 ✓		
	D O U B L E D A Y		2 5 3 ✓		
	D O U B L E D A Y		1 2 5 ✓		
	D O U B L E D A Y		2 3 3 6 ✓		
	H A C K E R A R T		1 7 5 0 ✓		
	H A C K E R A R T		1 4 1 6 5 ✓		
	H A C K E R A R T		2 7 0 0 ✓		
	I L L I N O I S B		2 7 5 0 ✓		
	I M P E R I A L B		7 2 6 9 ✓		
	I N T E R S T A T E		3 3 7 ✓		
	M C C L U R G A		2 5 7 ✓		
	M C G R A W H I L		9 2 0 ✓		
	M C G R A W H I L		1 0 3 6 ✓		
	M C N A U G H T O N		1 2 1 6 5 ✓		
	N E W M E T H O D		3 8 5 3 ✓		

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le	Expense Allocation	Amt. for Yr.	For Dec.	Year-to-date	Balance
	NEW METHOD		20392 ✓		
	NEW METHOD		1518 ✓		
	NEW METHOD		1674 ✓		
	NEW METHOD		7023 ✓		
	NEW METHOD		2426 ✓		
	NEW METHOD		2420 ✓		
	NEW METHOD		611 ✓		
	NEW YORK P		600 ✓		
	RAND MCNAL		1995 ✓		
	U CHICAGO		2321 ✓		
	WHITE JAME		1575 ✓		
	STAFF BOOK		8094 CR ✓		
	L AND D		1669 CR ✓		
402		4300000	199745	2014903	2285097*
405	FILMS 16MM	1000000		19300	80700
	EDW HARRIS		12000 ✓		
	UNIV OF IL		500 ✓		
	WESTON WOO		9000 ✓		
405		1000000	21500	40800	59200*
406	FILMS SLID	5000		338	4662
406		5000		338	4662*
7	FILMS CP	10000			10000
7		10000			10000*
408	FILMS MICR	150000		44266	105734
	DEC HERLD		2268 ✓		
	UNIV MICRO		11725 ✓		
408		150000	13993	56259	91741*
409	FILMS RENT	5000		1870 CR	6870
	INDIANA UN		2610 ✓		
409		5000	2610	740	4260*
410	PAMPHLETS	25000		12890	12110
	APPLE TREE		1260 ✓		
	BACON PAM		90 ✓		
	BACON PAM		380 ✓		
410		25000	1730	14620	10380*
411	UNIV MISSO		1250 ✓		
411			1250	1250	1250*
412	PICTURES	10000		766	9234
412		10000		766	9234*
414	RECORDS LP	2000000		81208	118792
	CHESTERFIE		3835 ✓		
	MACON MUSI		1345 ✓		
	MACON MUSI		5106 ✓		
	MACON MUSI		4389 ✓		
414		2000000	14675	95883	104117*
415	RECORDS S			837	837
415				837	837*

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416	RECORDS SR	45000		1296	43704
	CHESTERFIE		1198 ✓		
	MACON MUSI		1606 ✓		
416		45000	2804	4100	40900*
419	PERIODICAL	150000		26617	123383
	DEC HERLD		45 ✓		
	DEC HERLD		75 ✓		
	DEC HERLD		45 ✓		
	DEC HERLD		255 ✓		
419		150000	420	27037	122963*
420	MAPS	5000		1564	3436
420		5000		1564	3436*
421	MEMBERSHIP	60000		37250	22750
	AM LIBRARY		14600 ✓		
	N O M A		3000 ✓		
421		60000	17600	54850	5150*
422	SERVICES	200000		52150	147850
	COMMERCE C		8500 ✓		
	CONG QUART		9600 ✓		
	CRONER PUB		900 ✓		
	H W WILSON		28600 ✓		
	KIRKUS V S		4000 ✓		
	LIB OF CON		26300 ✓		
422		200000	77900	130050	69950*
TOTAL		5565000	354947	2503761	3061239*
502	ADD TO EQU	165000		33370	131630
	DICTAPHONE		1400 ✓		
	VAN DORN I		8600 ✓		
502		165000	10000	43370	121630*
TOTAL		165000	10000	43370	121630*

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Code	Expense Allocation	Amt. for Yr.	For Dec.	Year-to-date	Balance
603	SWARTZ HOM		16750 ✓		
603			16750	16750	16750*
			16750	16750	16750*
100	GRAND TOTAL	27186200	2044665	17299581	9886619*
	Balance in the Checking Account				\$ 6,692.14

Bills Presented for Payment

Mary T. Howe
Harold W. Koslofski
Edward M. Moelher
Alcie E. Wern
 Approved for Payment

00	BAL LAST M	731229
	TREAS BILL	2500000
	TAX INCOME	4000000
	FINES	55244
	NON RES FE	6300
	L AND D	1669 ✓
	RESERVES	364 ✓
	STAFF BOOK	8094 ✓
	VERIFAX	516 ✓
	CREIGHTON	755 ✓
	NICHOLSON	38184 ✓
	CREDIT BUR	100
	TREASURY B	994329 CR
	CASH CREDI	99582 CR
	BILL LIST	2029330 CR
	Balance in checking account	669214

DECATUR PUBLIC LIBRARY
Decatur, Illinois

MINUTES OF THE BOARD OF DIRECTOR'S MEETING - DECEMBER 29, 1961

A special meeting of the Board of Directors was held December 29, 1961, in the Board Room, 457 North Main Street, Decatur, Illinois.

Members Present: Mr. Jack Burnett, President
Mr. Francis Hart, Vice-President
Mr. John Cheeks
Mr. Harold Koslofski

Mrs. Harry Moothart
Mrs. Mary T. Howe, Secretary-Librarian

Members Absent: Mr. James Sommer, Mrs. Erich Stern, and Mrs. Roger Pogue

Also present were: Miss Sandy Salenski and Mr. Eldon Libby from the Herald and Review newspapers; Mrs. Susan Arisman, staff member.

The meeting was called to order at 4:02 PM by Mr. Jack Burnett, president. The minutes of the Board meeting for November 24, 1961 were approved as submitted by mail.

The new auto-page was reported by the librarian as being too small to use at the Main Library. It will be moved to the Dill Branch. The old auto-page is being reconditioned by Mr. Burton and will be replaced in front of the Main Library.

The personnel survey by Mr. Bodnar was not completed in time for the Board Meeting.

The Dill Branch will be opened formally January 2, 1962. The Mayor and several City officials will be present. Mrs. Read will take Miss Maude Dill (Miss Minnie Dill's sister) to the opening. Mr. Lloyd Latendresse, president of the Friends of the Library will be present.

The report of the Finance Committee was made by the Chairman, Mr. Harold Koslofski. He reported the bills and vouchers were checked and moved the bills for December be paid. Mr. Cheeks seconded the motion. Roll call was taken: Mr. Burnett, Mr. Hart, Mr. Cheeks, Mr. Koslofski, and Mrs. Moothart voted aye. No naves or abstentions were recorded. The motion carried.

Staff salaries	\$13,299.19	
Janitors salaries	465.99	
Total salaries		\$13,765.18
Operating expenditures		6,681.67
Total Expenditures		\$20,446.85

Mr. Koslofski reported the Finance Committee met two different times and considered the proposed budgets for 1962/63 and 1963/64. The seven pages on the budget are statements of cash receipts, disbursements, and balance as of the eight months this year and next two years; and the budgets for the next two years. He then discussed the major points of each budget. Although the bills will be higher for the next four months, the library will disburse all of the appropriation for this year. Salaries item has been lower because of losing some people and the new assistant librarian will not be here until February 1962.

Mr. Burnett pointed out that the \$111,789 figure includes some taxes yet to be collected. Actually the library has only \$64,000 but the difference of \$47,000 is additional taxes to be collected, plus \$17,000 carried over from last year. That \$12,923 in effect becomes what is an unappropriated surplus, which is the excess of our actual cash receipts over our estimated disbursements.

At this point the Librarian left the meeting to investigate an emergency "of something burning in the stack lights." She reported back that it was a ballast burning out; however, there have been two shorts in the wiring during the past week, Mr. Primm is taking care of the repairs.

Discussion was continued on the proposed budgets. The auditing bill is estimated to be the same for 1962/63. The auditors have been in to go over the accounts for the first seven months this fiscal year and reported the checking was accomplished much faster this time. It did not take two days to check the accounts this year; but the auditors must spend quite a lot of time back at their offices.

Mr. Hart objected to the small allocation for repairs and it was agreed that the Properties Committee would reconsider this part of the budget. ~~Mr. Hart~~, chairman of the Properties Committee reported the Dill Branch had been inspected by Mr. Swartz, Mrs. Howe and Mr. Hart. Agreements were made on certain adjustments such as replacing two broken floor tiles, the edges of the parking lot and the yard work. He thanked the Library Staff for the excellent job of preparing and decorating the new branch.

Mr. Hart proposed the purchase of the tape recorder for \$139.50. Mr. Koslofski seconded the motion. Roll call was taken and all present voted aye. There were no objections. The motion carried.

Mr. Cheeks, chairman of the Personnel Committee reported no progress on the survey but expected it in January.

Mrs. Howe reported a visit from the tax representative and confirmed the Attorney-General's ruling that the Library will not have to pay the sales tax. Mr. Burnett instructed the Librarian to cross off the tax on all bills because it will be hard to get it back. The Librarian reported the IBM co. is setting aside the tax on their bills so that it will be refunded.

Final action on the budget was deferred until the January Board of Directors meeting.

Mrs. Moothart moved adjournment at 5:30 PM.

Respectfully submitted,

Mary T. Howe

Mary T. Howe (Mrs. H.L.)
Secretary

decatur

library

public

MARY T. HOWE, Librarian

457 NORTH MAIN STREET DECATUR, ILLINOIS

GIFT LIST FOR DECEMBER, 1961
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W. K. Kellogg Foundation 250 Campion Street Battle creek, Michigan	12/7/61	Toward improved school administration
Mr. Karl Pansch 2270 Yorkshire Drive Decatur, Illinois	12/7/61	Markandaya - Nectar in a sieve Rawlings - The sojourner Seeley - Woman of property Bowen - The heat of the day Walker - Winter wheat Keyes - The old gray homestead and the career of David Noble
Pearl Grant 237 East Leafland Decatur, Illinois	12/7/61	14 misc. volumes
Mr. Grover Jenkins 1014 E. Olive Street Decatur, Illinois	12/19/61	Ivory sculpture through the ages
Seth Richards c/o Pageant Press, Inc. 101 Fifth Avenue New York 3, N. Y.	12/19/61	Pletz - Above judgement
Eleanor Dodson 1453 East Wood Decatur, Illinois	12/26/61	Effendi, Shoghi - The promised day is come

decatur

library

public

MARY T. HOWE, Librarian

457 NORTH MAIN STREET DECATUR, ILLINOIS

Mr. & Mrs. F.G.Bridges
262 South Union
Decatur, Illinois

12/4/61

Enterprise in Oil, by Kendall Beaton

Mr. Longstreet
615 West Center
Decatur, Illinois

12/4/61

30 volumes

Mrs. James D. White

12/7/61

11 Spanish volumes

Mrs. S. B. Hadden
407 W. Green Street
Urbana, Illinois

12/7/61

Civil War letters of Henry C. Bear

Maurice and Laura Falk
Foundation
Grant Building
Pittsburgh 19, Pa.

12/7/61

Falk project for economic research
in Israel - Fifth report 1959 and 1960

National Committee for Children and Youth
Associations Building
1145 19th Street, N.W.
Washington 6, D.C.

12/7/61

Slums and suburbs

Indiana University Foundation
10th and Morton St.
Bloomington, Indiana

12/7/61

Drug addiction: crime or disease

Bonnett, Clarence E
7311 Hurst St.
New Orleans 18, La.

12/7/61

History of Employers Associations
in the United States

Social Science Institute
Harborside,
Maine

12/7/61

Freedom: Promise and menace

The Sporting News
2018 Washington Avenue
St. Louis 66, Missouri

12/7/61

Official world's series records

The Dietz Press
109 East Cary Street
Richmond 19, Virginia

12/7/61

Creecy - Virginia Antiquary vol.1

Automobile manufacturers Assoc.
320 New Central Building
Detroit 2, Michigan

12/7/61

Automobiles of America



COUNCIL - MANAGER
GOVERNMENT

CITY OF DECATUR

COUNTY BUILDING • DECATUR, ILLINOIS



December 14, 1961

Mrs. Mary T. Howe
Secretary
Board of Directors
Decatur Public Library
457 N. Main Street
Decatur, Illinois

Dear Mrs. Howe,

In their regular meeting on the 11th day of December, 1961, the City Council adopted a resolution approving the appointment of Mrs. Olivia B. Pogue to the Board of Directors of the Decatur Public Library and Reading Room for a term expiring on the 30th day of June, 1964.

This appointment will fill out the term of Mrs. David Greider, whose resignation has been accepted.

Cordially yours,

A handwritten signature in blue ink that reads "David R. Kirk".

David R. Kirk
City Clerk

cc: File No. 40295

RESOLUTION NO. R 188

RESOLUTION CALLING FOR AGENCY BUDGETS

WHEREAS, IT IS NECESSARY FOR THE CITY COUNCIL TO
REVIEW AND STUDY BUDGETS OF VARIOUS AGENCIES FOR WHICH THE
COUNCIL MUST LEVY PROPERTY TAXES AND APPROPRIATE FUNDS,

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL,
CITY OF DECATUR THAT THE BUDGET OF EACH AGENCY REQUESTING A
TAX LEVY FOR 1962 TO BE COLLECTED IN 1963 AND APPROPRIATION
FOR THE FISCAL YEAR 1962-1963 BE SUBMITTED TO THE CITY COUNCIL
IN TEN (10) COPIES NO LATER THAN MARCH 1, 1962.

AND IT IS FURTHER RESOLVED THAT THE CITY CLERK
FORWARD A COPY OF THIS RESOLUTION TO EACH OF THESE AGENCIES.

DATED: DECEMBER 27, 1961.

ROBERT A. GROHNE
MAYOR

ATTEST:

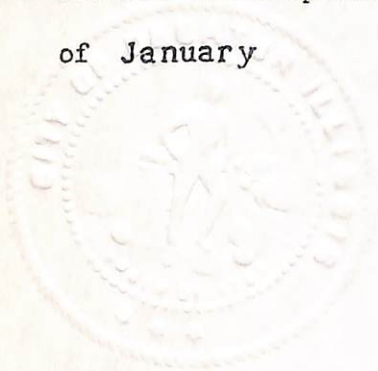
DAVID R. KIRK
CITY CLERK

STATE OF ILLINOIS)
COUNTY OF MACON)
CITY OF DECATUR) SS.

I, DAVID R. KIRK, City Clerk of the City of Decatur, Illinois, DO HEREBY CERTIFY that the foregoing ~~Ordinance~~ ^{Resolution} is a true and correct copy of an ~~Ordinance~~ ^{Resolution} adopted and passed by the Council of the City of Decatur at a regular meeting of said Council, held on the 27th day of December 19 61, and that the same was signed and approved by the Mayor of said City on the 27th day of December 19 61 .

I DO FURTHER CERTIFY that the original of which the foregoing is a true and correct copy is entrusted to me as Clerk of said City for my safekeeping and that I am the lawful keeper and custodian of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said corporation this 2nd day of January 19 62 .


David R. Kirk
City Clerk of Decatur, Illinois

DECEMBER 1961 - Payroll

DECATUR PUBLIC LIBRARY

Decatur, Illinois

NAME	ANNUAL	No.	MONTHLY	RET. & S.S.	INC. TAX	C. U.	B. C. & B. S.	U. F.	TOT. DED.	NET SALARY
Atchison, Russell	\$4442.	37	37017	2684	2840	500	1430		7454	29563
Ayers, Myrna	2462.	33	20517	1282	3780		534		5596	14921
Bogard, Russell	3410.	79	28417	2060	4260				6320	22097
Bogges, Jenny Lind	6060.	3	16968	1059	3130				4189	12779
Bogges, John	4905.	9	15696	1139	920		1430		3489	12207
Dobrinick, Marjorie	3518.	29	8323	520	550			200	1270	7053
Ensign, Eunice	2462.	31	20517	1282	1780		534		3596	16921
Goff, Patricia	4046.	27	33717	2107	2260	4000			8367	25350
Honnold, Opal	4410.	20	36750	2297	6660				8957	27793
Houck, Hattie	4310.	26	35917	2245	6550			100	8895	27022
Howe, Mary T.	9500.	1	79167	4948	12100	12500	1430	500	31478	47689
Hunk, Clara E.	3254.	34	27117	1695	2970		534		5199	21918
Johnson, Carolyn	2330.	53	19417	1214	2560				3774	15643
Jones, Edna F.	4410.	16	36750	2297	5700				7997	28753
*Kelley, Neva A.	3518.	67	25096	1569	3680				5249	19847
Larmon, Margaret	3518.	30	29317	1832	4400		534		6766	22551
Leonard, Mildred	7157.	7	59642	3728	11160				14888	44754
McMillan, Harold	4310.	39	35917	2604	550				3154	32763
McNabb, Nellie	7157.	3	29821	1864	5540		534		7938	21883
Mitchell, Frances	3238.	23	26983	1686	5070		1430		8186	18797
O'Dell, Gladys	4019.	21	33492	2093	5470		1430		8993	24499
Puhek, Esther B.	6803.	4	57442	3590	9620			500	13710	43732
Read, Mary A.	4740.	15	39500	2469	7560		534		10563	28937
Ruedger, Ora.	4905.	19	40875	2555	6740				9295	31580
Shafer, Meredythe	4019.	82	33492	2093	6120				8213	25279
Stafford, Marjorie	8175.	2	68125	4258	12320		384	500	17462	50663
Turnbo, Dorthia	3320.	28	27667	1729	2110			200	4039	23628
Vogler, Ozella	2462. 2330.	35	20517	1282	3780			100	5162	15355
Ward, Emery	3905.	38	32542	2359	3980				6339	26203
Weidner, Mary K.	4574.	25	38117	2382	3980		1430		7792	30325
White, Carola	3634.	22	30284	1893	4540	1000	534	100	8067	22217
Williams, Charlotte	4740.	18	39500	2469	6550				9019	30481
Williams, Nancy	2924.	32	24367	1523	3540		534		5597	18770
Yamamoto, M. Catherine	7421.	5	61822	3864	11880	1000	534		17278	44544

\$ 1170803 \$ 74671 \$ 174650 \$ 19000 \$ 13770 \$ 2200 \$ 284291 \$ 886517

Arisman, Susan 48h @2.00	65	9650	302	1840					2142	7508
Bork, Shirley 40h @1.43	59	8437	264	620					884	7553
Collinsworth, James 99:32h @1.38	60	13736	429	1560					1989	11747
Cook, Beverly 34h @1.25	83	4250	133	765					898	3352
*Duncan, Jowellyn 28h @1.25	88	3531	110	636					746	2785

DECEMBER 1961 - Payroll

DECATUR PUBLIC LIBRARY
Decatur, Illinois

NAME	ANNUAL	NO.	MONTHLY	RET. & S.S.	INC. TAX	C.U.	B.C. & B.S.	U.F.	TOTAL DED.	NET SALARY
Langenberg, David 92h @ .83		69	7 6 3 6	2 3 9	1 4 8 0				1 7 1 9	5 9 1 7
McBride, Jim 93:50h @ .83		70	7 7 8 8	2 4 4	1 4 8 0				1 7 2 4	6 0 6 4
Petersen, Dora 159h @ 2.00		47	3 1 8 0 0	1 9 8 8	5 8 3 0				7 8 1 8	2 3 9 8 2
Rutland, Betty 34h @ 1.25		84	4 2 5 0	1 5 7	7 6 5				9 2 2	3 3 2 8
Schultz, Verna 119h @ 1.27		75	1 5 1 1 3	4 7 2	1 7 7 0				2 2 4 2	1 2 8 7 1
Schaller, Rosalinde 39h @ 1.25		85	4 8 7 5	1 5 2	8 7 8				1 0 3 0	3 8 4 5
Spittler, Helen 165h @ 1.65		49	2 7 2 2 5	1 7 0 2	4 1 1 0		5 3 4		6 3 4 6	2 0 8 7 9
Schlotzhauer, Rachel 44h @ 1.25		86	5 5 0 0	1 7 2	9 9 0				1 1 6 2	4 3 3 8
Stuke, Sally 60h @ 1.27		64	7 6 2 0	2 3 8	4 8 0				7 1 8	6 9 0 2
Woodard, Glenda 77h @ 1.00		78	7 7 0 0	2 4 1	1 4 8 0				1 7 2 1	5 9 7 9
TOTAL			1 5 9 1 1 1	6 8 4 3	2 4 6 8 4		5 3 4		3 2 0 6 1	1 2 7 0 5 0
Burton, Lynn 4180.		40	3 4 8 3 3	2 5 2 5	3 4 1 0			1 0 0	6 0 3 5	2 8 7 9 8
Hendrian, Don 79½h @ 1.48		41	1 1 7 6 6	3 6 8	2 2 0 0				2 5 6 8	9 1 9 8
Janitors Salaries			4 6 5 9 9	2 8 9 3	5 6 1 0			1 0 0	8 6 0 3	3 7 9 9 6
Staff Salaries			1 3 2 9 9 1 9	8 1 5 1 4	1 9 9 3 3 4	1 9 0 0 0	1 4 3 0 4	2 2 0 0	3 1 6 3 5 2 1 0 1 3 5 6 7	
GRAND TOTAL			1 3 7 6 5 1 8	8 4 4 0 7	2 0 4 9 4 4	1 9 0 0 0	1 4 3 0 4	2 3 0 0	3 2 4 9 5 5 1 0 5 1 5 6 3	

* Neva Ann Kelley - Began work 12-6-61 as Key punch operator @\$3518. per year.
Jowellyn Duncan - Began work as college shelper at Main Desk @1.25 per hour.

	5	5	0	0	-
	5	0	3	4	-
	1	2	8	5	-
		5	0	0	-
		5	5	3	-
1	0	3	3	5	5-
	3	1	8	6	0-
		1	7	4	-
	3	6	0	0	-
		6	5	0	-
	2	3	5	0	-
	5	0	3	3	-
	8	5	0	0	-
	9	6	0	0	-
	4	9	3	3	-
		9	0	0	-
	2	2	6	8	-
	1	9	7	3	-
3	5	7	0	0	-
	1	4	3	7	-
	1	4	0	0	-
	4	2	6	5	-
1	2	0	0	0	-
1	0	7	3	3	-
	6	7	9	3	-
	3	3	3	4	-
2	6	9	3	2	-
2	8	6	0	0	-
1	8	9	2	7	-
	2	0	9	0	-
		9	4	9	-
7	7	0	4	1	-
	4	1	8	5	-
	7	2	6	9	-
	2	6	1	0	-
1	4	0	3	0	-
	3	5	6	-	
	5	1	5	2	-
	4	0	0	0	-
2	6	5	0	0	-
1	2	4	4	6	-
1	5	5	1	9	-
		4	0	0	-
		2	6	8	-
	2	8	2	4	-
1	2	1	6	5	-
	3	0	0	0	-
	6	0	4	1	-
4	1	5	2	6	-
		6	0	0	-
	1	2	6	3	-
		8	5	8	-
	2	0	0	0	-
		3	7	4	-
	2	0	5	4	-
		7	2	6	-
1	6	7	5	0	-
6	4	6	7	5	-
	2	3	8	5	-
1	1	7	2	5	-
	1	2	5	0	-
		5	0	0	-
	9	1	5	3	-
	1	0	0	0	-
	9	0	0	0	-
	1	6	2	4	-
	7	5	3	1	-
		4	6	6	-
	1	4	6	0	0-
7	2	4	8	9	4 S
7	2	4	8	9	4 *

~~Bogues~~ ~~211.57~~
~~Bogues~~ ~~163.25~~
 Checks signed
 12-21-61
 F. H. Hart

	2	3	0	0	
1	4	3	0	4	
8	4	4	0	7	
1	9	0	0	0	
2	0	4	9	4	4
1	2	7	7	9	✓
1	2	2	0	7	✓
2	9	5	6	3	✓
1	4	9	2	1	✓
2	2	0	9	7	✓
	7	0	5	3	✓
1	6	9	2	1	✓
2	5	3	5	0	✓
2	7	7	9	3	✓
2	7	0	2	2	✓
4	7	6	8	9	✓
2	1	9	1	8	✓
1	5	6	4	3	✓
2	8	7	5	3	✓
1	9	8	4	7	✓
2	2	5	5	1	✓
4	4	7	5	4	✓
3	2	7	6	3	✓
2	1	8	8	3	✓
1	8	7	9	7	✓
2	4	4	9	9	✓
4	3	7	3	2	✓
2	8	9	3	7	✓
3	1	5	8	0	✓
2	5	2	7	9	✓
5	0	6	6	3	✓
2	3	6	2	8	✓
1	5	3	5	5	✓
2	6	2	0	3	✓
3	0	3	2	5	✓
2	2	2	1	7	✓
3	0	4	8	1	✓
1	8	7	7	0	✓
4	4	5	4	4	✓
	7	5	0	8	✓
	7	5	5	3	✓
1	1	7	4	7	✓
	3	3	5	2	✓
	2	7	8	5	✓
	5	9	1	7	✓
	6	0	6	4	✓
2	3	9	8	2	✓
	3	3	2	8	✓
1	2	8	7	1	✓
	3	8	4	5	✓
2	0	8	7	9	✓
	4	3	3	8	✓
	6	9	0	2	✓
	5	9	7	9	✓
2	8	7	9	8	✓
	9	1	9	8	✓

1 3 7 6 5 1 8 5

1 3 7 6 5 1 8 *

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 wstr { 275.00
23,983.47

Circulation Statistics December 1961

	A	X	J	Tot.	Y-Date
GENERAL WORKS	89	13	30	132	1046
	72	41	25	138	906
001 PHILOSOPHY	371	31	2	404	3395
	444	39		483	2994
002 RELIGION	375	9	80	464	4254
	413	17	100	530	3820
003 SOCIAL SCIENCE	1133	80	588	1801	14237
	1117	115	557	1789	12265
004 LANGUAGE	76	3	20	99	1011
	57	4	24	85	761
005 SCIENCE	431	95	606	1132	12843
	403	122	601	1126	11141
006 USEFUL ARTS	1132	121	395	1648	17745
	1251	185	448	1884	15820
007 FINE ARTS	1140	110	339	1589	14448
	1075	139	340	1554	12014
008 LITERATURE	841	41	207	1089	8105
	871	59	228	1158	7039
009 HISTORY	838	181	244	1263	10491
	990	213	225	1428	8916
010 TRAVEL	458	10	221	689	6445
	507	31	232	770	6171
011 BIOGRAPHY	795	217	460	1472	13512
	1068	325	498	1891	12419
012 FOREIGN NON FIC	14		29	43	515
	24		30	54	339
013 PERIODICALS	949	37	63	1049	8873
	1170	71	71	1312	8417
014 PAMPHLETS	42	1	5	48	626
	233	14	3	250	889
015 PAPERBACKS	25			25	113

~~GENERAL WORKS~~

Non-Fict.

	8709	949	3289	12947	117659
	8709	949	3289	12947	117659
	9695	1375	3382	14452	103911
	9695	1375	3382	14452	103911
115 FICTION	6802	2346	3917	13065	140581
	6586	2506	3820	12912	122519
116 FOREIGN FICTION	25		186	211	1150
	5		113	118	272
117 J E			6683	6683	75114
			7662	7662	70526

Fict

	6827	2346	10786	19959	216845
	6827	2346	10786	19959	216845
	6591	2506	11595	20692	193317
	6591	2506	11595	20692	193317
	15536	3295	14075	32906	334504

Books

	16286	3881	14977	35144	297228
	16286	3881	14977	35144	297228

- 2238 + 37276

18	BIBLIOGRAPHIES	1			1	41
219	BOOKTALKS					7
220	CEILING PROJECT					6
221	CLASS VISITS			4	4	48
222	BOOK TALKS	114	31	32	177	1498
223	INSTRUCTION	114	31	32	177	1498
224	STORIES					24
225	ATTENDANCE			126	126	1414
226	EXHIBITS	3			3	81
227	FILMS ATTENDANC	716		263	979	5591
228	SHOWINGS	23		5	28	208
229	16 MM	14		4	18	99
230	C PROJECTOR					74
231	FILM STRIPS	4			4	5
232	RECORDAK	282			282	1025
235	GROUPS NOT CLAS			7	7	82
236	ATTENDANCE			113	113	1026
237	HOME SERVICE VI	90		3	93	702
238	HOME SER NEW PA	90		3	93	702
239	HOME SER NEW PA	1			1	24
240	INTER LIBRARY L	17			17	79
241	MAPS	1			1	22
242	MEETINGS IN BLD	6		2	8	129
243	ATTENDANCE	64		23	87	1310
244	MENDING	209	105	454	911	7316
245	OVERDUE BOOKS	793	86	600	1479	4019
246	OVERDUE NOTICES	513	65	381	959	2312
247	PICTURES FRAMED	6		3	9	95
248	PICTURES MOUNTE	157		266	423	3995
249	PROFESSIONAL VI					41
250	RADIO	2			2	21
251	RECORDS LP	882	4	7	893	5837
252	RECORDS S	1			1	60
253	RECORDS SR	121			121	466
256	READERS ADVISOR	565	808	865	2238	21868
257	REQUESTS	45	15	13	73	1231
259	STORY HOURS			1	1	62
260	ATTENDANCE	21		19	40	726
261	NUM OF STORIES	2		4	6	77
262	TELEPHONE INCOM	1140			1140	10902
263	TV	43			43	44
264	VISITS IN COMM					13
265	RECORD BAGS	170			170	974
301	MABELS NURSING					195
302	VELWYN	102			102	337
306		45			45	339
307	MINOR NURSING H	90			90	369
308	MINOR NURSING H	44			44	116
401	18TH & E WILLIA	101	85	610	796	5898
402	LARKDALE					894
403	NORTHLAND HEIGH	234	115	886	1235	17857
404	RAVINA PARK RD					1440
405	WATSON COURT	196	71	387	654	8197
406	HOME PARK					2195
407	GARFIELD & WATE	179	44	585	808	6814
408	SAWYER MONROE	214	137	564	915	10748
411	GRAND & SUMMIT	226	144	779	1149	12719
501	OAKLAND W WOO	70	11	434	515	4940
503	FOREST LINCOL	77	21	282	380	3315
506	MT CALVARY CHUR	293	144	1046	1483	20066
507	S ILLINOIS & E					872
508	S TAYLOR & W WO	177	94	891	1162	11421
509	S FRANKLIN					1146
510	L BR RD SOUTH	41	51	355	447	3092

511	STALEY	BRIDGE	36	18	162	216	1098
512	22ND	& E CLAY	57	14	40	111	3873
513	24TH	& E WILLIA	50	19	187	256	2447
514	16TH	& LINCOLN	110	43	392	545	9417
601	AP		20		358	378	3895
602	AM		4		8	12	40
603	AT		8	63	353	424	3059
604	YP			15	184	199	1294
605	YM				7	7	7
606	YT			2		2	14
607	JP		30		27	57	564
609	JT				1	1	30

DECEMBER 1961

MAIN ADULT	7800		212	8012	71942
MAIN YOUTH	2940	1907		4847	37212
MAGIC CARPET			4304	4304	45568
REFERENCE	15			15	71
MARY T HOWE					4
JUV COORDINATOR			3	3	312
	10755	1907	4519	17181	155109

EXTENSION DEPT

					140
B 1	1178	614	3911	5703	54799
B 2	883	397	3689	4969	53011
EVANS BRANCH	1173	273	1548	2994	30579
MILLIKIN HOME					421
HOME SERVICE	813	30	66	909	6265
ST MARYS HOSP	142	6	14	162	1500
D M C	272	67	327	666	6798
T B SAN	81	1	1	83	1882
GIRLS HOME					806
BROWN BOOKMOBIL					20639
NURSES RES	239			239	2555
	4781	1388	9556	15725	179395
	15536	3295	14075	32906	334504

DECEMBER 1961

MAIN ADULT

	GENERAL WORKS	39		39	230
001	PHILOSOPHY	236		236	2101
002	RELIGION	236	3	239	1870
003	SOCIAL SCIENCE	641	4	645	5359
004	LANGUAGE	52		52	508
005	SCIENCE	264		264	2254
006	USEFUL ARTS	715		715	7210
007	FINE ARTS	700		700	5965
008	LITERATURE	344	4	348	2894
009	HISTORY	398		398	2969
010	TRAVEL	217		217	1748
011	BIOGRAPHY	353	4	357	2409
012	FOREIGN NON FIC	11		11	135
013	PERIODICALS	296		296	2478
014	PAMPHLETS	21		21	383
015	PAPERBACKS	10		10	47
		4533	15	4548	38560
115	FICTION	3261	63	3324	31820
116	FOREIGN FICTION	6		6	198
117	J E		134	134	1364
		3267	197	3464	33382
		7800	212	8012	71942
218	BIBLIOGRAPHIES				2
226	EXHIBITS	3		3	67
235	GROUPS NOT CLAS				21
236	ATTENDANCE				58
241	MAPS	1		1	20
242	MEETINGS IN BLD	6		6	51
243	ATTENDANCE	64		64	530
246	OVERDUE NOTICES				1
247	PICTURES FRAMED	5		5	76
248	PICTURES MOUNTE	39		39	938
250	RADIO	1		1	2
251	RECORDS LP	663	4	667	4435
252	RECORDS S				40
253	RECORDS SR	101		101	399
256	READERS ADVISOR	151	12	163	1840
257	REQUESTS				14
262	TELEPHONE INCOM	375		375	1709
263	TV	43		43	43
265	RECORD BAGS	121		121	776
		1573	12	1589	11022
		1573	12	1589	11022

DECEMBER 1961

MAIN YOUTH

	GENERAL WORKS	26	7	33	202
001	PHILOSOPHY	102	13	115	637
002	RELIGION	63	8	71	343
003	SOCIAL SCIENCE	354	54	408	1855
004	LANGUAGE	12	3	15	211
005	SCIENCE	133	69	202	1687
006	USEFUL ARTS	248	71	319	2342
007	FINE ARTS	254	70	324	2521
008	LITERATURE	265	32	297	1534
009	HISTORY	292	135	427	2776
010	TRAVEL	77		77	435
011	BIOGRAPHY	258	145	403	2250
012	FOREIGN NON FIC	3		3	51
013	PERIODICALS	175	17	192	936
014	PAMPHLETS	11		11	154
015	PAPERBACKS	10		10	61
		2283	624	2907	17995

115	FICTION	656	1283	1939	18993
116	FOREIGN FICTION	1		1	224
		657	1283	1940	19217
		2940	1907	4847	37212

218	BIBLIOGRAPHIES				1
221	CLASS VISITS				1
225	ATTENDANCE				26
226	EXHIBITS				2
235	GROUPS NOT CLAS				3
236	ATTENDANCE				84
241	MAPS				2
242	MEETINGS IN BLD				2
243	ATTENDANCE				21
248	PICTURES MOUNTE	118		118	479
249	PROFESSIONAL VI				1
251	RECORDS LP	131	1	1	133
252	RECORDS S				9
253	RECORDS SR	14		14	46
256	READERS ADVISOR		250	250	1894
256	READERS ADVISOR		7	7	7
262	TELEPHONE INCOM				1
263	TV				1
264	VISITS IN COMM				4
265	RECORD BAGS	49		49	198
		312	258	1	571
		312	258	1	571

601	AP			3	3	35
602	AM					2
603	AT					2
604	YP			178	178	1182
605	YM			7	7	7
606	YT					11
607	JP			8	8	9
				196	196	1248
				196	196	1248