

public

MARY T. HOWE, Librarian

457 NORTH MAIN STREET DECATUR, ILLINOIS

MONTHLY PAPERS

BOARD OF DIRECTOR'S MINUTES

BUDGET AND BILL LIST

VENDOR LIST

LIBRARIAN'S FINANCIAL REPORT

GIFT LIST FOR THE MONTH

OFFICIAL LETTERS

ROLLING PRAIRIE LIBRARIES MATERIALS
FILED WITH DECATUR - UNDER APPROPRIATE
SECTION

APPROPRIATION ORDINANCE FILED AT END OF
JULY PAPERS

June 1964

Section II. That any unexpended balance of any item or items of any general appropriation made by this Ordinance may be expended to make up any deficiency in any sum or sums so appropriated in the same general appropriation for the same general purpose in this Ordinance.

Section III. That said Ordinance be published as provided by Section 1-2-4, Article 1 of an Act of the General Assembly of the State of Illinois, entitled "Illinois Municipal Code."

Section IV. That this Ordinance shall take effect and be in full force ten (10) days from and after its legal passage, approval and publication, as provided by law.

AYES _____

NAYS _____

PRESENTED this 13th day of July, 1964.

PASSED this 20th day of July, 1964.

APPROVED this 20th day of July, 1964.

RECORDED this 20th day of July, 1964.

MAYOR

ATTEST:

CITY CLERK

PUBLISHED this _____ day of July, 1964.

CITY CLERK

DECATUR PUBLIC LIBRARY

Decatur, Illinois

COMBINED BUDGET AND BILL LIST, JUNE 1964

CODE	ALLOCATION	AMT FOR YEAR	FOR JUNE	YEAR TO DATE	BALANCE
100	SALARIES S	19000000		1579819	17420181
	TREAS CIT		1254671		
	BL CR AND		107941		
	DEC CITY C		16710		
	NATL BK DE		16000		
	UNITED FUN		189600		
			1175		
100		19000000	1586097	3165916	15834084*
		19000000	1586097	3165916	15834084*
201	BINDING SU	39000			39000
	GAYLORD BR		9835		
201		39000	9835	9835	29165*
202	CAT MATER I	90000			90000
202		90000			90000*
203	FREIGHT EX	12500		687	11813
	I K C		1230		
	ROWMAN LIT		1500		
	UNIV MICRO		79		
	WALLACE PR		160		
	WALLACE PR		441		
	R E A EXPR		365		
203		12500	3775	4462	8038*
204	IBM SUPPLI	960000		61010	898990
	IBM		57500		
	IBM		12796		
	MIRABELLA		1640		
	WALLACE PR		1080		
	WALLACE PR		7509		
204		960000	80525	141535	818465*
205	OFFICE SUP	80000		26940	53060
	BD OF EDUC		6328		
	COMERFORD		1000		
	DEC PAPER		301		
	DOBRY AGEN		250		
	GAYLORD BR		5100		
	GAYLORD BR		16710		
	GAYLORD BR		1275		

Decatur PS Dist 61

CODE	ALLOCATION	AMT FOR YEAR	FOR JUNE	YEAR TO DATE	BALANCE
	HAINES & E		1674 ✓		
	IBM		1600 ✓		
	INDUSTRIAL		17705 ✓		
	PFILES CAM		712 ✓		
	PFILES CAM		750 ✓		
	VERIFAX		1377CR		
	PLASTIC BA		70CR		
	VERIFAX AP		80CR		
205		80000	51878	78818	1182*
206	POSTAGE	135000		13555	121445
	AMER TECH		25 ✓		
	CONG STAFF		45 ✓		
	FIDELER CO		560 ✓		
	FOLLETT LI		225 ✓		
	HIST ABSTR		85 ✓		
	INST FOR R		46 ✓		
	OAK PUBLIC		10 ✓		
	POSTMASTER		9000 ✓		
	PROFIT SH		20 ✓		
	U CHICAGO		75 ✓		
	U OF MINNE		20		
	POSTMASTER		1314		
	RESERVES		480CR		
	POSTAGE		3853CR		
	RESERVES A		20CR		
	POSTAGE AP		179CR		
206		135000	6893	20448	114552*
207	PRINTING	120000			120000
	INDUSTRIAL		2900 ✓		
	INDUSTRIAL		59330 ✓		
	INDUSTRIAL		3150 ✓		
	INDUSTRIAL		2425 ✓		
	INDUSTRIAL		9825 ✓		
207		120000	77630	77630	42370*
208	REP TO EQU	40000		21505	18495
	DECATUR RE		8450 ✓		
	KINGLAR CO		2824		
208		40000	11274	32779	7221*
209	TEL TOLLS	9000		775	8225
	ILLINOIS B		120 ✓		
209		9000	120	895	8105*
210	TEL SERVIC	185960			185960
	ILLINOIS B		1392 ✓		
210		185960	1392	1392	184568*
212	RENT OF MA	67200		1800	65400
212		67200		1800	65400*

CODE	ALLOCATION	AMT FOR YEAR	FOR JUNE	YEAR TO DATE	BALANCE
213	SERV CONTR	40000		5700	34300
213		40000		5700	34300*
220	PROF DEVEL	150000		4259	145741
	ALA LIB EQ		1200		
	AM LIB TRU		1960		
	AM ASSOC S		600		
	HOWE MRS M		50000		
	HOWE MRS M		10000CR		
220		150000	52760	57019	92981*
221	COMM SERVI	7500		5866	1634
	N O M A		288		
	N O M A		167		
221		7500	455	6321	1179*
222	EXHIBIT EX	1500		846	654
222		1500		846	654*
223	HANDLING C	2500		10	2490
223		2500		10	2490*
224	ADVERTISIN	8500			8500
	CITY OF DE		7290✓		
224		8500	7290	7290	1210*
225	AUDITING	50000			50000
225		50000			50000*
229	R O E			600	600
	KROWS FRED		150		
	KROWS FRED		300		
	KROWS FRED		300		
229			750	1350	1350*CR
299	MISC	10000			10000
	MCMANUS FL		520✓		
299		10000	520	520	9480*
		2008660	305097	448650	1560010*
301	BLDG SUPPL	120000		787	119213
	BLACK & CO		150✓		
	BLACK & CO		533✓		
	HEISE ELEC		13571✓		
	WESTERVELT		2250✓		
301		120000	16504	17291	102709*

CODE	ALLOCATION	AMT FOR YEAR	FOR JUNE	YEAR TO DATE	BALANCE
302	CLEANING S	7000			7000
302		7000			7000*
304	GARBAGE &	12500		1650	10850
	DASH OTTO		400		
	ROHMAN FRE		600		
304		12500	1000	2650	9850*
306	INSURANCE	454600			454600
306		454600			454600*
307	LIGHT & PO	250000		13853	236147
307		250000		13853	236147*
308	BLDG REPAI	60000			60000
308		60000			60000*
309	TRAVEL	60000		4731	55269
309		60000		4731	55269*
310	HEALTH & S	1500		72	1428
310		1500		72	1428*
311	CONTRACT C	1000000		85700	914300
	DEC WINDOW		4300		
	DEC WINDOW		67500		
	DEC WINDOW		11500		
311		1000000	83300	169000	831000*
313	REP AUTO E	220000		3431	216569
	NATL CITY		2270		
	NATL CITY		1740		
	NATL CITY		6211		
	NATL CITY		865		
	NATL CITY		903		
	NATL CITY		1423		
	NATL CITY		4872		
313		220000	18284	21715	198285*
314	CLEANING S	17500		145	17355
	DEC INDUST		1303		
314		17500	1303	1448	16052*
315	APPRAISAL	15000			15000
315		15000			15000*
320	APPRAISAL	30000			30000
320		30000			30000*
12399	NATL CITY		327		
12399			327	327	327*CR
		2248100	120718	231087	2017013*

CODE	ALLOCATION	AMT FOR YEAR	FOR JUNE	YEAR TO DATE	BALANCE
401	BINDING	300000			300000
	STAPPENBEC		49380		
401		300000	49380	49380	250620*
402	BOOKS	3602300		383063	3219237
	AM LIBRARY		270		
	AM LIBRARY		158		
	AMER TECH		420		
	BAKER & TA		34166		
	BAKER & TA		36479		
	BAKER & TA		27582		
	BAKER & TA		46674		
	BAKER & TA		9339		
	BAKER & TA		125198		
	BAKER & TA		91886		
	BAKER & TA		326CR		
	BAKER & TA		472		
	BAKER & TA		4911		
	BAKER & TA		16532		
	BAKER & TA		28164		
	BAKER & TA		647CR		
	BAKER & TA		24634		
	BAKER & TA		8047		
	CHILTON BK		1274		
	CONG STAFF		895		
	CONS UNION		175		
	FIDELER CO		20898		
	FOLLETT LI		9396		
	GREAT BOOK		30800		
	ILLINOIS B		2590		
	ILLINOIS B		139		
	MCCLURG A		480		
	MCNAUGHTON		12000		
	NEW METHOD		1415		
	NEW METHOD		2016		
	NEW METHOD		301		
	NEW METHOD		1680		
	OAK PUBLIC		221		
	PROFIT SH		510		
	ROWMAN LIT		49500		
	STUBS PUBL		100		
	SYRACUSE P		1125		
	U CHICAGO		3689		
	U OF MINNE		585		
	US GPO		1900		
	WIESENBERG		2400		
	WOODRUFF P		295		
	FRIENDSCRE		4911CR		
	FRIENDSCRE		8022CR		
	L & D		4489CR		

CODE	ALLOCATION	AMT FOR YEAR	FOR JUNE	YEAR TO DATE	BALANCE
	MEMORIAL B		2050CR		
	STAFF BOOK		3295CR		
	L & D APR		25CR		
	WITHDRAWN		10CR		
	WITHDRAWN		30CR		
402		3602300	575511	958574	2643726*
405	FILMS 16MM	150000			150000
405		150000			150000*
406	FILMS SLID	2500			2500
406		2500			2500*
408	FILMS MICR	112500			112500
	UNIV MICRO		340		
	UNIV MICRO		294		
408		112500	634	634	111866*
409	FILMS RENT			1250CR	1250
	FILM RENTA		790CR		
409			790CR	2040CR	2040*
410	PAMPHLETS	10000			10000
	INST FOR R		950		
410		10000	950	950	9050*
412	PICTURES	7500			7500
412		7500			7500*
414	RECORDS LP	110000			110000
414		110000			110000*
419	PERIODICAL	400000		6166	393834
	AM CHEMICA		5000		
	MCGRAW HIL		940		
	DEC HERLD		375		
419		400000	6315	12481	387519*
421	MEMBERSHIP	70000			70000
	AM LIBRARY		4000		
	DECATUR CL		2400		
	ILL LIB AS		1000		
421		70000	7400	7400	62600*
422	SERVICES	200000		8000	192000
	HIST ABSTR		6500		
422		200000	6500	14500	185500*
		4964800	645900	1041879	3922921*

CODE	ALLOCATION	AMT FOR YEAR	FOR JUNE	YEAR TO DATE	BALANCE
502	ADD TO EQU	150000			150000
502		150000			150000*
		150000			150000*
603	RENTALS	208440		17370	191070
	SWARTZ HOM		17370		
603		208440	17370	34740	173700*
		208440	17370	34740	173700*
		28580000	2675182	4922272	23657728*

Balance in checking account 4,117.04

Bills Presented for payment

Mary T. Howe

Librarian

Secretary-Treasurer

Approved for payment

Jack A. Burnett

Chairman Finance Comm

William D. Pogue

Louise H. Nelson

700	BAL LAST M	196130
	TAX INCOME	2800000
	FINES APR	3913 ✓
	FINES	74548
	NON RES	4900
	L & D APR	25 ✓
	L & D	4489
	RESERVES A	20 ✓
	RESERVES	480
	STAFF BOOK	3295
	MEMORIAL B	2050
	FILM RENTA	790
	VERIFAX AP	80 ✓
	VERIFAX	1377
	PLASTIC BA	70
	POSTAGE AP	179 ✓
	POSTAGE	3853
	DECATUR VE	105 ✓
	FRIENDSCRE	4911
	FRIENDSCRE	8022
	HOWE MRS M	1000
	WITHDRAWN	10 ✓
	WITHDRAWN	30
	BILL LIST	2675182 CR
	CITY BILL	7290 ✓
	CASH CREDI	30681 CR

700

Balance in checking account... 411704

784.61

Vendor list June 1964

AM	CHEMICAL	SOC		22	419	00005000	✓	664
AM	CHEMICAL	SOC				5000		
AM	LIBRARY	ASSOC	S029371	402		00000270	✓	664
AM	LIBRARY	ASSOC	S028453	402		00000158	✓	664
AM	LIBRARY	ASSOC				428		
AMER	TECH	SOC	8110	402		420	✓	664
AMER	TECH	SOC	8110	206		25	✓	664
AMER	TECH	SOC				445		
BAKER &	TAYLOR	M	B19855	402		34166	✓	664
BAKER &	TAYLOR	M	B19956	402		36479	✓	664
BAKER &	TAYLOR	M	B20874	402		27582	✓	664
BAKER &	TAYLOR	M	B19528	402		46674	✓	664
BAKER &	TAYLOR	M	B13190	402		9339	✓	664
BAKER &	TAYLOR	M	B15084	402		125198	✓	664
BAKER &	TAYLOR	M	B15600	402		91886	✓	664
BAKER &	TAYLOR	M	L2025	402		326	✓	664
BAKER &	TAYLOR	M	B21174	402		472	✓	664
BAKER &	TAYLOR	M	B12310	17	402	4911	✓	664
BAKER &	TAYLOR	M	B20375	402		16532	✓	664
BAKER &	TAYLOR	M	B20871	402		28164	✓	664
BAKER &	TAYLOR	M	L2025	402		647	✓	664
BAKER &	TAYLOR	M	B20725	402		24634	✓	664
BAKER &	TAYLOR	M	B13978	402		8047	✓	664
BAKER &	TAYLOR	M				453111		
BD	OF	EDUCATION		22	205	6328	✓	664
BD	OF	EDUCATION				6328		
BLACK &	COMPANY		114575	22	301	150	✓	664
BLACK &	COMPANY		113774	22	301	533	✓	664
BLACK &	COMPANY					683		
CHILTON	BKS		206148	402		1274	✓	664
CHILTON	BKS					1274		
COMERFORD	DECAL		13158	22	205	1000	✓	664
COMERFORD	DECAL					1000		
CONG	STAFF	DIR		402		895	✓	664
CONG	STAFF	DIR		206		45	✓	664
CONG	STAFF	DIR				940		
CONS	UNION	OF US	M2401	402		175	✓	664
CONS	UNION	OF US				175		
DASH	OTTO	DISPOS		22	304	400	✓	664
DASH	OTTO	DISPOS				400		
DEC	INDUST	TOWEL		22	314	1303	✓	664

40.00 ✓
6.00 ✓
17.00 ✓
19.00 ✓

CR

CR

city 7 Dec
72.90 ✓

Dec 24.00 ✓

DEC INDUST TOWEL

1303

DEC PAPER HOUSE

22 205

301 ✓

664

DEC PAPER HOUSE

301

DEC WINDOW CLNG

32 311

4300 ✓

664

DEC WINDOW CLNG

22 311

67500 ✓

664

DEC WINDOW CLNG

13 311

11500 ✓

664

DEC WINDOW CLNG

83300

DECATUR REFRIG

25572

22 208

8450 ✓

664

DECATUR REFRIG

8450

DOBRY AGENCY E A 7444

205

250 ✓

664

DOBRY AGENCY E A

250

FIDELER CO

FAW1902

206

560 ✓

664

FIDELER CO

FAW1902

402

20898 ✓

664

FIDELER CO

21458

FOLLETT LIB BK

838471

206

225 ✓

664

FOLLETT LIB BK

838471

402

9396 ✓

664

FOLLETT LIB BK

9621

GAYLORD BROS

57817

07 201

9835 ✓

664

GAYLORD BROS

50967

07 205

5100 ✓

664

GAYLORD BROS

50968

07 205

16710 ✓

664

GAYLORD BROS

57817

22 205

1275

664

GAYLORD BROS

32920

GREAT BOOKS

20811

402

30800 ✓

664

GREAT BOOKS

30800

HAINES & ESSICK

205

1674 ✓

664

HAINES & ESSICK

1674

HEISE ELECTRIC

9144

22 301

13571 ✓

664

HEISE ELECTRIC

13571

HIST ABSTRACTS

22 422

6500 ✓

664

HIST ABSTRACTS

22 206

85 ✓

664

HIST ABSTRACTS

6585

HOWE MRS MARY T

220

50000 ✓

664

HOWE MRS MARY T

50000

IBM

1658

22 205

1600 ✓

664

IBM

389518

09 204

57500 ✓

664

IBM

41122

09 204

12796 ✓

664

IBM

71896

ILLINOIS BELL

13 210

1392 ✓

664

IKC
12.30 ✓

ILLINOIS BELL	22	209	120	664
ILLINOIS BELL	22	402	2590	664
ILLINOIS BELL	04	402	139	664
ILLINOIS BELL			4241	

INDUSTRIAL PRNT	G1311	22	207	2900	664
INDUSTRIAL PRNT	G1176	22	207	59330	664
INDUSTRIAL PRNT	G1359	22	207	3150	664
INDUSTRIAL PRNT	G1359	22	207	2425	664
INDUSTRIAL PRNT	G1359	03	207	9625	664
INDUSTRIAL PRNT	G1347	22	205	17705	664
INDUSTRIAL PRNT				95335	

INST FOR RESRCH		410	950	664
INST FOR RESRCH		206	46	664
INST FOR RESRCH			996	

MCCLURG A C & CO		402	480	664
MCCLURG A C & CO			480	

MCMANUS FLORIST	56299	29	299	520	664
MCMANUS FLORIST				520	

MCNAUGHTON	124	402	12000	664
MCNAUGHTON			12000	

MIRABELLA & ASSO	518	09	204	1640	664
MIRABELLA & ASSO				1640	

NATL CITY TRUCK	113395	20	313	2270	664
NATL CITY TRUCK	113355	11	313	1740	664
NATL CITY TRUCK	113234	11	313	6211	664
NATL CITY TRUCK	113302	11	313	865	664
NATL CITY TRUCK	113304	12	313	903	664
NATL CITY TRUCK	113287	11	313	1423	664
NATL CITY TRUCK	113258	12	399	327	664
NATL CITY TRUCK	113233	12	313	4872	664
NATL CITY TRUCK				18611	

NEW METHOD	529136	402	1415	664
NEW METHOD	529096	402	2016	664
NEW METHOD	520383	402	301	664
NEW METHOD	520361	402	1680	664
NEW METHOD			5412	

OAK PUBLICATIONS	17483	402	221	664
OAK PUBLICATIONS	17483	206	10	664
OAK PUBLICATIONS			231	

PFILES CAMERA	77627	22	205	712	664
PFILES CAMERA	10500	22	205	750	664
PFILES CAMERA				1462	

POSTMASTER	22	206	9000	664
POSTMASTER				

					9000	
PROFIT	SH RESEAR	8681		402	510✓	664
PROFIT	SH RESEAR	8681		206	20✓	664
PROFIT	SH RESEAR					
					530	
ROWMAN	LITTLEFIE	16510		402	49500✓	664
ROWMAN	LITTLEFIE	16510		203	1500✓	664
ROWMAN	LITTLEFIE					
					51000	
STAPPENBECK		749		401	49380✓	664
STAPPENBECK						
					49380	
STUBS PUBL				402	100✓	664
STUBS PUBL						
					100	
SWARTZ HOMES			32	603	17370✓	664
SWARTZ HOMES						
					17370	
SYRACUSE PUB LIB				402	1125✓	664
SYRACUSE PUB LIB						
					1125	
U CHICAGO PRESS		92979		402	3689✓	664
U CHICAGO PRESS		92979		206	75✓	664
U CHICAGO PRESS						
					3764	
UNIV MICROFILMS	L10132			408	340✓	664
UNIV MICROFILMS	L10132			203	79✓	664
UNIV MICROFILMS	L10683	04		408	294✓	664
UNIV MICROFILMS						
					713	
WALLACE PRESS		21572	09	203	160✓	664
WALLACE PRESS		21463	09	203	441✓	664
WALLACE PRESS		21572	09	204	1080✓	664
WALLACE PRESS		21463	09	204	7509✓	664
WALLACE PRESS						
					9190	
WESTERVELT PAPER		6533	22	301	2250✓	664
WESTERVELT PAPER						
					2250	
WIESENBERGER & C	E3085			402	2400✓	664
WIESENBERGER & C						
					2400	
WOODRUFF PUBL CO		250		402	295✓	664
WOODRUFF PUBL CO						
					295	

drawn

1089958

DEC HERLD & REVW		22	419		375✓	664
KROWS FRED		32	229		150✓	664
KROWS FRED		32	229		300✓	664
KROWS FRED		32	229		300✓	664
N O M A			221		288✓	664
N O M A			221		167✓	664

POSTMASTER
R E A EXPRESS
ROHMAN FRED

22 206
203
22 304

1314✓
365✓
600✓
3859

664
664
664

already written

ALA LIB EQUIP IN
AM LIBRARY ASSOC
AM LIB TRUSTEES
AM ASSOC SCH LIB
CITY OF DECATUR
DECATUR CLUB
ILL LIB ASSOC
I K C
KINGLAR CO
MCGRAW HILL BK
U OF MINNESOTA P
U OF MINNESOTA P
US GPO

157934
2014

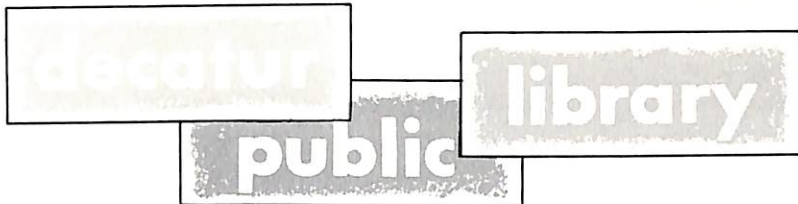
06 220
06 421
220
220
22 224
06 421
22 421
09 203
13 208
22 419
402
206
22 402

1200✓
4000✓
1960✓
600✓
7290✓
2400✓
1000✓
1230✓
2824✓
940✓
585✓
20✓
1900✓
25949

664
664
664
664
664
664
664
664
664
664
664
664
664

29808

Bills
Payroll - 11197.66
15,860.97
27,058.63



MARY T. HOWE, Librarian

457 NORTH MAIN STREET DECATUR, ILLINOIS

SPECIAL BOARD OF DIRECTORS' MEETING - JUNE 12, 1964

Members Present:

Mr. Hart
Mrs. Russell
Mrs. Stern
Mr. Burnett
Mr. Sappington

A special meeting of the Board of Directors of the Decatur Public Library was held in the Board Room of the Main Library, 457 North Main Street, Decatur, Illinois on June 12, 1964.

The meeting was called to order at 4:10 by Mr. Francis Hart, president.

Mr. Sappington read the resolution for application CFA401 to Community Facilities Administration. Mr. Burnett moved the resolution for application CFA401 to Community Facilities Administration be approved. Mr. Sappington seconded the motion. All present voted aye. Motion carried.

The meeting was adjourned at 4:20 P.M.

Respectfully submitted,

A handwritten signature in blue ink that reads "Mary T. Howe". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Mary T. Howe
Secretary

PAYROLL - JUNE , 1964

DECATUR PUBLIC LIBRARY
Decatur, Illinois

NAME		ANNUAL	CODE	MONTHLY	RET. & SS	INC. TAX	CU	BC & BS	UF	TOT. DED.	NET SALARY
ASKINS	J	\$ 3,156.	57	26300	1809	2970				4779	21521
ATCHISON	R M	4,442.	37	37017	2918	5320	500			8738	28279
BRADSHAW	C	3,180.	53	26500	1822	3750				5572	20928
* DOBRINICK	M E	3,792.	29	31600	2172	3760			100	6032	25568
ENSIGN	E E	3,540.	31	29500	2028	3420		660		6108	23392
GRIFFIN	M R	4,116.	99	34300	2360	4090				6450	27850
* HANSEN	J	4,296. (3/4)	77	27600	1897	3200			125	5222	22378
HATHORNE	R	3,672.	58	30600	2104	4420	1000			7524	23076
HONNOLD	O D	4,992.	20	41600	2860	6020				8880	32720
HOPPE	I E	3,156.	62	26300	1809	3750				5559	20741
HOUCK	H E	4,548.	26	37900	2606	5430				8036	29864
* HOWE	M T	10,500.	1	87500	6015	10270	500	660	500	17945	69555
* HUNK	C E	3,792.	34	31600	2172	3760	5000	660		11592	20008
JONES	E F	5,376.	16	44800	3080	5800		660		9540	35260
KIRCHGRABER	R D	8,505.	11	70875	5584	5910		1788		13282	57593
LARMON	M E	3,912.	30	32600	2241	3370		660		6771	25829
* LEONARD	M E	7,908.	7	65900	4531	9800				14331	51569
MCMILLAN	H E	4,404.	39	36700	2890	540				3430	33270
* MCNABB	N	8,028.	3	66900	4600	9240		660		14500	52400
* MC VEY	S K	3,156.	45	26300	1609	3750		660		6219	20081
MILLS	O	3,672.	56	30600	2410	2090				4500	26100
MITCHELL	F L	3,672.	23	30600	2104	4420		1788		8312	22288
* MORRIS	M	3,984.	76	21194	1458	2220				3678	17516
ODELL	G E	4,019.	21	33492	2303	3090		1788		7181	26311
PAYNE	M N	3,156.	63	26300	1809	3640				5449	20851
PETERSEN	D H	5,184. (3/4)	47	32400	2228	4650				6878	25522
* PUHEK	E D	20h @ .3.83	4	7660	529	1090				1619	6041
REDDEN	I	2,580.	68	21500	1478	3050		1788		6316	15184
RUEDGER	O E	5,376.	19	44800	3080	5300				8880	35920
SCHULTZ	V M	4,524.	75	37700	2592	4650				7242	30458
SPITTLER	H G	3,672.	49	30600	2104	3650		660		6414	24186
* STAFFORD	M	8,604.	2	53300	3781	6920		510		11211	42089
STUKE	S	3,972.	64	33300	2290	4760				7050	26250
TURNBO	D	3,792.	28	31600	2172	2090				4262	27338

PAYROLL - JUNE 1964

NAME		ANNUAL	CODE	MONTHLY	RET. & SS	INC. TAX	CU	BC & BS	UF	TOT. DED.	NET SALARY
VOGLER	O C	3,408.	35	284 00	1953	4090	500			6543	21857
WEIDNER	M K	5,304.	25	442 00	3025	4250	6500	1738	150	15713	28487
WHITE	C L	4,176.	22	348 00	2394	4210	1000	660		8264	26536
WILLIAMS	C	5,184.	18	432 00	2970	5520				8490	34710
WILLIAMS	N J	3,552.	32	296 00	2035	3530		660		6225	23375
*YAMAMOTO	M C	8,028.	5	669 00	4600	9020	1000	660	300	15580	51320

TOTAL FULL-TIME EMPLOYEES

1 4 9 4 5 3 8 1 0 4 6 2 2 1 8 1 8 1 0 1 6 0 0 0 1 6 7 1 0 1 1 7 5 3 2 0 3 1 7 1 1 7 4 2 2 1

COX	R	136h @ 1.25	92	170 00	616	1660				2276	14724
MCBRIDE	J	91.5h @ 1.35	70	123 53	448	990				1438	10915
MC NABB	E	\$4,116.	12	343 00	1244	3320				4564	29736
MEEKS	M	6h @ 2.91	13	174 6	63					63	1683
MULLEN	D	41-3/4h @ 2.15	43	897 6	325					325	8651
OSBAKKEN	M	68h @ .85	73	578 0	210	90				300	5480
ROSE	M	60-3/4h @ .85	74	516 4	187	810				997	4167
SMITH	V	32h @ 1.95	72	624 0	226	920				1146	5094

TOTAL PART TIME & SPECIAL EMPLOYEES

\$ 91559 3319 7790 11109 80450

GRAND TOTAL

\$ 15 66097107941 189600 16000 16710 1175 3314261254671

* Dobrinick	Regular pay for period
* Howe	Reduction in Credit Union
* Funk	Regular pay for period
* Morris	Left for U of I Lib School 6-12-64
	106½ hrs @ \$1.99 = incl. vacation 26½ hrs
* Vogler	Regular pay for period
* Stafford	\$533.00- 1 week deducted -returned to work
	6-8-64- based on adj June 1964-\$705. (\$8604.)
* Cox	Returned to work June 8, 1964 at \$1.25 per hr.
	full time until Sept 11, 1964
* Hansen	Raised to \$4296. (3/4) annually
* Puhek	Began part time June 1, 1964- 10 hrs per week
* Yamamoto	Raised to \$8028 annually or \$669.00 per month- June 1964
* N. Mc Nabb	Raised to \$8028 annually or \$669.00 per month- June 1964
* Leonard	Raised to \$7908 annually or \$659.00 per month - June 1964
* Mc Vey	Adjusted:
* Meeks	Returned to employment 6-11-64
* Osbakken	Adjustment to .85¢ per hr.
* Rose	Adjustment to .85 per hr

RESOLUTION OF BOARD OF DIRECTORS

I,Mary T. Howe..... do hereby certify that I am the duly (appointed/elected) and qualified Secretary and the keeper of the records and corporate seal of The Decatur Public Library, Decatur, Illinois....., a corporation organized and existing under the laws of Illinois..... and that the following is a true and correct copy of certain resolutions duly adopted at a meeting of the Board of Directors thereof, convened and held in accordance with law and the by-laws of said corporation on the day of 19....., and that such resolutions are now in full force and effect and are not in contravention of, or in conflict with the by-laws or the charter or articles of incorporation of said corporation:

BE IT RESOLVED, that access to safe deposit box No. 12232..... in the vaults of The National Bank of Decatur, which this corporation has rented, and also access to any safe or safes in said vaults for which the said safe or safes may be exchanged, shall be and hereby is granted to any two..... of the following: The President, ~~any~~ Vice President, the Treasurer, ~~any~~ ~~Assistant Treasurer~~, the Secretary, ~~any~~ ~~Assistant Secretary~~.....

 (Use blank spaces for additional titles. Rule out spaces not so used. Rule out titles of all officers not authorized to have access to said safe or safes.)

of this corporation and the said Bank is hereby authorized and requested to permit access as aforesaid to said safe or safes.

And BE IT FURTHER RESOLVED, that the Secretary or any other officer of this corporation be and hereby is authorized to certify to The National Bank of Decatur, a copy of these resolutions and the names and signatures of this corporation's officers or employees hereby authorized to act in the premises, and said The National Bank of Decatur is hereby authorized to rely upon such certificate until formally advised by a like certificate of any changes therein, and is authorized to rely on any such additional certificates.

I further certify that the following are the names and official signatures of the present officers of this corporation:

Officer	Name	Official Signature
President	<u>W. H. Sappington</u>	<u>W. H. Sappington</u>
Vice President *	<u>Mary T. Howe</u>	<u>Mary T. Howe</u>
Treasurer	<u>Mary T. Howe</u>	<u>Mary T. Howe</u>
Secretary	<u>Mary T. Howe</u>	<u>Mary T. Howe</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of said Corporation, this third.....day of July.....1964....

(CORPORATE SEAL)

Mary T. Howe
 Secretary (Assistant Secretary)
 Decatur Public Library

CORPORATE RESOLUTION

DECATUR, ILL., July 3 19 64

To The National Bank of Decatur, Decatur, Illinois:

You are hereby notified that at a meeting of the Board of Directors of The Decatur
Public Library held the 11th day of May 1964
 at Annual meeting, the following resolutions were duly moved, seconded and carried:

"Resolved, That the President, Secretary, Treasurer, or Manager, severally, be and they are hereby severally authorized and empowered for and in behalf of this Corporation to draw and sign checks, bills of exchange, drafts and orders on its account with The National Bank of Decatur, and also to endorse checks, drafts, bills of exchange, notes and orders for negotiation or discount at or for deposit or collection with said bank; and it was further

"Resolved, That the President, Secretary, Treasurer, or Manager of this Corporation are hereafter authorized to make application for and effect a loan or loans for this Corporation from The National Bank of Decatur, and for such loan or loans to make, execute, and deliver the promissory note or notes, bond or bonds, or other written obligation or obligations of this Corporation, to affix the corporate seal thereto whenever necessary and requisite, and further if required by said bank to pledge as security for repayment thereof, such assets of this Corporation as may be agreed upon between the representatives of this Corporation and the said bank, the terms of which loan or loans are left to the discretion of the representatives of this Corporation, if agreeable to said bank; and it was further

"Resolved, That the said authority shall apply to any and all renewals of the said loan or loans, and that the authority hereinabove given to said President, Secretary, Treasurer, or Manager shall be and remain irrevocable so far as said bank is concerned until the said bank be notified in writing of the revocation of such authority and shall acknowledge the receipt of such notification."

I, Mary T. Howe, Secretary of the said Corporation, do hereby certify that the above is a true, full and accurate copy of the resolutions adopted by the said Corporation at the meeting aforesaid, and that same are duly recorded in the records of said Corporation.

In testimony whereof, I have hereunto set my hand and affixed the seal of the said Corporation this 3rd

day of July 19 64

SIGNATURES

W. A. Gappington Pres.
Mary T. Howe Sec'y
Mary T. Howe Treas.
W. A. Gappington Vice pres.
 (SEAL)
Mary T. Howe Sec'y
W. A. Gappington Pres.

To THE NATIONAL BANK OF DECATUR, Decatur, Illinois:

Below Please Find Duly Authorized Signatures, Which You Will Recognise in Payment of Funds, or the Transaction of Other Business on Our Account.

IT IS HEREBY AGREED THAT

In receiving items for deposit or collection, this Bank acts only as depositor's collecting agent and assumes no responsibility beyond the exercise of due care. All items are credited subject to final payment in cash or solvent credits. This Bank will not be liable for default or negligence of its duly selected correspondents nor for losses in transit, and each correspondent so selected shall not be liable except for its own negligence. This Bank or its correspondents may send items directly or indirectly, to any bank including the payor, and accept its draft or credit as conditional payment in lieu of cash; it may charge back any item at any time before final payment, whether returned or not, also any items drawn on this Bank not good at close of business on day deposited. All deposits are subject to service and collection charges which may be imposed by this Bank.

W. A. Gappington PRESIDENT
Mary T. Howe VICE-PRESIDENT
Mary T. Howe { CASHIER OR TREASURER
 { SECRETARY OR ASST. CASHIER
 BUSINESS OR OUT OF TOWN ADDRESS 457 North Main Street BUS. TEL. 428-6617
 INTRODUCED BY W. A. Gappington OCCUPATION BUSINESS
 Corporation Name Decatur Public Library
 Account

DECATUR PUB LIB
CIRC STAT
JUNE 964

		Adult	Youth	Juv.	Total	Y-Date
	GENERAL WORKS	52	15	18	85	293
	*	50	16	14	80	258
001	PHILOSOPHY	392	68	1	461	797
	*	322	54	3	379	772
002	RELIGION	315	19	117	451	893
	*	293	16	119	428	824
003	SOCIAL SCIENCE	1044	182	769	1995	3765
	*	890	180	715	1785	3564
004	LANGUAGE	113	16	37	166	263
	*	60	1	26	87	187
005	SCIENCE	543	184	1060	1787	3357
	*	408	178	1077	1663	3122
006	USEFUL ARTS	1444	343	670	2457	4531
	*	1204	282	701	2187	4249
007	FINE ARTS	1493	222	466	2181	3756
	*	1287	259	470	2016	3804
008	LITERATURE	824	61	223	1108	2576
	*	763	49	200	1012	2197
009	HISTORY	730	257	476	1463	3011
	*	709	224	387	1320	2729
010	TRAVEL	474	90	222	786	1719
	*	473	97	250	820	1777
011	BIOGRAPHY	714	423	866	2003	3648
	*	512	379	662	1553	3180
012	FOREIGN NON FIC	17		27	44	85
	*	24	3	25	52	92
013	PERIODICALS	646	139	111	896	1986
	*	680	94	120	894	1942
014	PAMPHLETS	73			73	128
	*	47	1	1	49	163
015	PAPERBACKS	50			50	62
	*	18			18	49

Total Non-fiction		8924	2019	5063	16006	30870
*		7740	1833	4770	14343	28909

115	FICTION	10371	6867	7660	24898	42223
	*	8705	5934	7469	22108	39184
116	FOREIGN FICTION	11		23	34	64
	*	13	1	26	40	101
117	J E			12377	12377	22357
	*			11142	11142	21977

Total Fiction		10382	6867	20060	37309	64644
*		8718	5935	18637	33290	61262

Increase

Total Books		19306	8886	25123	53315	95514
*		16458	7768	23407	47633	90171

Increase

+5682 +5343

*1963 figures

218	BIBLIOGRAPHIES	1	1	1	3	6
221	CLASS VISITS					21
223	INSTRUCTION					12
224	STORIES					11
225	ATTENDANCE					508
226	EXHIBITS	17	4		21	44
227	FILMS ATTENDANC	537			537	788
228	SHOWINGS	18			18	30
229	16 MM	18			18	30
232	RECORDAK	145	2		147	389
235	GROUPS NOT CLAS	4		2	6	25
236	ATTENDANCE	39		34	73	407
237	HOME SERVICE VI	52			52	103
238	HOME SERVICE PA	79			79	160
240	INTER LIBRARY L	14			14	32
241	MAPS	1			1	1
242	MEETINGS IN BLD	6		2	8	22
243	ATTENDANCE	65		6	71	197
244	MENDING	52	8	94	567	1056
245	OVERDUE BOOKS	782	86	474	1342	3374
246	OVERDUE NOTICES	508	60	300	868	2090
247	PICTURES FRAMED	7			7	11
248	PICTURES MOUNTE	61		69	130	632
249	PROFESSIONAL VI					3
251	RECORDS LP	808		36	844	1574
252	RECORDS S					2
253	RECORDS SR	157			157	288
256	READERS ADVISOR	1337	750	1024	3111	6488
257	REQUESTS	88	14	50	152	299
259	STORY HOURS					4
260	ATTENDANCE					90
261	NUM OF STORIES					9
262	TELEPHONE INCOM	1876			1876	3807
264	VISITS IN COMM					5
265	RECORD BAGS	117			117	230
301	MABELS NURSING					2
305	WAKEFIELDS	30			30	46
306	WAKEFIELD NO 2	57			57	113
307	MABELS NURSING					15
308	LAKESHORE MANOR	68			68	168
309	RANKIN NURSING	28			28	77
310	SCOTT NURSING H	14			14	70
311	SCOTT NURSING H					56
401	18TH & E WILLIA	50	112	490	652	1541
402	CARDINAL & PIPI	35	50	260	345	449
405	FAIRVIEW PLAZA	448	280	885	1613	2680
408	SAWYER & MONROE	284	305	997	1586	2750
411	GRAND & SUMMIT	339	247	1271	1857	3785
502	MACON & LINDEN	116	129	401	646	832
503	FOREST & LINCOL	77	151	369	597	919
504	32ND & DUCHESS	213	185	666	1064	1989
506	MT CALVARY CHUR	513	599	2405	3517	6307
508	MC CLELLAN	218	277	846	1341	2533
512	22ND & E CLAY	227	207	524	958	1701
513	24TH & E WILLIA	54	59	206	319	637
514	EISNERS	223	228	753	1204	2369
601	AP	5		478	483	870
602	AM	1		1	2	2
603	AT	9	80	357	446	817
604	YP			205	205	523
607	JP	3		12	15	48
609	JT	1		5	6	11
610	JT	23			23	23
611	JT	23			23	23

001	MAIN ADULT	8931	386	293	9610	17624
002	MAIN YOUTH	4200	3770	4	7974	14080
003	MAGIC CARPET	1	5	8893	8899	14293
004	REFERENCE	8			8	137
015	HOME SERVICE	614	108	12	734	1527
016	ST MARYS HOSP	167	19		206	399
017	D M C	156	44	274	474	985
018	T B SAN	133	6		139	276
031	NURSES RES	70			70	156
		14300	4338	9476	28114	49477
111	B 1	1383	1201	4427	7011	12906
112	B 2	1414	1628	5646	8688	15586
113	EVANS BRANCH	1289	936	2141	4366	7885
132	DILL BRANCH	920	783	3433	5136	9660
		5006	4548	15647	25201	46037
		19306	8886	25123	53315	95514

DECATUR PUB LIB
CIRC STAT
JUNE 964
MAIN ADULT

	GENERAL WORKS	37	2		39	89
001	PHILOSOPHY	253	4		257	438
002	RELIGION	200	3	1	204	380
003	SOCIAL SCIENCE	670	31	9	710	1244
004	LANGUAGE	38	1	1	40	68
005	SCIENCE	267	20	5	292	559
006	USEFUL ARTS	840	29	5	874	1731
007	FINE ARTS	742	24		766	1368
008	LITERATURE	350	8	7	365	678
009	HISTORY	296	18		314	589
010	TRAVEL	253	10		263	461
011	BIOGRAPHY	297	22	6	325	596
012	FOREIGN NON FIC	4			4	14
013	PERIODICALS	231	2		233	451
014	PAMPHLETS	36			36	71
015	PAPERBACKS	12			12	13
		4526	174	34	4734	8750
115	FICTION	4398	212	94	4704	8553
116	FOREIGN FICTION	7		2	9	15
117	J E			163	163	306
		4405	212	259	4876	8874
		8931	386	293	9610	17624
235	GROUPS NOT CLAS	4			4	9
236	ATTENDANCE	39			39	79
241	MAPS	1			1	1
242	MEETINGS IN BLD	6			6	16
243	ATTENDANCE	65			65	168
244	MENDING					1
247	PICTURES FRAMED	6			6	10
248	PICTURES MOUNTE	60			60	89
251	RECORDS LP	493		17	510	951
252	RECORDS S					1
253	RECORDS SR	102			102	195
256	READERS ADVISOR	625	2		627	1205
262	TELEPHONE INCOM	294			294	454
265	RECORD BAGS	77			77	162
301	MABELS NURSING					2
		1772	2	17	1791	3343
		1772	2	17	1791	3343

DECATUR PUB LIB
CIRC STAT
JUNE 964
MAIN YOUTH

	GENERAL WORKS	10	9		19	58
001	PHILOSOPHY	92	36		128	207
002	RELIGION	56	11		67	141
003	SOCIAL SCIENCE	267	80		347	923
004	LANGUAGE	57	11		68	96
005	SCIENCE	216	97	1	314	584
006	USEFUL ARTS	347	164		511	875
007	FINE ARTS	459	114		573	892
008	LITERATURE	199	28		227	883
009	HISTORY	295	147	1	443	1040
010	TRAVEL	83	47		130	327
011	BIOGRAPHY	148	208		356	702
012	FOREIGN NON FIC	13			13	19
013	PERIODICALS	34	43		77	296
014	PAMPHLETS	4			4	21
015	PAPERBACKS	37			37	47
		2317	995	2	3314	7111
115	FICTION	1879	2775		4654	6960
116	FOREIGN FICTION	4			4	5
117	J E			2	2	4
		1883	2775	2	4660	6969
		4200	3770	4	7974	14080
221	CLASS VISITS					1
223	INSTRUCTION					2
225	ATTENDANCE					30
235	GROUPS NOT CLAS					1
236	ATTENDANCE					8
244	MENDING		4		4	4
247	PICTURES FRAMED	1			1	1
248	PICTURES MOUNTE	1			1	122
251	RECORDS LP	188		1	189	309
253	RECORDS SR	33			33	44
256	READERS ADVISOR	103	375		478	848
265	RECORD BAGS	40			40	65
604	YP			189	189	424
		366	379	190	935	1859
		366	379	190	935	1859

DECATUR PUB LIB

CIRC STAT

JUNE 964

MAGIC CARPET

	GENERAL WORKS		5	5	32
001	PHILOSOPHY				3
002	RELIGION		72	72	118
003	SOCIAL SCIENCE		399	399	591
004	LANGUAGE		13	13	18
005	SCIENCE		443	443	736
006	USEFUL ARTS		299	299	490
007	FINE ARTS		212	212	346
008	LITERATURE		111	111	193
009	HISTORY		182	182	307
010	TRAVEL		94	94	241
011	BIOGRAPHY		332	332	530
012	FOREIGN NON FIC		17	17	26
013	PERIODICALS		36	36	65
			2215	2215	3696
115	FICTION	1	5	2677	4252
116	FOREIGN FICTION			9	14
117	J E			3992	6331
		1	5	6678	10597
		1	5	8893	14293
218	BIBLIOGRAPHIES		1	1	1
221	CLASS VISITS				3
223	INSTRUCTION				2
224	STORIES				1
225	ATTENDANCE				83
235	GROUPS NOT CLAS				5
236	ATTENDANCE				99
244	MENDING				33
245	OVERDUE BOOKS			203	478
246	OVERDUE NOTICES			111	256
248	PICTURES MOUNTE				144
256	READERS ADVISOR	1		261	436
257	REQUESTS	3		40	73
601	AP	1		3	8
604	YP				1
607	JP	1		12	41
609	JT	1		5	11
		7		636	1675
		7		636	1675

DECATUR PUB LIB
CIRC STAT
JUNE 964
REFERENCE

001	PHILOSOPHY				8
002	RELIGION				2
003	SOCIAL SCIENCE				8
004	LANGUAGE	2		2	4
005	SCIENCE				7
006	USEFUL ARTS				18
007	FINE ARTS	2		2	31
008	LITERATURE				25
009	HISTORY	3		3	15
010	TRAVEL				1
011	BIOGRAPHY				8
013	PERIODICALS				6
		7		7	133
115	FICTION	1		1	4
		1		1	4
		8		8	137
218	BIBLIOGRAPHIES	1		1	1
232	RECORDAK	145	2	147	389
240	INTER LIBRARY L	14		14	32
248	PICTURES MOUNTE				14
251	RECORDS LP	1		1	11
253	RECORDS SR				1
256	READERS ADVISOR	458	180	638	1728
265	RECORD BAGS				3
601	AP			465	831
602	AM			1	1
603	AT	9	80	352	805
604	YP				14
		628	262	818	1708
		628	262	818	3830

DECATUR PUB LIB
CIRC STAT
JUNE 964
2ND OFFICE

262	TELEPHONE	INCOM	1099	1099	1801
			1099	1099	1801
			1099	1099	1801

DECATUR PUB LIB
CIRC STAT
JUNE 964
TECH PROCESSES

244 MENDING

413	713
413	713
413	713

DECATUR PUB LIB
 CIRC STAT
 JUNE 964
 AUDIO VISUAL

227	FILMS ATTENDANC	537				537	788
228	SHOWINGS	18				18	30
229	16 MM	18				18	30
245	OVERDUE BOOKS	782	86	271		1139	2896
246	OVERDUE NOTICES	508	60	189		757	1834
262	TELEPHONE INCOM	201				201	985
		2064	146	460		2670	6563
		2064	146	460		2670	6563

DECATUR PUB LIB
CIRC STAT
JUNE 964

B 1

GENERAL WORKS		1	2	5	8	21
001	PHILOSOPHY	10	13		23	41
002	RELIGION	16		14	30	51
003	SOCIAL SCIENCE	28	18	91	137	254
004	LANGUAGE	3		5	8	15
005	SCIENCE	16	15	164	195	384
006	USEFUL ARTS	63	44	131	238	432
007	FINE ARTS	65	24	70	159	281
008	LITERATURE	87	3	29	119	215
009	HISTORY	32	31	70	133	249
010	TRAVEL	18	5	20	43	118
011	BIOGRAPHY	51	37	119	207	380
012	FOREIGN NON FIC			2	2	9
013	PERIODICALS	97	38	20	155	296
014	PAMPHLETS	1			1	4
		488	230	740	1458	2750
115	FICTION	895	971	1383	3249	5661
116	FOREIGN FICTION					1
117	J E			2304	2304	4494
		895	971	3687	5553	10156
		1383	1201	4427	7011	12906
244	MENDING			49	49	143
251	RECORDS LP	4			4	12
256	READERS ADVISOR	59	83	238	380	751
257	REQUESTS	9	4	1	14	36
		72	87	288	447	942
		72	87	288	447	942
401	18TH & E WILLIA	50	112	490	652	1541
402	CARDINAL & PIPI	35	50	260	345	449
405	FAIRVIEW PLAZA	448	280	885	1613	2680
408	SAWYER & MONROE	284	305	997	1586	2750
411	GRAND & SUMMIT	339	247	1271	1857	3785
512	22ND & E CLAY	227	207	524	958	1701
		1383	1201	4427	7011	12906
		1383	1201	4427	7011	12906

DECATUR PUB LIB
CIRC STAT
JUNE 964
B 2

GENERAL WORKS		3	3	19
001	PHILOSOPHY	11	7	18
002	RELIGION	7	19	26
003	SOCIAL SCIENCE	17	27	139
004	LANGUAGE	3	12	15
005	SCIENCE	2	22	264
006	USEFUL ARTS	56	35	117
007	FINE ARTS	44	15	87
008	LITERATURE	66	3	42
009	HISTORY	37	27	94
010	TRAVEL	35	9	42
011	BIOGRAPHY	55	46	229
012	FOREIGN NON FIC			5
013	PERIODICALS	79	33	33
		412	224	1086
115	FICTION	1002	1404	1741
116	FOREIGN FICTION			9
117	J E			2810
		1002	1404	4560
		1414	1628	5646
244	MENDING	4	2	18
251	RECORDS LP	12		
256	READERS ADVISOR	40	48	177
257	REQUESTS	49	10	9
		105	60	204
		105	60	204
502	MACON & LINDEN	116	129	401
503	FOREST & LINCOL	77	151	369
504	32ND & DUCHESS	213	185	666
506	MT CALVARY CHUR	513	599	2405
508	MC CLELLAN	218	277	846
513	24TH & E WILLIA	54	59	206
514	EISNERS	223	228	753
601	AP	4		
602	AM	1		
604	YP			
607	JP	2		
		1421	1628	5646
		1421	1628	5646
				8695
				8695
				15603
				15603

1414

DECATUR PUB LIB
CIRC STAT
JUNE 964
EVANS BRANCH

	GENERAL WORKS		1	3	4	38
001	PHILOSOPHY	14	6		20	48
002	RELIGION	6	2	8	16	43
003	SOCIAL SCIENCE	34	12	66	112	208
004	LANGUAGE	7	4		11	23
005	SCIENCE	21	10	72	103	225
006	USEFUL ARTS	85	29	37	151	282
007	FINE ARTS	93	15	30	138	206
008	LITERATURE	44	10	17	71	136
009	HISTORY	21	12	29	62	157
010	TRAVEL	26	8	18	52	123
011	BIOGRAPHY	58	38	43	139	243
012	FOREIGN NON FIC			3	3	3
013	PERIODICALS	96	23	16	135	316
014	PAMPHLETS	32			32	32
015	PAPERBACKS	1			1	2
		538	170	342	1050	2085
115	FICTION	751	766	734	2251	3878
117	J E			1065	1065	1922
		751	766	1799	3316	5800
		1289	936	2141	4366	7885
221	CLASS VISITS					6
223	INSTRUCTION					6
224	STORIES					6
225	ATTENDANCE					140
235	GROUPS NOT CLAS			1	1	5
236	ATTENDANCE			22	22	115
244	MENDING	12	2	27	41	75
248	PICTURES MOUNTE			69	69	263
251	RECORDS LP	43		10	53	102
253	RECORDS SR	10			10	26
256	READERS ADVISOR	51	60	144	255	580
257	REQUESTS	10			10	10
259	STORY HOURS					2
260	ATTENDANCE					54
261	NUM OF STORIES					4
262	TELEPHONE INCOM	163			163	326
601	AP			9	9	22
603	AT			2	2	5
604	YP			16	16	63
		289	62	300	651	1810
		289	62	300	651	1810

DECATUR PUB LIB
CIRC STAT
JUNE 964
HOME SERVICE

	GENERAL WORKS	2			2	3
001	PHILOSOPHY	1			1	2
002	RELIGION	20			20	51
003	SOCIAL SCIENCE	10	1		11	20
005	SCIENCE	10	2		12	19
006	USEFUL ARTS	11			11	17
007	FINE ARTS	14	2		16	33
008	LITERATURE	31	3		34	72
009	HISTORY	12	3		15	34
010	TRAVEL	43	5		48	106
011	BIOGRAPHY	42	37		79	169
013	PERIODICALS	22			22	51
		218	53		271	577

115	FICTION	396	55	12	463	950
		396	55	12	463	950
		614	108	12	734	1527

237	HOME SERVICE VI	52			52	103
238	HOME SERVICE PA	79			79	160
251	RECORDS LP	24			24	45
257	REQUESTS	7			7	34
305	WAKEFIELDS	30			30	46
306	WAKEFIELD NO 2	57			57	113
307	MABELS NURSING					15
308	LAKESHORE MANOR	68			68	168
309	RANKIN NURSING	28			28	77
310	SCOTT NURSING H	14			14	70
311	SCOTT NURSING H					56
610	JT	23			23	23
611	JT	23			23	23
		405			405	933
		405			405	933

DECATUR PUB LIB
CIRC STAT
JUNE 964
ST MARYS HOSP

002	RELIGION	1		1	4
005	SCIENCE				2
007	FINE ARTS	24	3	27	48
008	LITERATURE	11		11	24
009	HISTORY	1	1	2	4
010	TRAVEL	3		3	9
011	BIOGRAPHY	12	2	14	22
		52	6	58	113
115	FICTION	135	13	148	286
		135	13	148	286
		187	19	206	399
257	REQUESTS	2		2	4
		2		2	4
		2		2	4

DECATUR PUB LIB
CIRC STAT
JUNE 964
D M C

002	RELIGION	2			2	3
003	SOCIAL SCIENCE	2			2	4
004	LANGUAGE			2	2	2
005	SCIENCE			3	3	6
006	USEFUL ARTS	5		3	8	21
007	FINE ARTS	21	3	1	25	56
008	LITERATURE	7		2	9	15
009	HISTORY			2	2	3
010	TRAVEL	1	1		2	5
011	BIOGRAPHY	8		30	38	62
		46	4	43	93	177
115	FICTION	110	40	88	238	490
117	J E			143	143	318
		110	40	231	381	808
		156	44	274	474	985
257	REQUESTS	2			2	2
		2			2	2
		2			2	2

DECATUR PUB LIB
CIRC STAT
JUNE 964
T B SAN

001	PHILOSOPHY		1	1	1
002	RELIGION	3		3	5
003	SOCIAL SCIENCE				4
005	SCIENCE	1	1	2	6
006	USEFUL ARTS	3		3	9
007	FINE ARTS	11		11	20
008	LITERATURE	5		5	13
009	HISTORY	20	1	21	33
010	TRAVEL	3	1	4	15
011	BIOGRAPHY	5		5	10
013	PERIODICALS	18		18	54
		69	4	73	170
115	FICTION	64	2	66	106
		64	2	66	106
		133	6	139	276
257	REQUESTS	5		5	12
		5		5	12
		5		5	12

DECATUR PUB LIB
CIRC STAT
JUNE 964
ASST LIBRARIAN

218 BIBLIOGRAPHIES
264 VISITS IN COMM

1
3
4
4

DECATUR PUB LIB
CIRC STAT
JUNE 964
JUV COORDINATOR

221	CLASS VISITS			9
224	STORIES			4
225	ATTENDANCE			192
226	EXHIBITS			1
235	GROUPS NOT CLAS	1	1	4
236	ATTENDANCE	12	12	81
242	MEETINGS IN BLD	2	2	6
243	ATTENDANCE	6	6	29
249	PROFESSIONAL VI			1
259	STORY HOURS			1
260	ATTENDANCE			19
261	NUM OF STORIES			3
264	VISITS IN COMM			2
		21	21	352
		21	21	352

DECATUR PUB LIB
CIRC STAT
JUNE 964
HELEN SPITTLER

226 EXHIBITS

17

4

21

43

17

4

21

43

17

4

21

43

DECATUR PUB LIB
CIRC STAT
JUNE 964
NURSES RESIDENC

001	PHILOSOPHY	2	2	3
002	RELIGION			1
003	SOCIAL SCIENCE	1	1	3
006	USEFUL ARTS			2
008	LITERATURE	4	4	15
		7	7	24
115	FICTION	63	63	132
		63	63	132
		70	70	156
257	REQUESTS	1	1	1
		1	1	1
		1	1	1

DECATUR PUB LIB
CIRC STAT
JUNE 964
DILL BRANCH

	GENERAL WORKS	2	1	2	5	33
001	PHILOSOPHY	9	1	1	11	21
002	RELIGION	4	3	3	10	37
003	SOCIAL SCIENCE	15	13	65	93	175
004	LANGUAGE	3		4	7	13
005	SCIENCE	10	17	108	135	241
006	USEFUL ARTS	34	42	78	154	262
007	FINE ARTS	18	22	66	106	207
008	LITERATURE	20	6	15	41	103
009	HISTORY	13	17	98	128	243
010	TRAVEL	9	4	48	61	132
011	BIOGRAPHY	38	33	107	178	338
012	FOREIGN NON FIC					1
013	PERIODICALS	69		6	75	147
		244	159	601	1004	1953
115	FICTION	676	624	931	2231	3943
116	FOREIGN FICTION			3	3	8
117	J E			1898	1898	3756
		676	624	2832	4132	7707
		920	783	3433	5136	9660
221	CLASS VISITS					2
223	INSTRUCTION					2
225	ATTENDANCE					63
235	GROUPS NOT CLAS					1
236	ATTENDANCE					25
244	MENDING	36			36	45
251	RECORDS LP	43		8	51	124
252	RECORDS S					1
253	RECORDS SR	12			12	22
256	READERS ADVISOR		2	204	206	457
259	STORY HOURS					1
260	ATTENDANCE					17
261	NUM OF STORIES					2
262	TELEPHONE INCOM	119			119	241
601	AP			1	1	5
603	AT			3	3	7
604	YP					16
		210	2	216	428	1031
		210	2	216	428	1031

DECATUR PUB LIB
CIRC STAT
JUNE 964
ADM ASSIST

218	BIBLIOGRAPHIES	1	1	3
249	PROFESSIONAL VI	1	1	2
		1	1	5
			1	5

COMM INFORMATIO

DECATUR PUBLIC LIBRARY
Decatur, Illinois

MINUTES OF THE BOARD OF DIRECTORS' MEETING, June 25, 1964

The regular meeting of the Board of Directors of the Decatur Public Library was held in the Board Room of the Main Library, 457 North Main Street, Decatur, Illinois on June 25, 1964.

Members Present:

Mr. Sappington, Vice-President
Mrs. Nelson
Mrs. Pogue
Mrs. Russell
Mrs. Stern

Members Absent:

Mr. Hart
Mr. Burnett
Mr. Pilcher
Mr. Koslofski

Others Present:

Mrs. Howe
Mrs. Hansen
Mrs. E. McNabb
Mr. Jon Woods, (H & R)

The meeting was called to order at 4:04 PM by Mr. Warren A. Sappington, vice-president.

The minutes of the May 29th meeting were considered and corrected to read "Mr. Sappington gave the Properties Committee report." Mrs. Pogue made a motion the minutes be approved as corrected. Mrs. Nelson seconded the motion. All present voted aye. Motion carried. Mrs. Howe read the minutes of the special meeting held on June 12, 1964. Mrs. Pogue moved the minutes for June 12th be approved. Mrs. Nelson seconded the motion. All present voted aye. Motion carried.

The librarian gave the report on the library. She reported the back orders for books are about cleared. There was an extra \$10 added to our appropriation and this was put in the book fund. A data processing seminar was held in the library during June. Eleven people attended from Davenport, Iowa, Champaign-Urbana, and Charleston as well as the assistant in data center for the Citizen's Bank. Eastern Illinois University is considering a system very similar to Decatur Public Library.

Mrs. Howe was requested to present the revised copy of the budget to the Board members. It was noted this has appeared in the first column of the Bill List since May 1964. The audit bill has not been received. Two tax settlements have been received from the City. Circulation for May is down. The children's summer reading club is gaining... 200 enrolled and over 1000 books read to-date. Mr. Kirchgraber has accepted a position at Belleville, Illinois public library. The staff gave him a wristwatch and a small party in the staff room. Mrs. Howe reported she will not ask to have the assistant librarian's job filled. Mrs. Puhek is working 10 hours a week in the office. Miss Stafford has returned to work. All 39 accredited graduate library schools in the country plus the ALA Bulletin, Library Placement Exchange, Library Journal and Wilson Bulletin will carry ads for five professional vacancies on the Decatur staff. We will be fortunate to hire two or three.

Mrs. Nelson gave the report of the Finance Committee. The committee met and checked the bills for the month of June 1964. She moved these bills be approved for payment:

Staff salaries.....	\$15,860.97
Operating expenses.....	10,890.85
Total bills for June	\$26,751.82

Mrs. Stern seconded the motion. Roll call was taken: Mr. Sappington, Mrs. Nelson, Mrs. Pogue, Mrs. Russell, and Mrs. Stern voted aye. Motion carried.

The Personnel, Policies, and Properties committees did not meet during June 1964.

Mr. Sappington gave a report on the System 17 meeting of the Advisory Council which met June 24, 1964. Mr. Sappington read the minutes of the meeting (Copy attached to these minutes). He explained the need to change the name from System 17. There were suggestions such as Sangamon Libraries, Prairie State, Soy Libraries, Kaskaskia Libraries, Barnes Libraries, etc. Mr. Boord, State librarian in charge of extension indicated to the Advisory Council that the Illinois Library Association is getting ready to submit a bill to the 1965 legislature and the executive board felt if a system was already started it might influence people in their thinking. Library System 17 will include 9 counties. At present it includes four counties. Another name Rolling Prairie Regional Library was suggested. The Board members were asked to think further about a name for the system. Mr. Sappington further reported an executive committee was chosen: Mrs. Loose to serve as chairman and two others, Mrs. P.A. Wilkerson (Moultrie County) and Miss Nettie Davenport (Dewitt). Mrs. Howe serves as secretary-treasurer. The target date for the bookmobile is September 1, 1964. Members agreed that non-resident fees should be the same throughout the system. At present Decatur charges \$7, Bethany charges \$1. Mr. Sappington thought the other libraries could bring their standards up to our standard. Members have been asked to discuss this with their boards. The libraries chose an alternate for the Advisory Council. All library staff members and their boards were invited to attend the Staff Institute to be held at the Hott Memorial Center, October 12.

The Board members of DPL discussed the selection of an alternate.

American Library Association conference in St. Louis was discussed. Mr. Sappington cannot go as planned because he has a class on Saturday. Eleven persons on the staff will attend meetings during the week. The station wagon will be used to transport persons on Wednesday and Thursday. Mrs. Edith McNabb and Mrs. Howe will attend sessions on Friday, Saturday and Sunday.

Two copies of the application to Community Facilities Agency are signed, sealed and ready to be mailed.

The meeting adjourned at 5 PM.

Respectfully submitted

Mary T. Howe
Mary T. Howe (Mrs. H.L.)
Secretary - Librarian